

# Council Meeting Agenda & Reports

7 July 2025

## Our Vision

*A City which values its heritage, cultural diversity,  
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable  
and socially cohesive, with a strong community spirit.*

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)  
Socials [f /cityofnpsp](https://www.facebook.com/cityofnpsp) [@cityofnpsp](https://www.instagram.com/cityofnpsp)



City of  
Norwood  
Payneham  
& St Peters

3 July 2025

## To all Members of the Council

### NOTICE OF MEETING

I wish to advise that pursuant to Sections 83 and 87 of the *Local Government Act 1999*, the next Ordinary Meeting of the Norwood Payneham & St Peters Council, will be held in the Council Chambers, Norwood Town Hall, 175 The Parade, Norwood, on:

**Monday 7 July 2025, commencing at 7.00pm.**

Please advise Tina Zullo on 8366 4545 or email [tzullo@npsp.sa.gov.au](mailto:tzullo@npsp.sa.gov.au), if you are unable to attend this meeting or will be late.

Yours faithfully



Mario Barone  
**CHIEF EXECUTIVE OFFICER**

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)  
Socials [f /cityofnpsp](https://www.facebook.com/cityofnpsp) [@cityofnpsp](https://www.instagram.com/cityofnpsp)



City of  
**Norwood  
Payneham  
& St Peters**

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**VENUE** Council Chambers, Norwood Town Hall

**HOUR**

**PRESENT**

**Council Members**

**Staff**

**APOLOGIES** Cr John Callisto

**ABSENT**

1. **KAURNA ACKNOWLEDGEMENT**

2. **OPENING PRAYER**

3. **CONFIRMATION OF THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 10 JUNE 2025**

4. **MAYOR'S COMMUNICATION**

5. **DELEGATES COMMUNICATION**

6. **ELECTED MEMBER DECLARATION OF INTEREST**

7. **ADJOURNED ITEMS**  
Nil

8. **QUESTIONS WITHOUT NOTICE**

9. **QUESTIONS WITH NOTICE**



**9.1 QUESTIONS WITH NOTICE – EXPENDITURE ON MAJOR CAPITAL PROJECTS - SUBMITTED BY MAYOR ROBERT BRIA**

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**QUESTION WITH NOTICE:** Expenditure on Major Capital Projects  
**SUBMITTED BY:** Mayor Robert Bria  
**FILE REFERENCE:** qA1040  
**ATTACHMENTS:** Nil

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**BACKGROUND**

Mayor Bria has submitted the following Questions with Notice:

1. How much was spent on major capital projects in St Peters completed after the 2022 Council elections? (For example, what was the cost of the upgrades of the St Peters Street, Burchell Reserve, and Dunstan Adventure Playground projects, and widening the paths along Linear Park?)
2. What is the total capital expenditure (asset renewals) in St Peters (footpaths, road-reseals, kerb and water-tables, stormwater drainage, etc?) in the 2023-24, 2024-25 and 2025-26 budgets?
3. What is the total capital expenditure on The Parade since the amalgamation in 1997?

**REASONS IN SUPPORT OF QUESTION**

Nil

**RESPONSE TO QUESTIONS  
PREPARED BY GENERAL MANAGER, INFRASTRUCTURE & MAJOR PROJECTS**

**Question 1**

The total spend on major capital projects in St Peters since the 2022 Council elections, is \$14,050,776. The amount spent for each project is set out below:

- St Peters Street Upgrade Project - \$5,194,722;
- Dunstan Adventure Playground Redevelopment - \$2,141,847;
- Burchell Reserve Redevelopment - \$4,614,144;
- River Torrens Linear Park Shared Path - \$1,993,651;
- Otto Park Lighting - \$55,990; and
- Introduction of 40km Speed Limit (Hackney to Marden) - \$50,422.

**Question 2**

The total capital expenditure for asset renewals in St Peters for the past two financial years (i.e. 2023-2024 and 2024-2025) was \$1,436,975. The amount spent for each financial year was:

- \$946,158 in 2023-2024; and
- \$490,817 in 2024-2025.

For the 2025-2026 financial year, \$250,000 has been budgeted for asset renewals in St Peters.

### Question 3

The total capital expenditure on The Parade in Norwood, from Fullarton Road to Portrush Road, since 1997 is \$446,411. This expenditure includes the following:

- \$112,682 for stormwater works in 2004-2005 and 2005-2006;
- \$55,984 for median landscaping in 2010-2011 and 2012-2013;
- \$210,026 for kerb ramp upgrades in 2011-2012 and 2012-2013; and
- \$67,719 for bollard installation in 2017-2018 and 2018-2019.

Since 1997, \$546,676 was also spent on road resealing The Parade in Kensington, from Phillips Street to Shipsters Road, in 2021-2022.

**10. DEPUTATIONS**  
Nil

**11. PETITIONS**  
Nil

**12. WRITTEN NOTICES OF MOTION**

**12.1 WRITTEN NOTICE OF MOTION – ABORIGINAL (DUAL) NAME FOR THE PAYNEHAM MEMORIAL SWIMMING CENTRE – SUBMITTED BY MAYOR ROBERT BRIA**

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<b>NOTICE OF MOTION:</b>	Aboriginal (Dual) Name for the Payneham Memorial Swimming Centre
<b>SUBMITTED BY:</b>	Mayor Robert Bria
<b>FILE REFERENCE:</b>	qA1039
<b>ATTACHMENTS:</b>	Nil

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Pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, the following Notice of Motion has been submitted by Mayor Robert Bria.

**NOTICE OF MOTION**

That staff investigate opportunities to work with an artist(s) / graphic designer(s) to identify opportunities to appropriately acknowledge the Kurna people and interpret the history and development of the Payneham Memorial Swimming Centre site.

**REASONS IN SUPPORT OF MOTION**

As Members are aware, the Payneham Memorial Swimming Centre is scheduled for practical completion by the end of March 2026, with the facility scheduled to be fully operational by 1 July 2026.

As we enter the final 12 months until the opening and given the significance of this massive capital project, I believe the Council should undertake an investigation of the cultural significance (Kurna and European) and history of the site of the facility and consider opportunities to recognise these elements.

Some members will recall that as part of the development of Felixstow Reserve, Kurna Elders were consulted extensively and provided value cultural advice with regard to a number of specific sites along Linear Park. However staff have advised that a heritage assessment was completed for the PMSC project in 2023. The site has been significantly altered since European settlement. The Aboriginal use and connection to this site, and particularly Third Creek, unfortunately is lost.

Notwithstanding this, there remains an opportunity to recognise the history of the site.

**STAFF COMMENT**

Investigations as requested can be undertaken.

## 12.2 WRITTEN NOTICE OF MOTION – COMMUNITY RENEWABLES PROGRAM – SUBMITTED BY CR CHRISTEL MEX

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<b>NOTICE OF MOTION:</b>	Community Renewables Program
<b>SUBMITTED BY:</b>	Cr Christel Mex
<b>FILE REFERENCE:</b>	qA1039
<b>ATTACHMENTS:</b>	Nil

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Pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, the following Notice of Motion has been submitted by Cr Christel Mex.

### NOTICE OF MOTION

1. That staff prepare a feasibility report to Council on the possible implementation of a Community Renewables Program.
2. The report can include, but not be limited to, different program options, outcomes from schemes in other Council areas, projected cost savings to residents and Council and risk management issues.
3. The report will be provided to the Council by the January 2026 meeting.

### REASONS IN SUPPORT OF MOTION

Community renewables programs often involve bulk-buying schemes for solar panels and batteries, community battery installations, and sometimes the development of Virtual Power Plants (VPP) to benefit a wide range of residents and community groups often with no up-front costs. Many Councils in South Australia have already implemented schemes, all in partnership with ShineHub as the program provider.

Bulk-buy schemes and community solar programs reduce upfront costs and provide long-term savings on electricity bills. They improve local energy resilience, especially during grid outages or extreme weather events. In addition, the schemes support local installers, electricians and tradespeople by creating jobs and upskilling opportunities in the renewable energy sector. In addition, by increasing the use of renewable energy, the programs reduce greenhouse gas emissions and reliance on fossil fuels contributing to climate targets.

In addition to benefiting residents, the schemes also benefit community groups, and in some instances small businesses. Councils who have implemented such schemes have reported cost savings in street lighting, sporting fields and building energy costs.

Some examples include:

- **City of Mitcham**  
The City of Mitcham's Community Renewables Program, launched in 2021 in partnership with ShineHub, offers solar panels and home batteries to households and businesses with no upfront costs. This initiative has led to substantial energy bill reductions for participants. The program has installed over 900 systems joining a 'virtual power plant', totalling 4MW of solar PV generation and 10MWh of battery storage. Many participants also joined a Virtual Power Plant (VPP), enhancing their savings. A Council briefing in June 2024 reported a return of investment for residents participating in the scheme is 4.5 years, with participants saving over \$2 million off energy bills (\$3,070,000 pre-installation and \$231,097 post installation). The program prevented new carbon emissions of 2,600 tons and was the overall winner of the Premier's Climate Change Committee 2024 Climate Leaders Award.
- **City of Charles Sturt**  
In early 2024 the City of Charles Sturt implemented their Community Renewables Program aimed at promoting the adoption of solar energy and battery storage among residents. Over 250 residents have participated to date with participants reporting significant reductions in their electricity bills. The program also includes the establishment of a VPP, allowing participants to earn premium payments.

- **Other SA Councils**

The City of Unley started its Community Renewables Program in September 2024, with a solar and battery bulk buy for residents. The City of Unley hosts community information events where residents can learn about solar energy basics and the scheme. The City of Campbelltown launched its program in June 2024 and the City of Marion launched a similar scheme in 2024 called the Solar Savings Scheme.

- **Other Australian Councils**

In New South Wales the cities of Newcastle, Kiama and Willoughby provide similar schemes. Councils in Victoria who operate programs include Ararat and the Central Victorian Greenhouse Alliance, which facilitates solar energy solutions for residents across 13 Councils.

As the schemes have been operating for some time in other Councils, a report to the Council on how a similar scheme can be implemented should not be significant burden. It would also be timely, given the cost of living pressures experienced by members of our community and the ever increasing power bills to our Council.

#### **STAFF COMMENT**

A report, as requested in the Motion, can be prepared for the January 2026 Council meeting.

**13. STAFF REPORTS**

## **Section 1 – Strategy & Policy**

### **Reports**

*[No Items listed under this Section]*



## **Section 2 – Corporate & Finance**

### **Reports**

### 13.1 DRAFT 2025–2026 ANNUAL BUSINESS PLAN – CONSIDERATION OF ADDITIONAL PUBLIC SUBMISSIONS

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**REPORT AUTHOR:** Manager, Strategic Communications & Advocacy  
**GENERAL MANAGER:** General Manager, Governance & Civic Affairs  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:**  
**ATTACHMENTS:** A

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#### PURPOSE OF REPORT

The purpose of this report is to present two (2) additional submissions that were received as part of the consultation regarding the draft 2025–2026 Annual Business Plan and Budget, for the Council's consideration.

#### BACKGROUND

As Elected Members will recall, at its meeting held on 11 June 2025, the Council considered submissions that were received as part of the consultation process associated with the draft 2025-2026 Annual Business Plan and Budget.

However, following the Council Meeting, it was brought to the Council's attention that the submission which was forwarded to the Council by the St Peters Residents Association was not included with the submissions that were considered by the Council at its meeting held on 11 June 2025.

As part of the process to determine why the submission had not been received, it was also identified that a second submission had been received that was also not considered by the Council as part of the process.

Both submissions had been sent to the Council prior to the conclusion of the consultation period, however due to an issue with the consultation email address, both submissions were not redirected to the Council's Corporate Records system.

A copy of the two (2) submissions is contained in **Attachment A**.

#### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The Council's long-term strategic directions are outlined in *CityPlan 2030—Shaping Our Future*. The draft Plan and supporting draft Budget 2025–2026 (the draft Budget) set out the proposed services, programs and initiatives for the 2025–2026 financial year and explains how the Council intends to fund them.

The Council's Long-term Financial Plan (LTFP) is a key document in the Council's strategic planning framework. It is the primary financial management tool that links the Council's strategic plan, *CityPlan 2030—Shaping Our Future*, Whole-of-Life Asset Management Plans and the Annual Business Plan and Budget.

#### FINANCIAL AND BUDGET IMPLICATIONS

If the Council resolves to amend the draft plan as a result of its consideration of the submissions which have been received, it should be noted that there may be financial implications that will impact the draft budget. The financial implications on the draft budget will be determined following the Council's consideration of the submissions. As such, should Elected members propose to put forward any amendments, they should contact the Chief Financial Officer before the meeting to discuss possible impacts of any amendments.

#### EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

## **SOCIAL ISSUES**

Not Applicable.

## **CULTURAL ISSUES**

Not Applicable.

## **ENVIRONMENTAL ISSUES**

Not Applicable.

## **RESOURCE ISSUES**

Not Applicable.

## **RISK MANAGEMENT**

Not Applicable.

## **CONSULTATION**

- **Elected Members**  
Elected Members have been involved throughout the preparation of the draft Plan and Budget, have considered the various components of the draft Plan and Budget and have made 'in principle' decisions as appropriate.
- **Community**  
Citizens have been provided with an opportunity to provide input into and comment on the draft Plan and Budget as part of the consultation process that included the publication of a public notice in The Advertiser on 9 May 2025, inviting citizens to provide their comments on the draft Annual Business Plan and Budget, and on the projects, programs and initiatives that the Council plans to undertake in 2025–2026.
- **Staff**  
The review of the operating expenditure, special projects and the draft Annual Business Plan process has been completed with the involvement of the Chief Executive Officer, Executive Leadership Team and the various responsible officers.
- **Other Agencies**  
Not Applicable.

## **DISCUSSION**

A summary of the submissions is set out below.

### **1. Comments submitted by the St Peters Residents Association (SPRA)**

The St Peters Residents Association submission expresses concern regarding the Council's financial position in terms of the Council's level of debt and the impact that this is having on ratepayers due to the Rate revenue required to fund borrowings.

### **2. Comments submitted by Mr Chirag Thakker**

Mr Thakker's submission raises concerns with the Residential Rate increase particularly in the context of cost of living pressures and believes that spending on infrastructure should take into consideration the financial situation of residents.

## **OPTIONS**

On the basis of the submissions that have been received, there is no recommended action in respect to the submissions in terms of the draft 2025–2026 Annual Business Plan and Budget as this is a decision for the Council to make.

To this end, the Council can determine to amend its position as it sees fit.

## **CONCLUSION**

Pursuant to Section 123(6a) of the Act, should the Council propose to make amendments to the draft 2025–2026 Annual Business Plan and Budget, the adopted Annual Business Plan must include a statement which sets out the significant amendments from the draft Plan and provide the reason for those amendments.

## **COMMENTS**

Nil.

## **RECOMMENDATION**

1. That the submissions which have been received in respect to the draft 2025–2026 Annual Business Plan, as contained in Attachment A, be received and noted.
2. That the Council notes that a response to the submissions will be provided together with the responses to the submissions which have been provided by citizens and organisations who have made written submissions in respect to the Draft 2025–2026 Annual Business Plan.

## **Attachments – Item 13.1**

# Attachment A

## **Draft 2025-2026 Annual Business Plan Consideration of Additional Public Submissions**



## ST PETERS RESIDENTS ASSOCIATION INC.

E-mail : [info@stpeters.asn.au](mailto:info@stpeters.asn.au)

ABN 86 794 177 385

Representing the Residents of St Peters, College Park, Hackney, Stepney, Maylands, Evandale & Joslin.

### Annual Business Plan & Budget Response 2025-26

The St Peters Residents Association (SPRA) has, in recent years, repeatedly expressed strong concerns at the financial position of the City of Norwood Payneham & St Peters, particularly in relation to decisions made regarding the Payneham Memorial Swimming Centre (PMSC).

We again wish to express our anger at Council's resulting debt position and the significant impact this is having on ratepayers due to the unacceptable level of rates now required to fund Council borrowings, mostly for the Swimming Centre.

SPRA believes that despite repeated warnings, the Council has fallen into the "Sunk Cost Trap"<sup>1</sup> by proceeding with the pool redevelopment when there was the opportunity in late 2023, after it appeared that the cost might be \$60m, to either defer the project, to change the project scope or not to proceed. This has led to a sharp rise in debt, with the Net Financial Liabilities Ratio (NFLR) projected to reach 148% in the 2025-26 budget—well above the recently raised 100% upper limit. This level is highly irresponsible to a point where many would regard it as mismanagement, bordering on ineptitude.

The Association is extremely concerned at the consequent rate revenue increase that is now required to meet the interest costs and capital repayments on the accumulating debt. The Debt Servicing Ratio [*The ability to repay debt obligations (interest and principal) using rate income*] in the revised LTFP for 2025-26 is 7.6%, but this rises to 16.4% in 2029-30 and is still at 14.2% in 2034-35<sup>2</sup>. NPSP's debt is projected to hit \$106.6m by 2028/29<sup>3</sup>, and SPRA is concerned that there will need to be even higher rate increases in future years.

The Association notes that the LTFP was based on a rate revenue increase of 8% for 2025-26, and this was also the basis of the draft budget presented to Council at the meeting of 5<sup>th</sup> May 2025. SPRA is therefore extremely disappointed that a larger rate revenue increase of 8.5% adopted by the Council is now deemed necessary to meet the long term debts.

SPRA also notes the following item of additional expenditure within the Draft Annual Business Plan & Budget

*"\$390,000 for the promotion and preopening of the Payneham Memorial Swimming Centre is included in the Draft Budget"*

Without knowing the details of what is included in this amount, this sum is regarded as totally unacceptable in the light of the financial pressures facing Council. We fail to understand why these costs were not accounted for in the original budget for the pool and

wonder if this is required to cover an anticipated income shortfall and resulting cost blow out.

While the overall rate revenue increase proposed is 8.5%, this will equate to a substantial **9.49% residential rate increase**, well over the large 7.44% for the previous year. The Residential Rate increase is **over three times** the 3.0% CPI used in the LTFP. In many cases the rates will be higher than this due to property re-valuations and other factors and could be as much as the maximum cap of 17.0%.

This is a significant and unacceptable difference, particularly when the community is facing a cost of living crisis.

A comparison of the NPSP Residential Rate increase to other metropolitan Adelaide Councils<sup>4</sup> shows the excessive rates being levied by this Council, clearly illustrating that this Council has failed in its financial diligence and responsibility to ratepayers<sup>5</sup>. According to the LTFP this situation will not change for at least the next ten years.

SPRA also notes that last year the Residential and the Commercial Rate increases were similar. This year the Commercial Rate increase is less than one percent. There does not seem to be any reason for this difference unless the valuations on commercial premises have stalled, but this seems unlikely, particularly on The Parade. Residential ratepayers appear to be subsidising Commercial ratepayers. A differential rate for Commercial ratepayers must be considered.

The Council must address these issues and not solely rely on ratepayers to continue to be a major source of income.

Options to consider include not proceeding with, or substantially deferring, capital projects including The Parade Masterplan and the Norwood Library redevelopment, abandoning 'vanity' projects including the Gather Round and Tour Down Under, and deferring the Quadrennial artwork. Council should also consider selling or improving the return on 'lazy' and non-performing assets and look at the expenditures for self-marketing & promotion and events that do not directly benefit the local community. The opportunity for a higher Commercial Rate must be considered, together with smoothing out future rate increases forecast in the LTFP.

The City of Norwood Payneham & St Peters must get back to the core functions of Local Government, at least until appropriate actions have been taken to remedy and restore the budget to an acceptable position.

Yours faithfully,

Mathew Pole  
President



## Endnotes

<sup>1</sup> The Sunk Cost Trap <https://asana.com/resources/sunk-cost-fallacy>

<sup>2</sup> Debt Servicing Ratio LTFP Revision 5/5/25 agenda.  
[https://www.npsp.sa.gov.au/files/24060\\_2025\\_05\\_05\\_council\\_agenda.pdf?v=431](https://www.npsp.sa.gov.au/files/24060_2025_05_05_council_agenda.pdf?v=431)

Financial Indicators											
	Current Year	Projected Years									
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
	%	%	%	%	%	%	%	%	%	%	%
Operating Surplus Ratio	4.7	0.8	0.1	1.3	3.4	2.1	3.1	4.2	5.5	6.8	8.4
Net Financial Liabilities Ratio	142.60	148.64	159.44	167.01	169.05	164.70	159.11	149.32	138.59	126.89	113.97
Asset Renewal Funding Ratio	129.90	96.22	96.77	104.42	103.22	96.83	108.38	105.03	106.33	111.84	111.60
Interest Cover Ratio	1.85	5.40	6.05	6.72	7.01	7.35	7.17	6.86	6.35	5.70	5.04
Debt Servicing ratio	5.06	7.61	12.73	13.67	13.27	16.37	16.24	15.98	15.49	14.83	14.17

<sup>3</sup> 'Advertiser' 22 January 2025 <https://www.adelaidenow.com.au/news/south-australia/city-of-norwood-payneham-and-st-peters-to-hit-106m-in-debt-after-massive-payneham-pool-redevelopment-blowout/news-story/d683530f4b016b51bf07237cfe6210b4?giftid=O9OKuSS2KF>

### <sup>4</sup> Comparative Residential Rates

Norwood Payneham St Peters	9.49%
Burnside	6.95%
West Torrens	6.84%
Gawler	6.00%
Mitcham	5.67%
Adelaide	5.60%
Port Adelaide Enfield	5.20%
Charles Sturt	4.85%
Marion	4.80%
Playford	4.54%
Salisbury	4.20%
Prospect	3.90%
Unley	3.50%
Walkerville	3.20%
Tea Tree Gully	3.00%
Campbelltown	2.50%
Onkaparinga	2.49%

<sup>5</sup> 'Advertiser' 19 May 2025 <https://www.adelaidenow.com.au/news/south-australia/adelaide-councils-are-trying-to-balance-their-books-during-a-cost-of-living-crisis-and-have-released-their-proposed-rate-rises/news-story/fd53ad36df2c404b01f213071b5c0e0f?giftid=3fqbybC0Kk>

## Have your say: Draft 2025–2026 Annual Business Plan

The Council is seeking feedback on the draft Annual Business Plan and Budget for 2025–2026.

All residents, ratepayers and business owners in the City of Norwood Payneham & St Peters are encouraged to provide comments.

To be effective a submission should:

- Clearly state your opinion and reasons for or against components of the draft 2025–2026 Annual Business Plan and Budget.
- State how your concerns could be addressed or outline any suggestions for resolving a problem or issue (if possible).
- List any references or provide evidence, relevant material, or specific examples to help demonstrate your views or suggestions.
- Include the section, recommendation and page number of the proposal to which your comments refer (if relevant).
- To ensure accurate interpretation of your comments into the Schedule of Submissions, please keep your comments concise and number all matters you wish to address.

The draft 2025–2026 Annual Business Plan and Budget is available to:

- View and download online from [www.npsp.sa.gov.au/consultation](http://www.npsp.sa.gov.au/consultation)
- View at Norwood Town Hall, 175 The Parade, Norwood
- View at our three libraries in Norwood, Payneham and St Peters.

**Your details** (please complete all sections)

Name (first/last)	<u>Chirag Thakkar</u>
Postal address	<u></u>
Suburb	<u>Payneham SA 5070</u>
Phone number	<u></u>
Email address	<u></u>

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)  
Socials [f /cityofnpsp](https://www.facebook.com/cityofnpsp) [@cityofnpsp](https://www.instagram.com/cityofnpsp)



City of  
Norwood  
Payneham  
& St Peters

## Have your say!

Rate revenue is the major source of funding for the Council. Income collected through rates is used to pay for the provision of Council's services such as waste collection, maintenance of the Council's reserves, public libraries, city planning, community support and development programs, community events, public lighting and street sweeping.

This year, the Council has proposed an 8.5% Rate Revenue increase including growth in new assessments, which equates to an average residential rate increase of 9.49% in principle. The impact of the proposed rate revenue increase on the actual rates payable by a rate payer will vary according to individual property valuations, the land use, and whether there has been any new development or capital improvement on the land.

An average residential property, which is valued at \$1,147,000 will, in principle, be required to pay annual rates of \$2,238. An average commercial property, which is valued at \$1,518,000 million will, in principle, be required to pay annual rates of \$3,461.

The rate increase is considered appropriate given the level of investment in new and improved infrastructure and ongoing services and initiatives.

For the 2025–2026 financial year, the Council has allocated \$26 million for capital projects. This includes the renewal and/or replacement of existing Council infrastructure and assets such as stormwater drainage infrastructure, footpaths, road reseals, kerbs and buildings, and includes \$11 million to fund the ongoing construction of the state-of-the-art Payneham Memorial Swimming Centre, which is expected to reach practical completion in the first half of 2026.

The draft Annual Business Plan and Budget also highlights a raft of other initiatives, programs, services and events that will deliver social, cultural, environmental sustainability and economic outcomes that will bring benefits across our entire community.

## Have you read the Council's draft 2025–2026 Annual Business Plan and Budget? \*

- ☒ Yes  
☐ No

## Please provide comments on the Council's draft 2025–2026 Annual Business Plan and Budget

A 9.49% rate increase will affect the cost of living for residents, especially at a time when many are already paying more for things like Mortgage, food, fuel, and power. While the Council has spent money infrastructure, the rate rise also covers higher costs to keep services running. However, wages in South Australia only went up by about 3.2% in 2024, according to the ABS. This means the rate increase is rising much faster than most people's incomes. It's important to make sure rate increases are fair and in line with what residents can afford.

As per the report in The Advertiser published on 17th May, it also looks like

Norwood, Payneham & St Peters Council, has the highest proposed rate across any metropolitan council.

Previous years average rate increase history sourced from <https://www.npsp.sa.gov.au/>

2022-2023 - 8.50%

2023-2024 - 4.00%

2024-2025 - 7.01%

2025-2026 - 9.49%

Total 29.00%

Above table shows that in 4 years the average rate increase is just under 30%. I believe spending

In infrastructure should take into account residents affordability, Increase in other costs for the household.

Proposed rate increased should be revisited and readjusted to factor in above mentioned points.

## 13.2 ADOPTION OF THE 2025-2026 ANNUAL BUSINESS PLAN AND BUDGET AND DECLARATION OF RATES FOR 2025-2026

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**REPORT AUTHOR:** Chief Finance Officer  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4548  
**FILE REFERENCE:**  
**ATTACHMENTS:** A - C

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### PURPOSE OF REPORT

The purpose of this report is to present to the Council, the Draft 2025-2026 Annual Business Plan, Annual Budget and Rates Policy for consideration and adoption.

### BACKGROUND

Pursuant to Section 123(8) of the *Local Government Act 1999* (the Act), the Council is required to adopt an Annual Business Plan and Budget, after 31 May and before 15 August each year.

Section 123(7) of the Act requires the Council to consider its budget in conjunction with the Council's Annual Business Plan and the Budget can only be adopted after the Council has adopted its Annual Business Plan.

The Draft 2025-2026 Annual Business Plan and Budget was considered by the Council at its Meeting held on 7 April 2025 and endorsed for community consultation at the Council Meeting held on 5 May 2025.

In accordance with Section 123(4) of the Act, community consultation on the Draft 2025-2026 Annual Business Plan was subsequently undertaken for a period of 21 days, commencing on 9 May 2025 and concluding on 30 May 2025. Forty-two (42) written submissions were received, and nineteen (19) people attended a Public Meeting that was held on 26 May 2025 convened for the purpose of receiving verbal submissions on the Draft 2025-2026 Annual Business Plan.

At the Special Council Meeting held on 10 June 2025, the Council formally considered the written submissions that had been received during the community consultation period.

This report presents the Draft 2025-2026 Annual Business Plan and Budget, based on rates modelling that has been undertaken up to 23 June 2025.

A copy of the Draft 2025-2026 Annual Business Plan and Budget is contained within **Attachment A**.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The Council's Long Term Strategic directions are outlined in the Council's Strategic Management Plan, *City Plan 2030 – Shaping our Future*. The Draft 2025-2026 Annual Business Plan (Draft Plan) and supporting Draft 2025-2026 Budget (Draft Budget), sets out the proposed services and programs and initiatives for the 2025-2026 Financial Year and explains how the Council intends to finance its continuing services, programs and initiatives which are to be undertaken during the year.

The Council's Long Term Financial Plan (LTFP), is a key document in the Council's Planning Framework. It is the primary financial management tool which links the Council's Strategic Plan, *City Plan 2030 – Shaping our Future*, Whole-of-Life Assets Management Plans and the Annual Business Plan and Budget.

The adoption of the Draft 2025-2026 Annual Business Plan and Budget will contribute to the Council achieving its goals and objectives as set out in the suite of Strategic Planning documents set out above.

### FINANCIAL AND BUDGET IMPLICATIONS

The Draft Budget has been prepared in line within the Council's Budget Guidelines that were endorsed by the Council on 20 January 2025 and incorporates the '*in principle*' decisions which have been made by the Council at its meetings held on 3 February 2025, 7 April 2025 and 5 May 2025.

The Draft Budget, as presented for consideration in this report, is based on a Rate Revenue increase of 8.5%. With valuation growth, the Rate-in-the-Dollar has decreased by 2.39% and in turn, the average rate increased by 7.78% for all categories of properties.

## **EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

## **SOCIAL ISSUES**

The *Local Government Act 1999*, provides a number of measures which the Council can use to provide rate relief to eligible ratepayers. Relief options include, automatic rate capping, postponements of rates, remissions and payment plans.

## **CULTURAL ISSUES**

Not Applicable.

## **ENVIRONMENTAL ISSUES**

Not Applicable.

## **RESOURCE ISSUES**

Not Applicable.

## **RISK MANAGEMENT**

Financial Management and the processes required to prepare the Annual Business Plan are governed by the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011*. The 2025-2026 Annual Business Plan and Budget has been prepared in accordance with the relevant statutory requirements to ensure the legislative provisions of the *Local Government Act 1999* and associated Regulations have been met.

## **CONSULTATION**

- **Elected Members**

Elected Members have been involved throughout the preparation of the Draft 2025-2026 Annual Business Plan and Budget process and have considered the various components of the Draft 2025-2026 Annual Business Plan and Budget at meetings held on 3 February 2025, 7 April 2025, and 5 May 2025 and made 'in principle' decisions as appropriate to arrive at a Draft Annual Business Plan and Budget before it was released for consultation.

- **Audit & Risk Committee**

The Council's Audit & Risk Committee considered the 2025-2026 Draft Budget at its meeting held on 14 April 2025. Mayor Bria and Councillor Piggott are Members of the Council's Audit & Risk Committee.

- **Community**

In line with the requirements of the Act, all ratepayers and citizens had the opportunity to comment on the Draft 2025-2026 Annual Business Plan. Forty (40) written submissions were received and considered by Council at the Special Council Meeting held on 10 June 2025. In addition, nineteen (19) citizens attended the Public Meeting that was held on 26 May 2025.

- **Staff**

The review of Operating Expenditure, Special Projects and the Draft Annual Business Plan process, has been completed with the involvement of the Chief Executive Officer, the Chief Financial Officer, Executive Leadership Team and the various Responsible Officers from across the organisation.

- **Other Agencies**

Not Applicable.

## DISCUSSION

As detailed in Table 1 below, based on an 8.5% increase in Rate Revenue (as approved *'in principle'* by the Council, at the Special Meeting held on 10 June 2025), the Draft Operating Surplus is estimated to be \$754,356 which is based on a Recurrent Operating Surplus of \$2.074 million and an Operating Deficit relating to Operating Projects of \$1,319,300. It should be noted that the Draft Operating Surplus includes the Council's share of the Net loss from the Regional Subsidiaries (\$262,666) of which it is a Constituent Council but does not include Carry Forward expenditure relating to projects that have been approved in prior financial years and which have yet to be completed once 2024-2025 results are finalised.

It is important to note, funding and budgets for the projects that would be proposed to carry forward were already allocated and accounted for in 2024-2025. Any underspend or unused funds will need to be transferred to the following 2025-2026 financial year in line with revised completion date. While this alignment will create variances to the budgets in each of these years, there is no impact to the overall project budget as Carry Forwards represent time phase reallocations.

The Budget Papers, which are set out in the prescribed format, are contained in **Attachment A – Appendix 3**.

**TABLE 1: 2025-2026 PROPOSED BUDGETED STATEMENT OF COMPREHENSIVE INCOME**

	Recurrent Budget 2025-2026	Operating Projects 2025-2026	Capital Projects 2025-2026	Proposed Budget 2025-2026
	\$	\$	\$	\$
<b>INCOME</b>				
Rates	51,135,276			51,135,276
Statutory Charges	2,239,311			2,239,311
User Charges	4,370,061			4,370,061
Grants, Subsidies & Contributions	2,653,958			2,653,958
Grants, Subsidies & Contributions - capital	1,050,669			1,050,669
Investment Income	55,000			55,000
Other Income	521,676			521,676
Net Gain - Joint Ventures & Associates				
<b>Total Income</b>	<b>62,025,951</b>			<b>62,025,951</b>
<b>EXPENSES</b>				
Employee Expenses	20,340,052			20,340,052
Materials, Contracts & Other Expenses	22,274,405	1,319,300		23,593,705
Depreciation, Amortisation & Impairment	13,696,916			13,696,916
Finance Costs	3,378,256			3,378,256
Net Loss - Joint Ventures & Associates	262,666			262,666
<b>Total Expenses</b>	<b>59,952,295</b>	<b>1,319,300</b>		<b>61,271,595</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>2,073,656</b>	<b>(1,319,300)</b>		<b>754,356</b>
Net gain (loss) on disposal or revaluation of assets			36,792	36,792
Amounts specifically for new or upgraded assets			2,800,000	2,800,000
<b>NET SURPLUS (DEFICIT)</b>	<b>2,073,656</b>	<b>(1,319,300)</b>	<b>2,836,792</b>	<b>3,591,148</b>

## Budgeted Capital Projects Including Capital Works

At the Council Meeting held on 5 May 2025, the Council endorsed '*in principle*', the Draft Capital Works Program with a combined value of \$25.967 million excluding the expenditure required to finalise the 2024-2025 Capital Projects which are not anticipated to be completed by 30 June 2025 and staff costs of \$1.109 million which are capitalised and included in the final cost of the asset. The Draft Capital Budget expenditure is offset by Capital Funding which incorporates Grant funding of \$2.8 million, which will result in a net cost to the Council of \$23.167 million which will be funded through borrowings and Rate Revenue.

The funding allocation includes \$12.887 million for the Council's *Whole-of-Life Capital Works Program* as detailed in Table 2 below.

**TABLE 2 – WHOLE-OF-LIFE CAPITAL WORKS PROGRAM**

ITEM	EXPENDITURE \$'000
Road Resealing	3,511
Footpath Reconstruction	1,215
Kerbing Reconstruction	1,496
Stormwater Drainage Program	2,100
Building	2,590
Other Infrastructure Asset Renewal	1,976
<b>TOTAL Whole-of Life</b>	<b>12,887</b>

On a full accrual basis, the Capital Expenditure will not affect the Operating Result before Capital Revenues, except through future years' depreciation and financing costs on any associated loan borrowings. Grant income that is received and which relates to Capital Projects will, however, be included as Capital Income within the Budgeted Income Statement after the Operating Surplus/(Deficit) as required by the Model Financial Statements prescribed by the *Local Government Act 1999*.

## Borrowings

Proposed capital expenditure of \$25.967 million is proposed to be funded as follows:

- Use of depreciation recovered through rate revenue \$13.996 million
- Grant Funding \$ 2.800 million
- Borrowings \$ 9.171 million

In determining the timing and the level of borrowings that are required to fund the Capital Works Program, consideration has been given to the cash flow requirements and to intergenerational equity between current and future users/ratepayers (that is, an asset is funded from loan borrowings which is paid off over the life of the asset rather than raising rate revenue from current rate payers to pay up front for the asset). Whilst these considerations have formed part of the Council's budget model, these borrowings will be reviewed before the decision is made to lock in borrowings.

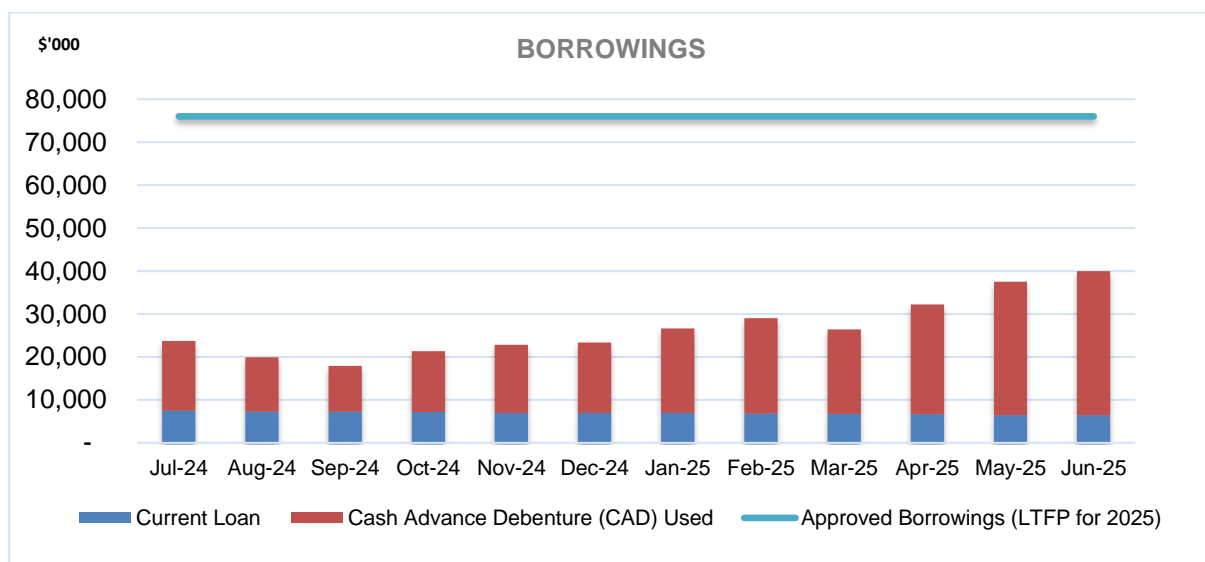


Given the nature of the major projects which are proposed to be undertaken, which in some cases will be delivered over a number of financial years, the Council has determined that the use of Cash Advance Debenture Facilities (CAD) will be the most appropriate mechanism to fund the required cashflows throughout the majority of the 2025–2026 financial year. This approach provides flexibility while minimising interest costs and debt servicing obligations in the short term. Notwithstanding this, in light of current market movements indicating the potential for further reductions in interest rates, the financial strategy reflected in the Draft 2025-2026 Budget includes the planned conversion of \$45 million into fixed interest rate borrowings when market conditions become favourable. This conversion is intended to secure long-term certainty as well as savings in interest costs. Staff will continue to monitor financial markets and borrowing requirements to ensure that funding strategies remain aligned with the Council's evolving financial position, market conditions and strategic priorities. The Council will consider a structured approach to new borrowings (conversion) by assessing the optimal mix between short-term and long-term debt, including the length of the borrowing period. Such strategy aims to reduce financial pressure on ratepayers not only in the immediate years but across the full span of the Long-Term Financial Plan. Borrowing arrangements will be adjusted as needed to optimise financial outcomes and effectively manage financial risks.

It is important to note that as part of the Budget process Council recommends an additional borrowings to be able to complete all Capital projects with an assumption that projects delivery will occur in accordance with the set schedule. As stated earlier, Cash Advance Debenture Facility (CAD) is the most appropriate mechanism to fund at the initial stage. This means that while CAD has been approved for the recommended amount, it would only be drawn when required. This provides flexibility to manage borrowings in cases of projects delays or changes to its delivery milestones.

The Graph 1 below, demonstrates 2024-2025 Actual Borrowings (funds drawn from the facility) against Projected Borrowings for the same year (2024-2025) as per the Long-Term Financial Plan.

**GRAPH 1: APPROVED FUNDING REQUIREMENTS FOR 2024-2025 VS. ACTUAL BORROWINGS IN 2024-2025**



As detailed in the Budgeted Cash Flow Statement (**Attachment A - Appendix 3**), the closing cash balance is projected to be \$500,000 at the end of the 2025-2026 financial year.

## Long Term Financial Plan and Asset Management Plan Update

As part of Council's commitment to sound financial governance, an annual review of the Long-Term Financial Plan (LTFP) and Asset Management Plan as contained in **Attachment A – Appendix 7 & 8**, has been undertaken in accordance with legislative recommendations and Council's strategic financial management framework. The review incorporates the following:

- 2023-2024 Actual Financial results for 2023-2024;
- 2024-2025 Third Budget Review;
- revised assumptions for Capital and Operational expenditure (mainly construction timing alignment with most recent information available for the major projects such as Trinity Valley, The Parade Masterplan, George Street Upgrade Project);
- amendment of the Operational Model for the Payneham Memorial Swimming Centre from 'in-house' to Operations Management by an External party;
- interest rate forecast;
- update for any additional services/programs/initiatives as approved by Council during 2024-2025; and
- Asset Renewal Program that incorporates revised asset valuations (in line with the Council's Asset Management Plan)

This ensures the LTFP remains responsive to the current economic environment and continues to guide sustainable decision-making. The updated projections confirm that the Council remains financially sustainable over the forecast period, with a number of strategies already in place as well as development of new strategies to manage cost pressures, maintain service delivery, and support key infrastructure investments.

## Fees and Charges

At the Council Meeting held on 3 February 2025, the Council adopted "*in-principle*" the draft Fees & Charges to be applied for 2025-2026.

A copy of the contained 2025-2026 Schedule of Fees and Charges in **Attachment B**.

No changes are proposed to the Draft 2025-2026 Fees & Charges Schedule, however the Council can choose to review these fees and charges.

## Rates Modelling

The rate modelling information which formed part of the Draft 2025-2026 Annual Business Plan and Budget which was placed on public consultation, was based on property valuations as at 28 April 2025. Final valuations as at 21 June 2025, are now available and these valuations will now be used. The Rating Strategy, as summarised in Table 3 below, is based on a Rate Revenue increase of 8.5%.

**TABLE 3: RATING STRATEGY – RATE REVENUE IMPACTS**

	2024-2025	2025-2026	2025-2026	2025-2026	2025-2026
<b>Proposed Rate Revenue Increase</b>	<b>8.50%</b>	<b>7.00%</b>	<b>7.50%</b>	<b>8.00%</b>	<b>8.50%</b>
	\$'000	\$'000	\$'000	\$'000	\$'000
Gross General Rate Revenue	\$46,589	\$49,851	\$50,085	\$50,316	\$50,548
Net Increase on Previous Year	\$3,650	\$3,261	\$3,495	\$3,727	\$3,959
<b>Operating Surplus/(Deficit) after rate revenue increases</b>	<b>\$229</b>	<b>\$55</b>	<b>\$289</b>	<b>\$521</b>	<b>\$754</b>
<b>Residential Rate</b>					
<b>Rate Payable per Average Residential Property</b>	<b>\$2,044</b>	<b>\$2,205</b>	<b>\$2,215</b>	<b>\$2,226</b>	<b>\$2,236</b>
Average Rate Difference	\$149	\$161	\$171	\$182	\$192
Increase from previous year	7.01%	7.88%	8.39%	8.89%	9.39%
<b>Rate-in-the-Dollar</b>	<b>0.0018746</b>	<b>0.0018047</b>	<b>0.001813</b>	<b>0.0018215</b>	<b>0.0018297</b>
Increase/(Decrease) from previous year	2.52%	-3.73%	-3.29%	-2.83%	-2.39%
<b>Commercial Rate</b>					
<b>Rate payable per Average Commercial Property</b>	<b>\$3,430</b>	<b>\$3,412</b>	<b>\$3,427</b>	<b>\$3,443</b>	<b>\$3,459</b>
Average Rate Difference	\$267	-\$19	-\$3	\$13	\$29
Increase/(Decrease) from previous year	7.21%	-0.54%	-0.10%	0.37%	0.85%
<b>Rate-in-the-Dollar</b>	<b>0.0022495</b>	<b>0.00216564</b>	<b>0.0021756</b>	<b>0.0021858</b>	<b>0.0021956</b>
Increase/(Decrease) from previous year	2.52%	-3.73%	-3.29%	-2.83%	-2.39%
<b>Minimum Rate</b>	<b>\$1,277</b>	<b>\$1,366</b>	<b>\$1,373</b>	<b>\$1,379</b>	<b>\$1,386</b>
<b>Percentage of Assessment on Minimum Rate</b>	<b>32.82%</b>	<b>31.94%</b>	<b>31.94%</b>	<b>31.94%</b>	<b>31.94%</b>

In respect to the impacts of the various options as set out in Table 3, it is important to note that a reduction in Rate Revenue (below Rates Revenue presented in the Long-Term Financial Plan), would negatively impact the Council's ongoing financial sustainability. Although the Draft 2025-2026 Budget is currently positioned to be in surplus, a reduction in Rate Revenue for 2025-2026 would, all things being equal, result in a deficit position in the 2026-2027 Budget year and have cumulative effect of the lower revenue base established in 2025-2026 for the future years. Reduction in Rate Revenue in 2025-2026 would compound this position, further increasing the Net Financial Liabilities Ratio (NFLR) due to the cumulative effect of lower revenue, thereby placing pressure on the Council's ability to fund services, maintain assets and meet long-term financial objectives.

For the 2025-2026 financial year, the “average residential property” has a value of \$1,150,455, compared to the 2024-2025 “average residential property” value of \$1,020,048. For the 2025-2026 financial year, the Capital Value of the “average residential property” has increased by 14.05% (as determined by the SA Valuer-General). Table 4 sets out the details of the impact of the rates modelling on the rates payable across the residential ratepayers.

**TABLE 4: RATES PAYABLE FOR RESIDENTIAL LAND USE**

Change in Rates Payable	Residential Properties	
	Number	%
Reduction or remain unchanged	119	0.7%
Increase greater than 0% and less than 8%	2,464	13.6%
Increase greater than 8% and less than 10%	10,746	59.5%
Increase greater than 10% and less than 15%	3,730	20.6%
15% increase or greater ( <i>eligible for Rate Capping</i> )	461	2.6%
Increase greater than 15% ( <i>ineligible for Rate Capping</i> )	554	3.1%
<b>Total</b>	<b>18,074</b>	<b>100%</b>
<b>Value of Rates Payable</b>		
\$0 to \$1,500*	6,766	37.4%
\$1,500 to \$2,000	3,414	18.9%
\$2,000 to \$3,000	4,729	26.2%
\$3,000 to \$5,000	2,606	14.4%
over \$5,000	559	3.1%
<b>Total</b>	<b>18,074</b>	<b>100%</b>

\* Includes 6,613 (or 31.94 % of total Residential properties) properties on minimum rate of \$1,386

### REGIONAL LANDSCAPES LEVY (formally known as the NRM Levy)

For 2025-2026, the Council will be required to collect \$1.607 million on behalf of *Green Adelaide* for the payment of the State Government Regional Landscape Levy. In this respect, Local Government acts as the revenue collector for the *Green Adelaide Board* (the Board) and the eight (8) Regional Landscape Boards and as such, the Council does not retain this revenue. The property owners within the City of Norwood Payneham & St Peters will contribute 4.6% of the total quantum of the Levy which is collected on behalf of the Board for 2025-2026 Financial year.

Councils can also charge the Regional Landscape Boards for the administrative cost associated with collecting the Regional Landscape Levy. For 2025-2026, the fee has been calculated using a fixed fee of \$3,114 plus \$0.31 per rateable assessment. The proposed collection fee, which has been incorporated within the draft Budget, for this Council is \$10,000.

### Draft 2025-2026 Rating Policy

As part of its Annual Business Plans, Councils are required to adopt a Rating Policy, which formally documents the Council's Rating Strategy. The Draft 2025-2026 Rating Policy (based on a rate revenue increase of 8.5%), which has been updated to include the proposed rate-in-the-dollar is contained in **Attachment A – Appendix 5**.

For 2025-2026, the Capital Value has increased (as advised by the Valuer-General) across the City of Norwood Payneham & St Peters by 11.9%. Table 5 details the Capital Value movements by land use for all property classes within the City of Norwood Payneham & St Peters.

**TABLE 5: VALUATION INCREASE FROM 2024-2025 BY LAND USE**

Land Use	2024-2025 Capital Value \$'000	2025-2026 Capital Value \$'000	Valuation Increase	% Increase
Residential	18,232,335	20,793,329	2,560,993	14.0%
Commercial	3,317,687	3,404,383	86,695	2.6%
Industrial	169,597	184,001	14,405	8.5%
Vacant Land	185,297	179,053	-6,244	-3.4%
Other	496,712	505,799	9,087	1.8%
Primary Production	1,008	1,008	0	0.0%
<b>Total Rateable</b>	<b>22,402,636</b>	<b>25,067,572</b>	<b>2,664,936</b>	<b>11.9%</b>
Non-Rateable	442,308	490,119	47,811	10.8%
<b>Total</b>	<b>22,844,944</b>	<b>25,557,691</b>	<b>2,712,747</b>	<b>11.9%</b>

Pursuant to Regulation 6(1)(ec) of the *Local Government (Financial Management Regulations) 2011*, the Council is now required to express the increase in rate revenue for each land use, as the average change in the expected rates for the financial year (expressed as a whole number of dollars) for each land use category declared, compared to the expected rates for each category for the previous financial year. This is expressed as the Average Rate and is calculated by dividing the total rate revenue by the number of assessments. Table 6 below details the Average Rate (based on a Rate Revenue increase of 8.5%) and the change for each land use category compared to the 2024-2025 financial year.

**TABLE 6: AVERAGE RATE BY TOTAL LAND USE**

Land Use	Average Rate	Increase	% Change
Residential	2,236	192	9.4%
Commercial	3,459	29	0.8%
Industrial	2,968	148	5.2%
Vacant Land	2,465	255	11.6%
Other	4,739	5	0.1%
Primary Production	2,212	-54	-2.4%
<b>Total Rateable</b>	<b>2,386</b>	<b>172</b>	<b>7.8%</b>

### Budget Submissions

As Elected Members will recall, the Council has received forty-two (42) submissions in response to the consultation process that was conducted on the Draft 2025-2026 Annual Business Plan and Budget. In addition, nineteen (19) citizens attended the Public Meeting that was held on 26 May 2025.

The majority of citizens and organisations that made a submission, expressed concerns about the increase in Rate Revenue and the consequent impact of this on the Average Rate increase.

At the time the Draft 2025-2026 Annual Business Plan and Budget was released for consultation, the proposed Rate Revenue increase of 8.5%, translated to an increase in the Average Rate of 9.49% (or \$194 per annum). This comprised of a Property Valuation increase of 13.41% and a Rate-in-the-dollar decrease of 2.05%. In respect to Commercial properties, this translated to an increase of 0.91% (or \$31 per annum) comprising of a Property Valuation increase of 2.04% and a Rate-in-the-dollar decrease of 2.05%.

As set out in this report, based on a Rate Revenue increase of 8.5% and based on the updated property valuations provided by the SA Valuer-General (as at 21 June 2025), the value of the average residential property is now \$1,150,455 (compared to \$1,020,048 in 2024-2025). On the basis of an increase in Rate Revenue of 8.5%, the Average Residential Rate increase is 9.39% and the Average Commercial Rate is 0.85%.

To assist the Council in determining the final increase in Rate Revenue, a comparison of rates (both Residential and Commercial) of the Cities of Burnside, Unley, Prospect, Campbelltown and Walkerville is set out in **Attachment C**. For comparison purposes, the ERA Councils provide the most appropriate comparisons given the type and value of properties.

The information contained in **Attachment C**, demonstrates that for over the last 3 financial years, this Council's average Rate of \$2,044 as at 2024-2025, compared favourably with the other benchmarked Councils.

Information on the Tables data for 2025-2026 is currently being compiled and will be available at the Council meeting on Monday – noting that not all Councils have adopted their budgets at the time of preparing this report.

In respect to rates generally, it should be also noted that at its meeting held on 10 June 2025, the Council resolved to request a report on the strategies available to the Council to reduce the following elements of the Long-Term Financial Plan, namely:

- the anticipated level of residential rates; and
- the level of the Net Financial Liabilities Ratio.

As such, insofar as rates are concerned, based on the data that is collected so far, it is clear that a Rating Strategy to address the distribution of rates between the Residential and Commercial Rates should be a priority for the Council to address during 2025-2026.

## OPTIONS

The Council has a number of options in respect to progressing its adoption of the Draft 2025-2026 Budget. For the purposes of simplicity, the following options are put forward for the Council's consideration:

1. Adopt the Draft 2025-2026 Annual Business Plan and Budget, which plans to deliver an Operating Surplus of \$754,356 and an overall Net Surplus (including Capital Income) of \$3.591 million, as contained in **Attachment A**, which:
  - is in line with the components which have been adopted '*in principle*' by the Council at its Meetings held on 3 February 2025, 7 April 2025 and 5 May 2025;
  - incorporates the adjustments approved '*in principle*' at those meetings; and
  - is based on a Rate Revenue increase of 8.5%.
2. Amend the Draft 2025-2026 Annual Business Plan and Budget by either:
  - increasing or decreasing rate revenue; and/or
  - amending the Capital works or Operating Projects expenditure; and/or
  - amending the Recurrent Income and Expenditure Budget.

The Council is required to adopt a budget which it believes is fair and reasonable, while also positioning the Council to achieve and maintain on-going financial sustainability. For the purposes of the recommendation, Option 1 is recommended, as this option maintains existing, services, programs and activities and is recommended to ensure that the Council can continue to deliver on its financial goal now and into the future and is consistent with the decisions made to date by the Council.

## CONCLUSION

Through the adoption of the *Long-term Financial Plan*, the Council already has and continue evolve a clear strategy of achieving financial sustainability. Financial sustainability means having a financial position capable of meeting long term service and infrastructure levels and standards, which are acceptable to the community plus having the financial capacity to meet its financial obligations from cash generated from operations or cash reserves.

The Draft 2025-2026 Annual Business Plan and Budget, as contained in **Attachment A**, aims to ensure that the Council's emerging and continuing priorities in response to community needs and expectations are appropriately funded.

## COMMENTS

Nil

## RECOMMENDATION

That in exercise of the powers contained in the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011* and in respect to the Financial Year ending 30 June 2026, the following recommendations be adopted by the Council.

### 1. Adoption of 2025-2026 Annual Business Plan

- (a) Pursuant to and in accordance with the provisions of Section 123 of the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011*, and having considered all submissions received in accordance with Section 123 (6) of the *Local Government Act 1999*, the Annual Business Plan for the 2025-2026 Financial Year, as contained within **Attachment A** and the Council's Rating Policy as contained in **Attachment A – Appendix 5**, be adopted.
- (b) That the Chief Executive Officer be authorised to make any required editorial changes to the 2025-2026 Annual Business Plan as contained within **Attachment A** prior to the final publication.

### 2. Adoption of 2025-2026 Annual Budget

That having adopted the 2025-2026 Annual Business Plan and having considered the Budget for the 2025-2026 Financial Year in conjunction with, and determined it to be consistent with, the 2025-2026 Annual Business Plan:

Pursuant to and in accordance with Section 123 of the *Local Government Act 1999* and Regulation 7 of the *Local Government (Financial Management) Regulations 2011*:

- (a) the Budgeted Income Statement, Budgeted Balance Sheet, Budgeted Cash Flow Statement, the Budgeted Statement of Changes in Equity as contained within **Attachment A – Appendix 3**, be adopted;
- (b) the statement regarding the Operating Surplus Position contained within **Attachment A – Appendix 3**, be adopted;
- (c) the Uniform Presentation of Finances as contained within **Attachment A – Appendix 3**, be adopted; and
- (d) the Financial Indicators as contained within **Attachment A – Appendix 3**, be adopted.

### 3. Adoption of Valuation

Pursuant to the provisions of Section 167(2) (a) of the *Local Government Act 1999*, the Council adopts, for rating purposes, the Valuer-General's Valuation of Capital Values applicable to land within the area of the Council for the 2025-2026 Financial Year totalling \$25,557,690,720 - (an increase of 11.9%) and that 1 July 2025, is specified as the date on which such valuations are adopted.

#### 4. Rate Capping

That pursuant to Section 153(3) of the *Local Government Act 1999*, the Council determines to fix a maximum increase on rateable land within its area that constitutes the principal place of residence of a principal rate payer for the Financial Year ended 30 June 2026. For 2025-2026, the maximum increase will be set at 17%.

#### 5. Declaration of Rates

Having taken into account the general principles of rating contained in Section 150 of the *Local Government Act, 1999* and the requirements of Section 153 (2) of the *Local Government Act 1999*, in exercise of the powers in Section 153(1)(b) and pursuant to Section 156(1)(a) of the *Local Government Act 1999*, the Council declares differential general rates, based on the Capital Value of rateable land, such differential rates varying according to the use of the land as designated in Regulation 14(1) of the *Local Government (General) Regulations 2013*, for the Financial Year ending 30 June 2026, as follows:

Residential	0.18297 cents-in-the-dollar
Commercial – Shop	0.21956 cents-in-the-dollar
Commercial – Office	0.21956 cents-in-the-dollar
Commercial – Other	0.21956 cents-in-the-dollar
Industry – Light	0.21956 cents-in-the-dollar
Industry – Other	0.21956 cents-in-the-dollar
Primary Production	0.21956 cents-in-the-dollar
Vacant Land	0.21956 cents-in-the-dollar
Other	0.21956 cents-in-the-dollar

#### 6. Minimum Rate

Pursuant to the provisions of Section 158(1) (a) of the *Local Government Act 1999* and in accordance with the provisions of Section 158 (2) of the *Local Government Act 1999*, the Council fixes \$1,386 as the minimum amount payable by way of general rates for the Financial Year ending 30 June 2026.

#### 7. Separate Rate

Pursuant to the provisions of Section 154(1) of the *Local Government Act 1999* and Section 69 of the *Landscape South Australia Act 2019*, in order to reimburse to the Council the amount contributed to The Green Adelaide Board, the Council declares a separate rate based on the value of the land the subject of the rate of 0.006541 cents-in-the-dollar on the Capital Value of rateable property within the area of the Council and of the Board for the Financial Year ending 30 June 2026.

#### 8. The Parade Precinct Development Separate Rate

For the Financial Year ending 30 June 2026, pursuant to the provisions of Section 154 of the *Local Government Act 1999* and Regulation 14 of the *Local Government (General) Regulations 2013*, in order to support and improve business viability, profitability, trade and commerce, being an activity that is intended to be of particular benefit to the land in that part of the Council's area comprising the following geographical boundary:

- Urban Corridor (Main Street) Zone surrounding The Parade, Norwood between Portrush Road to the east and Osmond Terrace to the west
- Suburban Main Street surrounding The Parade, Norwood between Osmond Terrace to the east and Eastry Street to the west
- Suburban Business on The Parade, Norwood between Elizabeth Street to the east
- Business Neighbourhood Zone between Harris Street, Norwood and Webbe Street, Norwood
- Business Neighbourhood Zone on The Parade Norwood between Eastry Street to the east and Fullarton Road to the west.



where such zones are identified in the SA Property and Planning Atlas:

- *the Council declares pursuant to sections 154(7) and 156(1)(a) of the Act a differential separate rate of 0.04235 cents-in-the-dollar on the Capital Value of all land classified as Category 2 – Commercial Shop, Category 3 – Commercial Office Category 4 – Commercial Other and Category 5 - Industrial Light.*
- *the Council grants a discretionary rebate of 50% of The Parade Precinct Development Separate Rate under Section 166(1) (a) of the Local Government Act 1999, to all properties that fall within the geographical boundary described above and which have a land use of Category 3 – Commercial Office.*

## **9. Payment of Rates**

Pursuant to Section 181 of the *Local Government Act 1999*, all rates, for the Financial Year ending 30 June 2026, shall be payable in four (4) equal or approximately equal instalments, falling due on 5 September 2025, 5 December 2025, 6 March 2026 and 5 June 2026 provided that in cases where the account requiring payment of rates is not sent out at least 30 days prior to the due date for payment, the authority to fix the date by which rates must be paid in respect to those assessments, be determined by the Chief Executive Officer.

## **10. Loan Borrowings**

- (a) That the Council endorses '*in principle*' Loan Borrowings for the 2025-2026 Financial Year up to a maximum of \$9.171 million in addition to the existing borrowings and Cash Advance Facilities for the purposes of funding Capital Expenditure.
- (b) The Chief Executive Officer is authorised to negotiate the most beneficial financial terms for the Council with a lending authority after obtaining competitive written quotes at a time considered appropriate by management and arrange the drawdown of the loan.
- (c) The Chief Executive Officer is authorised to sign all documentation associated with the Loan Borrowings referred to in (a) and (b) above. Further, where any such documentation is executed under seal that in accordance with the *Local Government Act 1999*, the Mayor and Chief Executive Officer will attend to the affixation of the common seal.

## **11. Fees & Charges**

Pursuant to Section 188 (1) of the *Local Government Act 1999*, the Schedule of Fees and Charges for the 2025-2026 Financial Year detailed in **Attachment B** be adopted.

## **Attachments – Item 13.2**

# Attachment A

## **Adoption of the 2025-2026 Annual Business Plan and Budget and Declaration of Rates for 2025-2026**



# Annual Business Plan

## 2025–2026



City of  
Norwood  
Payneham  
& St Peters



# Our Vision

A City which values its heritage, cultural diversity,  
sense of place and natural environment.

A progressive City which is prosperous,  
with a strong community spirit.



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Gather Round, Noorwood Oval

# Mayor's Message

The City of Norwood Payneham & St Peters' 2025–2026 Annual Business Plan & Budget continues the Council's strong commitment to invest in infrastructure that benefits our community.



**Against a backdrop of economic uncertainty both nationally and internationally, the City of Norwood Payneham & St Peters—like all other councils—faces a challenging financial environment.**

While interest rates and inflation have fallen in recent times, the legacy of these additional impacts to operational costs and the cost of materials and labour required to deliver projects, has loomed large in the deliberations associated with the preparation of this budget.

Also taking into account the strong growth in property valuations as determined by South Australia's Valuer-General, the Council remains focused on adhering to the guiding principles of the Long-term Financial Plan (LTFP) by applying a Rate Revenue increase in 2025–2026 of 8.0%.

This approach will help ensure that the Council can continue to operate in a financially sustainable manner, which means its annual revenue will cover the costs of services and programs we deliver for our citizens.

This year's budget will result in an average residential rate increase of 8.9% or \$184.

The adopted budget will result in almost one third of residential properties paying the minimum rate of \$1,379.

The projected Operating Budget Surplus in the 2025–2026 financial year is \$516,065.

The 2025–2026 Budget sees the Council continuing its ongoing commitment to investing in infrastructure in response to the community's expectations.

A total of \$26 million has been allocated for capital projects, of which \$11 million will fund the continued construction of the state-of-the-art Payneham Memorial Swimming Centre, which is expected to reach practical completion in the first half of 2026.

The Council also understands the importance of ensuring it maintains its investment in core infrastructure of roads, footpaths, kerbs and stormwater drainage for the community.

The 2025–2026 Capital Works Program will include:

- Road reseals (\$3.5 million)
- Footpaths (\$1.2 million)
- Kerbs and water table (\$1.5 million)
- Stormwater drainage (\$2.1 million)
- Buildings (\$2.6 million)
- Kent Town Public Realm Upgrade (\$400,000).

The Budget will also include new playgrounds and shade sails at Adey Reserve, Firle and St Morris Reserve as part of the St Morris Reserve redevelopment, which forms Stage 1 of the Trinity Valley Stormwater

Drainage Upgrade—the final phase of the staged implementation of this multi-million dollar project to assist in protecting the community against the impacts of flooding.

While these projects will be delivered in different areas of our City, they will bring benefits to our entire community.

The Council has also committed funding an exciting events program, which includes a men's stage of the 2026 Tour Down Under, Norwood Christmas Pageant, Raising the Bar and Concerts in the Park series.

A key attraction during the AFL season, \$200,000 has also been allocated to the delivery of events and activations as part of the 2026 AFL Gather Round, which the Council hopes to be a part of for the fourth consecutive year.

All of these events and activities help to build on our already strong sense of community, bringing neighbours, friends and visitors together to enjoy the best of what Norwood Payneham & St Peters has to offer.

The Council is getting on with the job of delivering for our community to improve the lifestyle for all who call our City home and ensuring that our Council remains financially sustainable.

I look forward to your feedback regarding the draft 2025–2026 Annual Business Plan.

**Robert Bria  
Mayor**



# Executive Summary

The City of Norwood Payneham & St Peters' Annual Business Plan is a key document in the Council's overall Planning Framework. It sets out the Council's proposed projects, services and programs for the 2025–2026 financial year.



**The Annual Business Plan supports the Council's long term strategic directions which are outlined in the Council's strategic management plan: *CityPlan 2030: Shaping Our Future*, as well as the Long-term Financial Plan and Whole-of-Life Asset Management Plans.**

The vision for the City continues to be underpinned by the four outcomes of Social Equity, Cultural Vitality, Economic Prosperity and Environmental Sustainability.

In line with *CityPlan 2030: Shaping Our Future*, and in developing this Annual Business Plan, the Council continues to work towards these outcomes, through the delivery of programs, services and projects.

The accompanying Budget details the Council's revenue and how it proposes to fund the programs and initiatives which it intends to provide to the community during the 2025–2026 financial year.

The City of Norwood Payneham & St Peters' Annual Business Plan & Budget is required to be prepared in accordance with State Government legislation.

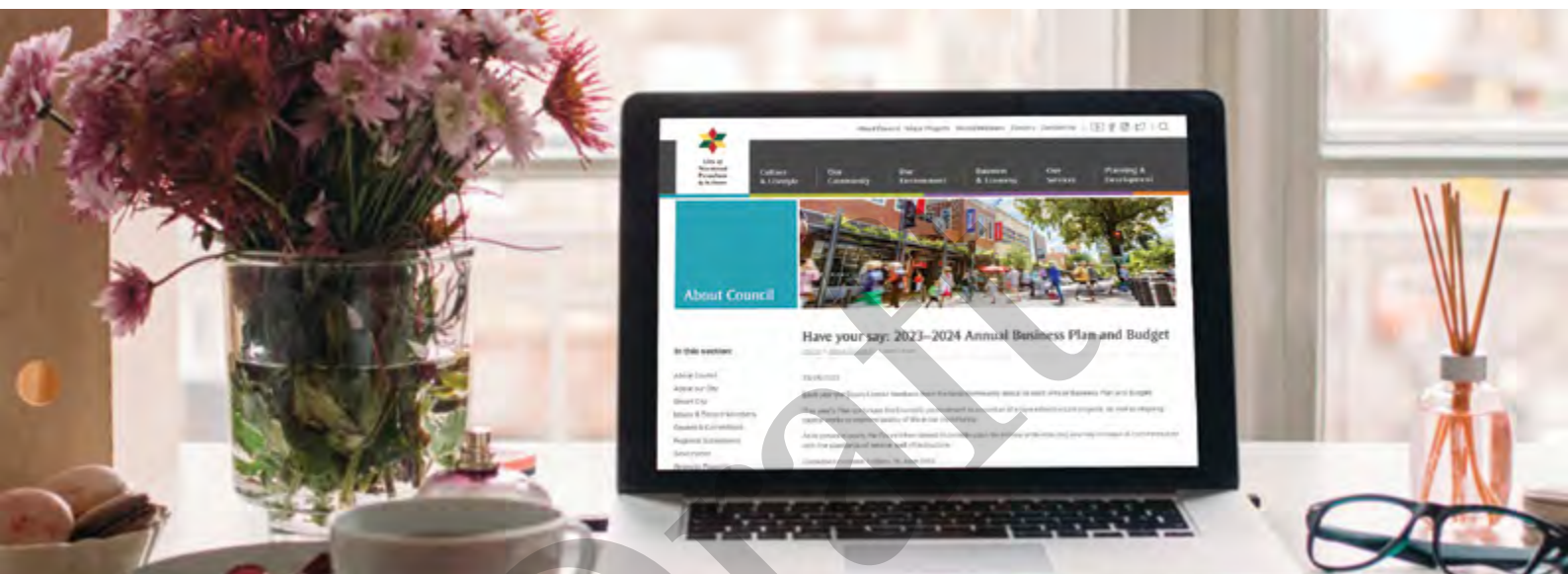
At its meeting held on 5 May 2025, the Council unanimously agreed that, subject to further consideration of the draft

2025–2026 Budget by the Council and following the receipt and consideration of any public submissions in respect to the draft 2025–2026 Annual Business Plan that:

- a Rate Revenue increase of 8.0% be endorsed 'in principle' from \$46.589 million in 2024–2025 to \$50.317 million in 2025–2026;
- an average residential rate increase of 8.94% be endorsed 'in principle';
- an average commercial rate increase of 0.45% be endorsed 'in principle'; and
- a rate cap on residential properties of two times the rate revenue increase of 8.0% be adopted 'in principle' for the 2025–2026 financial year and be applied to all eligible assessments without the requirement for an application to be made (as per the Council resolution made at its meeting held on 10 October 2005).

In addition, pursuant to the *Local Government Act 1999* and the Local Government (Financial Management) Regulations 2011, as detailed in the Statement of Comprehensive Income, the projected Operating Income is sufficient to meet the projected Operating Expenditure for the 2025–2026 financial year.

# Consultation on the 2025–2026 Annual Business Plan & Budget



**The Council is seeking comments on its Draft Annual Business Plan and Budget and we want to hear your views on the major projects, programs and services that the Council plans to undertake in 2025–2026.**

Your comments can be provided by completing the on-line form on the Council's website: [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au) or in writing to:

Annual Business Plan Consultation  
City of Norwood Payneham & St Peters  
PO Box 204, Kent Town SA 5071  
or via email: [ABPConsultation@npsp.sa.gov.au](mailto:ABPConsultation@npsp.sa.gov.au)

Written submissions must be received by no later than 5.00pm on Friday 30 May 2025.

You are also invited to attend a public meeting to discuss your comments with Elected Members on Monday, 26 May 2025 at 7.00pm in the Mayor's Parlour at the Norwood Town Hall, 175 The Parade, Norwood.

The Draft 2025–2026 Annual Business Plan and Budget is available for viewing at [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au) or you can view a hardcopy at:

- Norwood Town Hall,  
175 The Parade, Norwood
- Norwood Library  
110 The Parade, Norwood
- Payneham Library  
2 Turner Street, Felixstow
- St Peters Library  
101 Payneham Road, St Peters

For further information, please contact the Council's Manager, Strategic Communications & Advocacy Allison Kane on 8366 4528 or [akane@npsp.sa.gov.au](mailto:akane@npsp.sa.gov.au).

# Strategic Direction

The Council's strategic direction is guided by four outcomes or Pillars which contribute to the realisation of the Council's Vision and are based on the four Pillars of the Quadruple Bottom Line (QBL) framework. The four outcomes are Social Equity, Cultural Vitality, Economic Prosperity and Environmental Sustainability.

We exist to improve the Well-being of our citizens and our community, through:

**Social Equity**

**Cultural Vitality**

**Economic Prosperity**

**Environmental Sustainability**



For our City, adding the fourth Pillar of culture to the traditional Triple Bottom Line (TBL) of environmental, social and economic sustainability highlights the importance of protecting and enhancing our City's unique character and sense of place.

The objectives set out in *CityPlan 2030: Shaping Our Future*, which outline the priorities for what needs to happen to achieve the four outcomes, reflect the community's aspirations, the policy commitments of the Council and the likely trends and issues which our City will face over the course of *CityPlan 2030*.

*CityPlan 2030* plays a pivotal role in guiding the City of Norwood Payneham & St Peters towards the community's vision for the future. Achieving the strategies contained in *CityPlan 2030*, requires transparent and accountable governance structures and processes which are both flexible and responsive to the future opportunities and challenges that will present themselves.

It will also require a positive 'can-do attitude' and approach to ensure that we realise the future which we want for ourselves and the next generation, rather than just 'letting things happen'.

# Strategic Planning Framework

In working towards our vision, all of the programs, projects and services which the Council delivers are structured into four key outcome areas, referred to as the 'Four Pillars' of Community Well-being.





# Long-term Financial Plan

The City of Norwood Payneham & St Peters is driven by the need to deliver programs and services to our citizens through the most efficient and effective means possible. The ability to deliver on this and the strategic directions outlined in *CityPlan 2030: Shaping Our Future* is dependent on the Council's responsible management of its financial resources over the long-term.



**The Local Government Act 1999, requires Councils to prepare a Long-term Financial Plan covering a period of at least ten years.**

The Plan is a key document in the Council's Strategic Planning Framework. It is the primary financial management tool which links the Council's Strategic Plan, *CityPlan 2030*, 'Whole-of-Life' Asset Management Plans and the Annual Business Plan & Budget.

In line with *CityPlan 2030*, the Long-term Financial Plan focuses on these four strategic outcomes.

The Long-term Financial Plan is an important planning tool for the Council as it:

- reflects the future financial position based on delivering the services, activities, programs and initiatives undertaken by the Council;
- allows the costs of long-term strategic decisions to be quantified and debated; and
- assesses the financial sustainability of service levels.

A City that delivers on our Strategic Outcomes by managing our financial resources in a sustainable and equitable manner.

To ensure that we deliver on our financial goal, the Council has committed to achieving the financial outcomes set out below;

- Outcome 1: A Balanced Budget
- Outcome 2: Rate Stability
- Outcome 3: Infrastructure and Asset Management
- Outcome 4: Debt Management

While the Local Government (Financial Management) Regulations 2011 Part 2 / 5 (4) prescribe that a Long-term Financial Plan must be prepared at least every four years, undertaking an annual update within this period is important to maintain its relevance and effectiveness.

Annual updates ensure that financial projections reflect updated assumptions, such as inflation rates, interest rates, known grant funding, phasing of capital projects and asset renewal needs.

The Long-term Financial Plan does not take into consideration grant funding that is not yet secured or known. The Council is committed to seeking grant funding and support where possible to assist in the delivery of capital and operational projects.

This regular review allows Council to proactively respond to emerging risks and opportunities, uphold financial sustainability, and support informed decision-making.

It also enhances transparency and accountability, providing confidence to the community that the Council is planning responsibly and managing its finances well into the future.

Updated long-term financial statements can be found in Appendix 7.

# Objectives and Key Initiatives

In preparing the 2025–2026 Annual Business Plan & Budget, the Council has considered the strategic directions set out in *CityPlan 2030: Shaping Our Future* and has determined to undertake initiatives which respond to the Council's vision and contribute to the overall well-being of our City and its community.



The services, programs and initiatives which the Council proposes to undertake during 2025–2026, must meet the objectives of at least one of the four key outcome areas of *CityPlan 2030*: Social Equity, Cultural Vitality, Economic Prosperity and Environmental Sustainability.

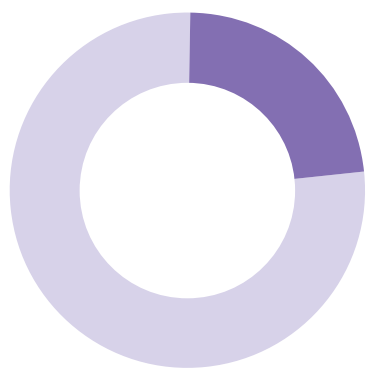
In some cases, projects and initiatives may contribute towards more than one of the four key outcomes. Projects and initiatives have been listed against the outcome with which it has the strongest alignment.

Other priorities which have influenced the preparation of the 2025–2026 Annual Business Plan & Budget include:

- an increase in operating expenditure taking into account the Local Government Price Index and Consumer Price Index (CPI) as well as the cost of building new and/or renovating facilities and infrastructure;
- ensuring the maintenance and renewal program for existing infrastructure assets, across the city including roads, footpaths, Council owned facilities and parks and reserves, are consistent with the Whole-of-Life Infrastructure and Asset Management Plans;
- consideration of financial commitments to major projects which span more than one financial year; and
- sensible and prudent financial management to ensure ongoing financial sustainability for our City.

# City Snapshot

The City of Norwood Payneham & St Peters enjoys a reputation as one of Adelaide's most desirable places to live, work and visit.

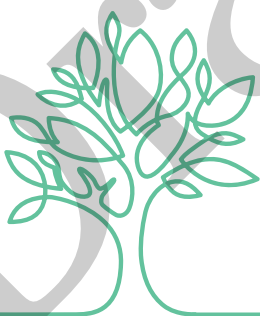


**30.2%**

of people in the City of Norwood Payneham & St Peters were born overseas, compared with 26.3% in Greater Adelaide.

**341km**  
of footpaths

**363km**  
of kerbing



**171km** of roads

**20,000+** street trees

**local businesses**

**7,800\***

Our business community values the City's unique and diverse business mix with strong connections and ability to work together.



**2 Swimming Centres<sup>^</sup>**



**1 Child Care Centre & Pre-School**

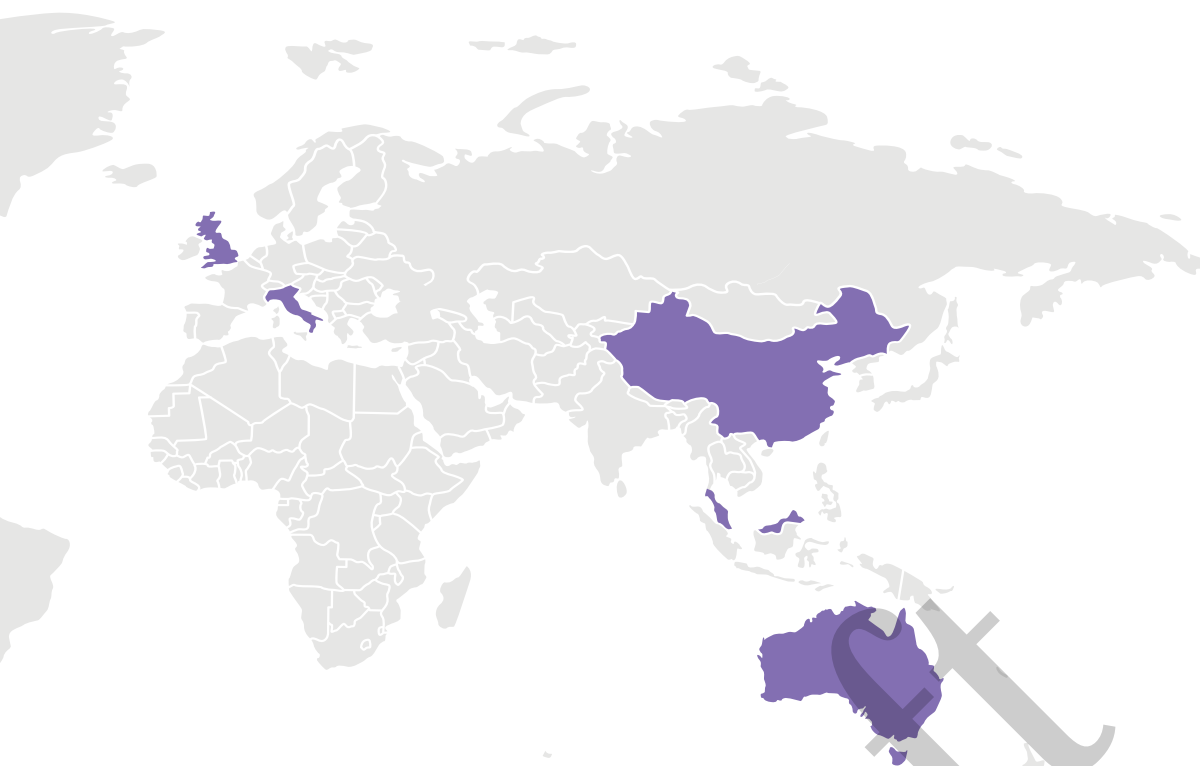


**3 Libraries**

<sup>#</sup> Source: Australian Bureau of Statistics 2019 Estimated Resident Population

<sup>\*</sup> Approximate figure

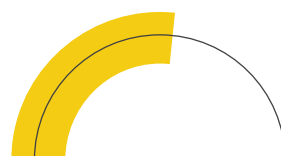
<sup>^</sup> See Major Projects page 24



## residents

# 37,487<sup>#</sup>

The median age of people is 41 years.  
Children aged 0–14 years make up 17% of the population and people aged over 65 years make up 20.1%.



29 playgrounds



72 parks and reserves



180 hectares of open space



# Budget Overview

## 2025–2026

The Council's financial goal is to deliver on the strategic outcomes which are set out in *CityPlan 2030: Shaping our Future*, by managing financial and indeed all resources in a sustainable and equitable manner.

**The 2025–2026 Budget has been developed within the Council's planning framework and sets the strategic direction over the medium and long term, converting these into annual actions, outputs and outcomes.**

The development of the Budget has been undertaken in consultation and review by the Council's Elected Members, Council staff and in consultation with the community.

As South Australia, together with the rest of the nation, continues to deal with cost of living pressures and inflation, the focus has been on developing an Annual Business Plan & Budget, which ensures that the Council maintains the standards for its existing range of services which are aimed at supporting the delivery of the Strategic Objectives outlined in the Council's Strategic Management Plan *CityPlan 2030: Shaping Our Future*, and that those services receive the appropriate funding.

The Council is supporting both the State's and the local economic recovery and improving the quality of the City's infrastructure by continuing its commitment to a number of large infrastructure projects, some of which commenced in 2024–2025, with the aim of being delivered this financial year.

The 2025–2026 Budget is also focused on the future and aims to ensure that the Council's emerging and continuing priorities are appropriately resourced and to this end, the Budget is built upon the strategic outcomes set out in the Councils' Asset Management Plans and Long-term Financial Plan.

The key driver is to ensure that the Budget priorities not only contribute to the Council's broader strategic objectives, but also to the Council's long term financial objective of managing its financial resources in a sustainable manner. The focus continues to be on initiatives which have been identified to support the delivery of the strategic objectives outlined in *CityPlan 2030: Shaping Our Future* and to ensure that our services are delivered in the most efficient and effective manner, thereby satisfying community needs and expectations.

The 2025–2026 Budget continues to build on the principle of financial sustainability. This is demonstrated by adherence, over the term of the Long-term Financial Plan, to the overarching principles that require the Council to:

- achieve long term revenue, expenditure and cash flow neutrality while keeping rates growth within the average for the sector; and
- ensure the Council's long term Capital Works Program is fully funded to achieve asset renewal requirements asset renewal requirements.

In this respect, a number of significant factors have influenced the preparation of the 2025–2026 Budget, namely:

- the impact of the Consumer Price Index (CPI) and the Local Government Price Index increases;
- maintenance and renewal program for existing infrastructure assets, including roads, footpaths, kerbing Council owned properties and open spaces (parks and reserves);
- Enterprise Bargaining Agreements, which provide for employee wage and salary increases of 3% from November 2024 for SA Municipal Officers Award and 3.5% for Local Government Employees until 31 October 2025 and 3% annually thereafter; and
- commitment to major projects that span more than one year, such as the redevelopment of Payneham Memorial Swimming Centre and the Trinity Valley Stormwater Drainage Upgrade.

**Table 1 provides a comparison of the financial targets included in the Council's Long-term Financial Plan (LTFP) and how they are met by the 2025–2026 Budget.**

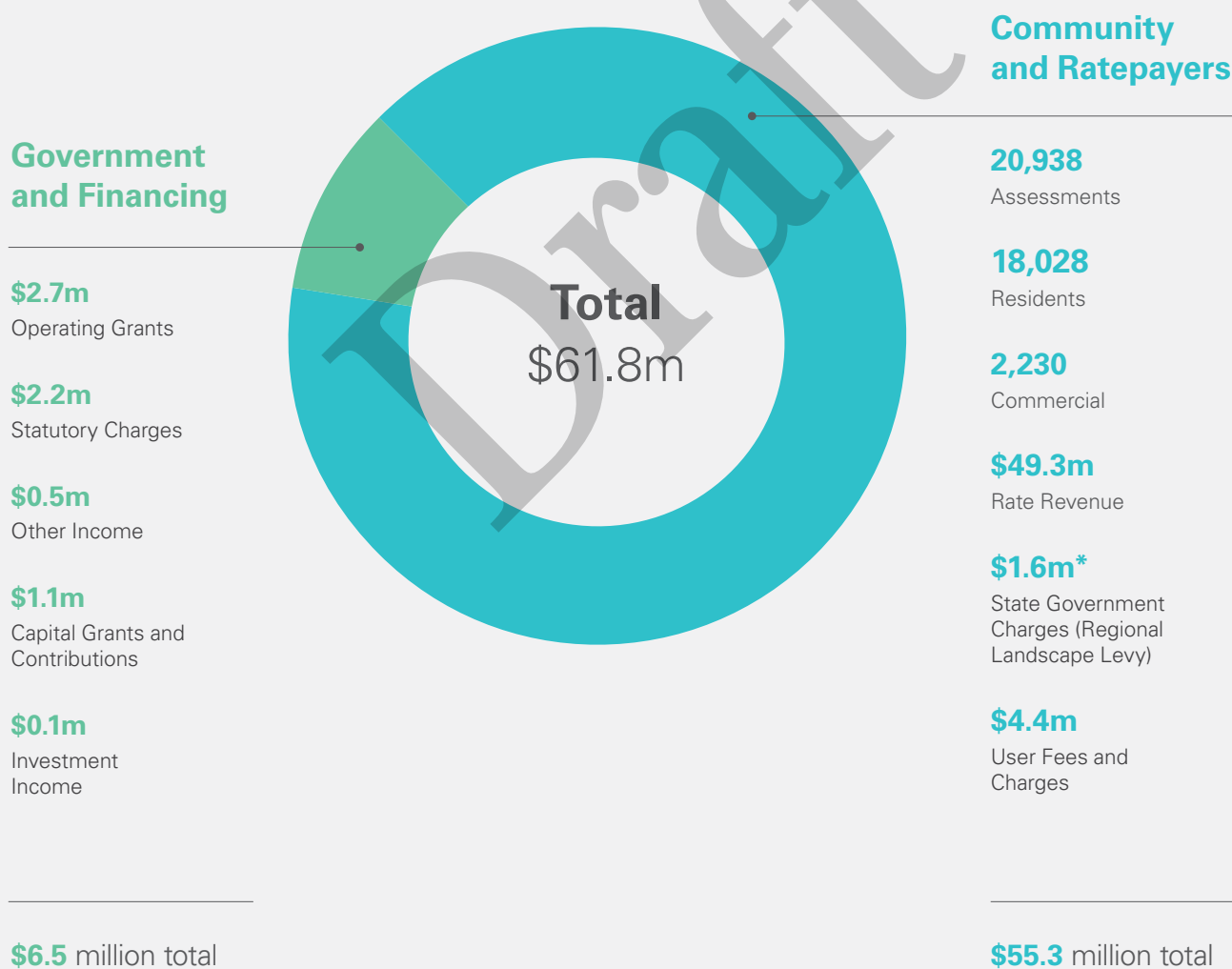
Table 1

Outcome	Indicator	LTFP Target
A balanced budget	Operating Surplus	\$0
	Operating Ratio	0–10%
Rate stability	Annual Rate Revenue increases	Between 4%–8%
Infrastructure and Asset Management	Asset Renewal Funding Ratio	Between 90%–110% on a rolling three year average
Debt Management	Net Financial Liabilities	less than 100%
	Debt Servicing Ratio	less than 15%

# Budget Overview

## 2025–2026

### Operating Income



\*In 2025–2026, the Council will collect \$1.6 million for the payment of the Regional Landscape Levy. The Council is acting as a revenue collector and as such does not retain this revenue, but simply forwards it through to the Green Adelaide Board.

The Budget shapes the projects, services and events held each year. The revenue from the community, Government and financing allows the Council to deliver services, programs and events and will enable the delivery of special projects.

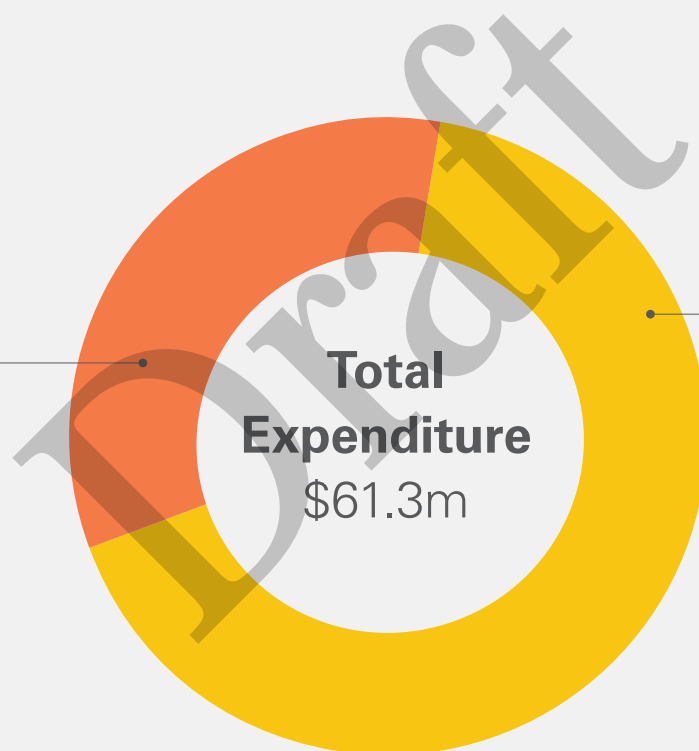
## Operating Expenditure

### Employee Expenses

**174.9**

Full-time Equivalent staff.

**\$20.3** million total



### Materials, Services and Investment

**\$22.2m**

Materials and Services

**\$13.7m**

Capital Expenditure

**\$1.6m**

State Government Charges (Regional Landscape Levy)

**\$3.4m**

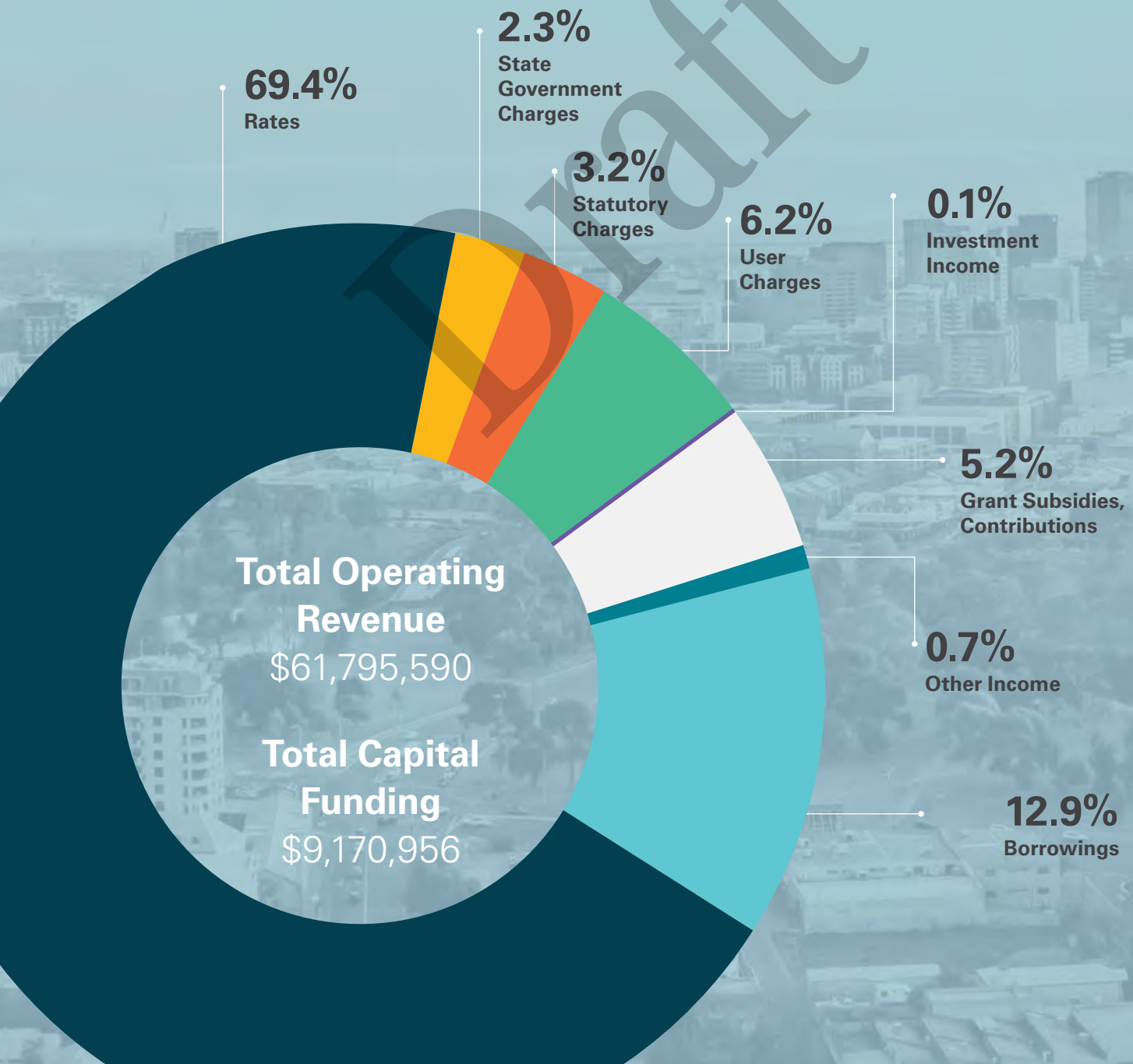
Finance costs

**\$40.9** million total

# Revenue & Expenditure

The 2025–2026 Annual Business Plan & Budget focuses on ensuring that the Council can maintain and improve its existing service standards while appropriately funding new projects and initiatives in a sustainable way.

## *How Council services are funded*

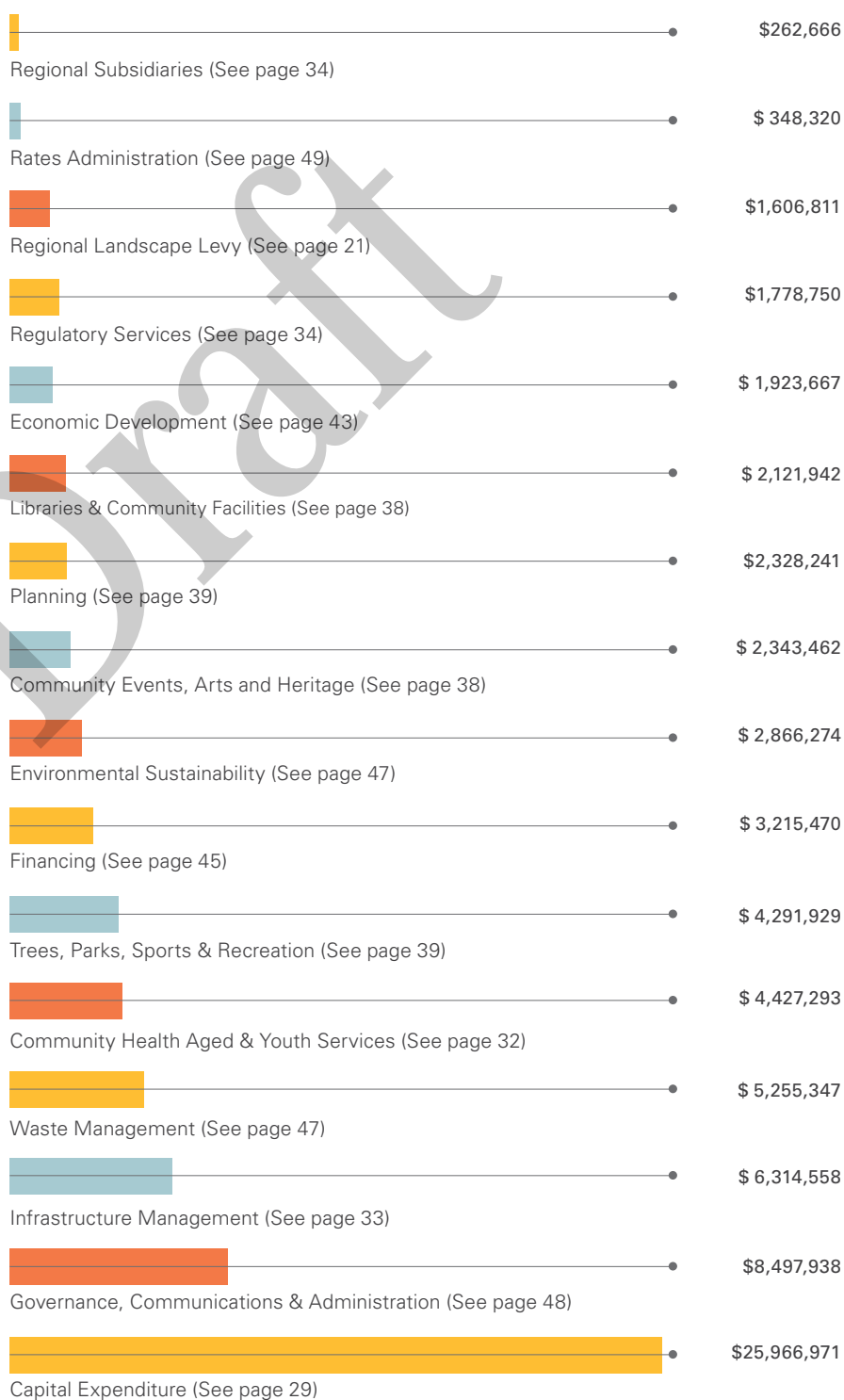


## How the funds are spent

**Total Expenditure** \$ 73,549,639

**Total Operating Expenditure** (Excludes Depreciation) \$47,582,668

**Total Capital Expenditure** \$ 25,966,971



# Your Rates Explained

Council rates are a form of property taxation and are the main source of income for the City of Norwood Payneham & St Peters. They fund essential services such as the management of infrastructure, public health and safety, as well as major capital projects, the provision of community programs, events and festivals.

## **The City of Norwood Payneham & St Peters is committed to financial sustainability and continuing to provide excellent services for our community.**

Australia is experiencing unprecedented levels of cost of living pressures and inflation and the Council is not immune from these price increases, in particular electricity and the ever-increasing construction costs to build, maintain and replace Council assets.

As a result and to ensure it continues to be financially sustainable, the Council has endorsed an average residential rate increase of 8.94%, or an extra \$185 per annum compared to last year, bringing the average residential average rate to \$2,228.

One of the key objectives for the Council is to ensure that rate revenue increases are kept to a reasonable level, and are sufficient to maintain and improve the standard of the City's infrastructure, services and programs provided and to ensure that rates are applied across the community as fairly and equitably as possible.

For the 2025–2026 financial year, a total of \$50.3 million will be collected through General Rates (before any rebates are applied), an increase of \$3.71 million compared to 2024–2025.

The General Rate revenue is collected from property owners by applying a rate-in-the-dollar to the capital value of individual properties.

In preparing the Annual Business Plan & Budget, one of the key objectives for the Council is to ensure that rate revenue is kept to a responsible level, reflective of the service level of the City's infrastructure, services and programs provided and to ensure that rates are applied across the community as fairly and equitably as possible.

The State Government has recently made amendments to the *Local Government Act 1999*, which are intended to create consistency across all councils in South Australia when it comes to informing ratepayers about annual changes to their rates.

The Council supplements revenue with funding from other sources, such as fees and charges, State and Federal Government grants, investment incomes and loan borrowings.

## **Method Used to Value Land**

The Valuer-General is South Australia's independent statutory authority responsible for valuations for all properties in South Australia in accordance with the *Valuation of Land Act 1971*. All properties are required to be valued every five years, however to ensure equitable property-based rates and taxes, a General Valuation is undertaken annually.

The Council has continued to use the Capital Value as the basis for valuing land within the City of Norwood Payneham & St Peters. This method of valuing land provides the fairest method of distributing the rate revenue across all ratepayers as:

- property value is a good indicator of wealth and Capital Value, which closely approximates the market value of a property, therefore providing the best indicator of overall property value; and
- the equity principle of taxation requires that ratepayers of similar wealth pay similar taxes and ratepayers of greater wealth pay more tax than ratepayers of lesser wealth.

Through the Office of the Valuer-General (State Government), any property owner or occupier who does not agree with their valuation may lodge an objection to have their property valuation reviewed. An objection must be lodged within 60 days of receiving the first Rate Notice for the financial year.

## **Differential General Rates**

The *Local Government Act 1999*, allows Councils to apply differential rates based on the use of the land, the locality of the land or the use and locality of the land. The City of Norwood Payneham & St Peters applies differential rates on the basis of land use.

Definitions of land use are prescribed by regulation and are categorised as follows for rating purposes:

- Residential
- Industrial - Other
- Commercial - Shops
- Primary Production
- Commercial - Office
- Vacant Land; and
- Commercial - Other
- Other
- Industrial - Light

The City of Norwood Payneham & St Peters applies differential rates on the basis of land use whereby non- residential properties have an increased rate-in-the-dollar of an additional 20% of the rate-in-the-dollar which is applied to residential properties.

Based on information provided by the Valuer-General to date, the payment of rates will be distributed across the different categories as detailed in *Table 2*.

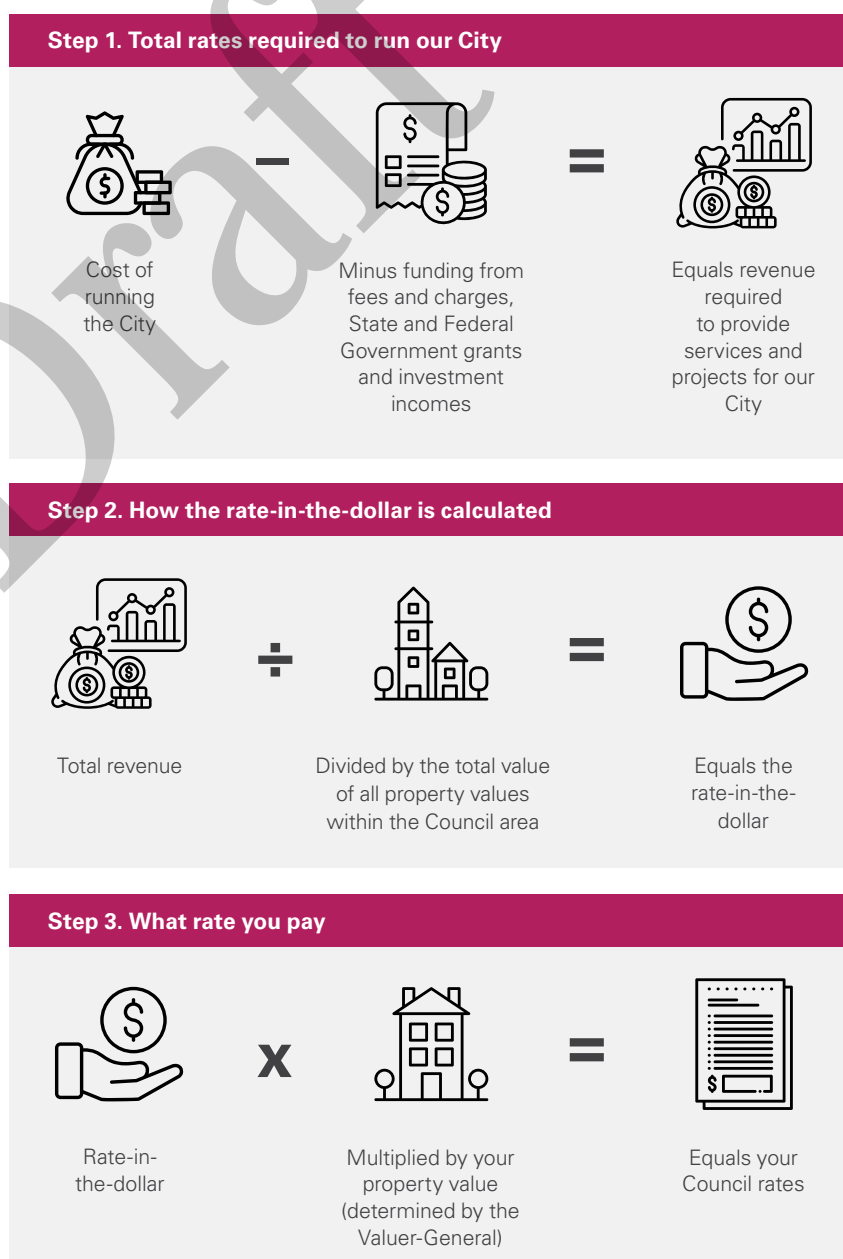
*Table 2*

#### Rate Revenue by Land Use

Residential	80.6%
Commercial	15.4%
Industrial	0.8%
Vacant Land	1.0%
Other	2.2%

### How your rates are calculated

*Figure 1*





## Minimum Rate

Pursuant to the *Local Government Act 1999*, a Council may impose a minimum amount which is payable by way of rates. Where two or more adjoining properties have the same owner and are occupied by the same occupier, only one minimum rate is payable by the ratepayer. Where a Council imposes a minimum rate, it must not apply to more than 35% of properties in the Council area.

For the 2025–2026 financial year, the Council has set a minimum rate of \$1,379. The minimum rate will be applied to 6,650 (32.16%) rateable properties, out of a total of 20,680 rateable properties

In determining the minimum rate, the Council is ensuring that all rateable properties make a base level contribution to the cost of:

- administering the Council's activities;
- the provision of the physical infrastructure that supports each property and is available for use by all ratepayers; and
- services provided that are available for use by all ratepayers (e.g. Libraries, parks and gardens).

## Separate Rate for The Parade Precinct

The Council has endorsed the continuation of the Separate Rate for The Parade Precinct during the 2025–2026 financial year. The Separate Rate is based upon achieving a total revenue of \$225,000 from the 409 tenancies located within The Parade Precinct.

Prior to resolving to extend the Separate Rate for a further year, the Council consulted and engaged with the business and property owners within The Parade Precinct.

The Separate Rate model for The Parade has been designed to ensure that The Parade remains viable in an increasingly competitive market, whilst minimising the

additional cost to the property owners and businesses.

The Separate Rate collected in 2025–2026 will continue to be used for the purpose of marketing and promoting The Parade as South Australia's premier mainstreet.

The Separate Rate will be reviewed by the Council in early 2026, and consultation will be undertaken with the business and property owners within The Parade Precinct.

## Proposed Rate Increases for 2025–2026

To fund the activities proposed within the 2025–2026 Annual Business Plan and to ensure that the Council continues to provide the level of services required and expected by the community, the Council estimates that it will require an additional \$3.71 million or 8.0% in general rate income compared to 2024–2025.

Based on the valuations which have been received from the Valuer-General in June, this will in principle result in a proposed decrease in the 'rate-in-the-dollar' by 2.49%.

For the 2025–2026 financial year, the average rate per property by land use is shown in Table 3.

The actual rates payable by a rate payer will vary according to individual property valuations, the land use, and whether there has been any new development or capital improvement on the land.

The average residential property will be required to pay \$2,228 and the average commercial property will be required to pay \$3,446.

Table 3

**Average general rate per property by land use  
2025–2026 financial year**

<b>Land Use</b>	<b>Average Rate \$</b>	<b>Increase (Decrease) \$</b>	<b>% Change on 2024–2025</b>
Residential	2,228	184	8.94%
Commercial	3,446	15	0.45%
Industrial	2,957	137	4.86%
Vacant Land	2,529	319	14.44%
Other	4,796	62	1.30%
Primary Production	2,210	(56)	-2.49%
<b>All properties</b>	<b>2,378</b>	<b>165</b>	<b>7.44%</b>

**State Government Regional  
Landscape Levy**

Pursuant to the *Landscape South Australia Act 2019*, the Council is required to collect funds on behalf of the State Government, for the operations of the Green Adelaide Board.

The Council collects the funds through a Separate Rate that is levied as the Regional Landscape Levy and is applicable to properties within its area of the Green Adelaide Region.

In 2025–2026, the Council will be required to collect \$1.6 million from property owners as part of the Regional Landscape Levy. The Council is acting as a revenue collector and as such does not retain this revenue, but simply forwards it through to the Green Adelaide Board.

**Rate Capping**

Rate Capping is provided in the form of a Rebate or Remission of Rates that are above an approved threshold. As part of the 2025–2026 Budget, the Council has determined that rate increases will be capped (subject to meeting certain conditions) at two times the rate revenue increase as set in the Annual Budget. This means that the maximum increase in rates for individual residential properties for the 2025–2026 financial year will be capped at 16%.

**Remission and Postponement of Rates**

Section 182A of the *Local Government Act 1999*, provides the option for State Senior Card Holders to apply to postpone part of their Council Rates on a long term basis. The deferred amount is subject to a monthly interest charge, with the accrued debt being payable on the disposal or sale of the property.

**Financial Hardship**

If a ratepayer is experiencing financial difficulties and foresees challenges in paying council rates, it is recommended that they initially reach out to the Council's Rates & Revenue Officer for advice.

The Council has established a dedicated Financial Hardship Policy, and for more information, please refer to the policy document. All inquiries are strictly confidential.

**Statement on Expected Rate Revenue**







A copy of the Expected Rate Revenue can be found in Appendix 4.

**Rate Policy and Rate Rebate Policy**

A copy of the Council's Rate Policy and Rate Rebate Policy can be found in Appendix 5 and 6.

# How the Council spends your rates and charges

For every \$100 paid in rates, the breakdown in Council expenditure is as follows:

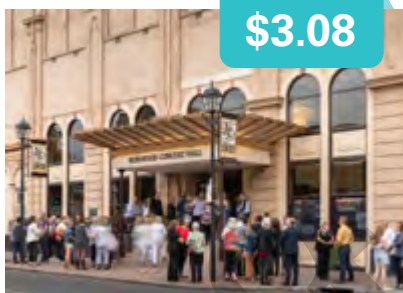
 <div>\$38.11</div> <div><b>Infrastructure Management</b></div> <ul style="list-style-type: none"><li>• Asset management</li><li>• Civil infrastructure management</li><li>• Roads, kerbs and footpaths</li><li>• Streetscape maintenance</li><li>• Public lighting</li><li>• Stormwater drainage network</li><li>• Traffic management</li></ul>	 <div>\$10.80</div> <div><b>Waste &amp; Recycling Services</b></div> <ul style="list-style-type: none"><li>• Kerbside collection of<ul style="list-style-type: none"><li>- Household waste</li><li>- Recyclables</li><li>- Green organics</li></ul></li><li>• Hard waste collection and disposal</li><li>• Public litter bins</li><li>• Illegal dumping</li><li>• E-waste collection and disposal</li></ul>	 <div>\$15.62</div> <div><b>Governance, Communications &amp; Administration</b></div> <ul style="list-style-type: none"><li>• Corporate governance</li><li>• Financial management</li><li>• Information management</li><li>• Customer services</li><li>• Organisational development</li><li>• Volunteer services</li><li>• Internal and external communications</li><li>• Media liaison</li><li>• Marketing</li><li>• Administration management</li><li>• Subsidiaries</li></ul>
 <div>\$0.43</div> <div><b>Community Health, Aged &amp; Youth Services</b></div> <ul style="list-style-type: none"><li>• Community support and development</li><li>• Community programs</li><li>• Youth services</li><li>• St Peters Child Care Centre &amp; Preschool</li></ul>	 <div>\$8.26</div> <div><b>Trees, Parks, Sport &amp; Recreation</b></div> <ul style="list-style-type: none"><li>• Reserve and open space maintenance</li><li>• Sports and recreational facilities</li><li>• Swimming centres</li></ul>	 <div>\$5.93</div> <div><b>Enviornmental Sustainability</b></div> <ul style="list-style-type: none"><li>• Street sweeping</li><li>• Tree management</li><li>• Creek maintenance</li><li>• Street trees</li></ul>



\$3.61

### Community Events, Arts and Heritage

- Community events
- Community arts
- Cultural heritage
- Public Art



\$3.08

### Libraries & Community Facilities

- Library services
- Lifelong Learning Programs
- Children's programs
- Facility hire (casual and long term)
- Norwood Concert Hall



\$0.71

### Regulatory Services

- Environmental health services
- On-street parking management
- Animal management
- Abandoned vehicles
- Pest management
- Building inspections



\$3.39

### Planning

- Urban planning
- Health inspections
- Development assessments



\$3.52

### Economic Development

- Management of business precincts
- Strategic projects
- Economic development



\$6.55

### Finance cost associated with loan borrowings to fund capital projects.

- E.g. construction of Payneham Memorial Swimming Centre



# Major Projects

The 2025–2026 Annual Business Plan & Budget continues the Council's ongoing commitment to a number of major infrastructure projects, some of which commenced in 2024–2025 or earlier, which aim to improve our City, the well-being and quality of life of our community and help to maintain a strong local economy. This year, the Council will continue its investment in the following major projects.



## *Payneham Memorial Swimming Centre Redevelopment*

**The transformation of Payneham Memorial Swimming Centre is well underway, with the \$60 million project taking shape following construction of two indoor pools and an Olympic sized 50 metre, ten lane outdoor pool.**

Marking the Council's biggest investment in infrastructure to date, the state-of-the-art aquatic leisure centre is on track for completion in the last quarter of the 2025–2026 financial year.

In November 2024, construction of the two indoor pool shells—the learn to swim and 25 metre pools—were completed, closely followed in December by the outdoor 50 metre pool shell.

Following completion of the shells and associated works, the pools successfully underwent hydrostatic testing—a crucial quality control measure to identify any potential leaks or structural weaknesses prior to completing construction.

Following successful completion of hydrostatic testing, the pools were drained and construction continued as planned.

While the construction of the pools is underway, the building works around the pools have also been taking shape, with the erection of the structural steel components and installation of roofing for the indoor pool hall taking place during December 2024 and January 2025.

Installation of the roof allowed the internal fit out of the pool hall to commence, which included the feature timber ceiling a product sourced from Italy specifically for the project.



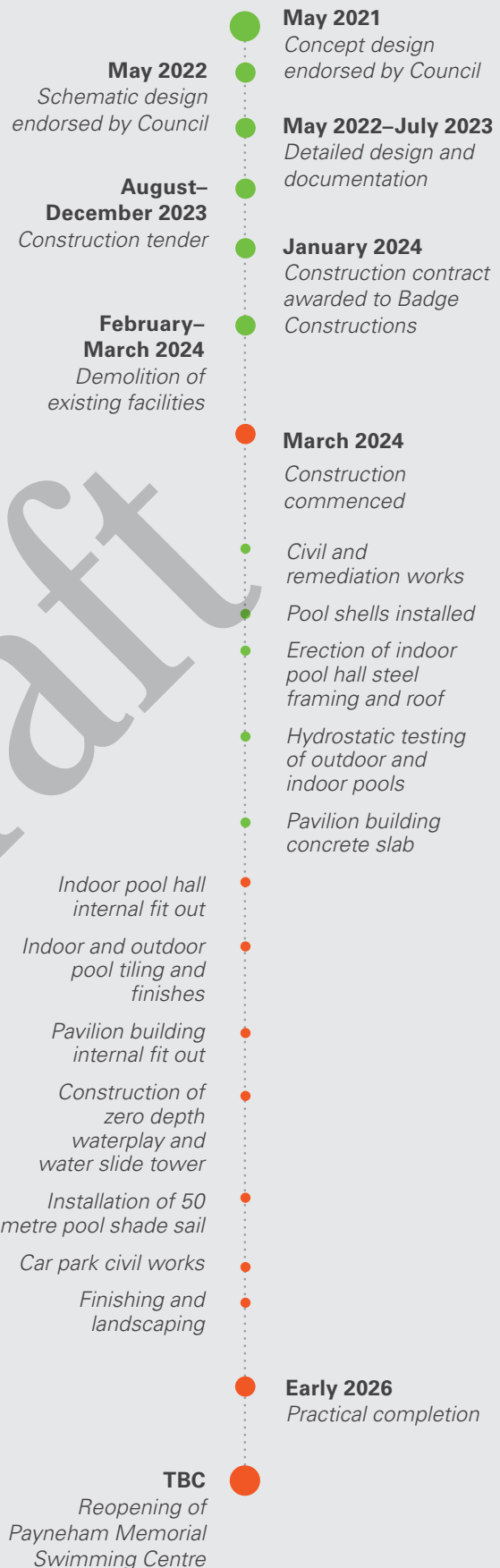
Most recently, the concrete slab for the pavilion building has been laid and installation of pool tiling and finishes for the 25 and 50 metre pools has commenced.

As the new financial year commences, passers-by will start to see construction of the pavilion building—the main entrance to the Centre that houses function and commercial areas.

Practical completion of the Payneham Memorial Swimming Centre is scheduled and on-track for early 2026.

To see progress images and time lapse footage of construction and to find out more visit [www.npsp.sa.gov.au/PMSC](http://www.npsp.sa.gov.au/PMSC)

## Project timeline





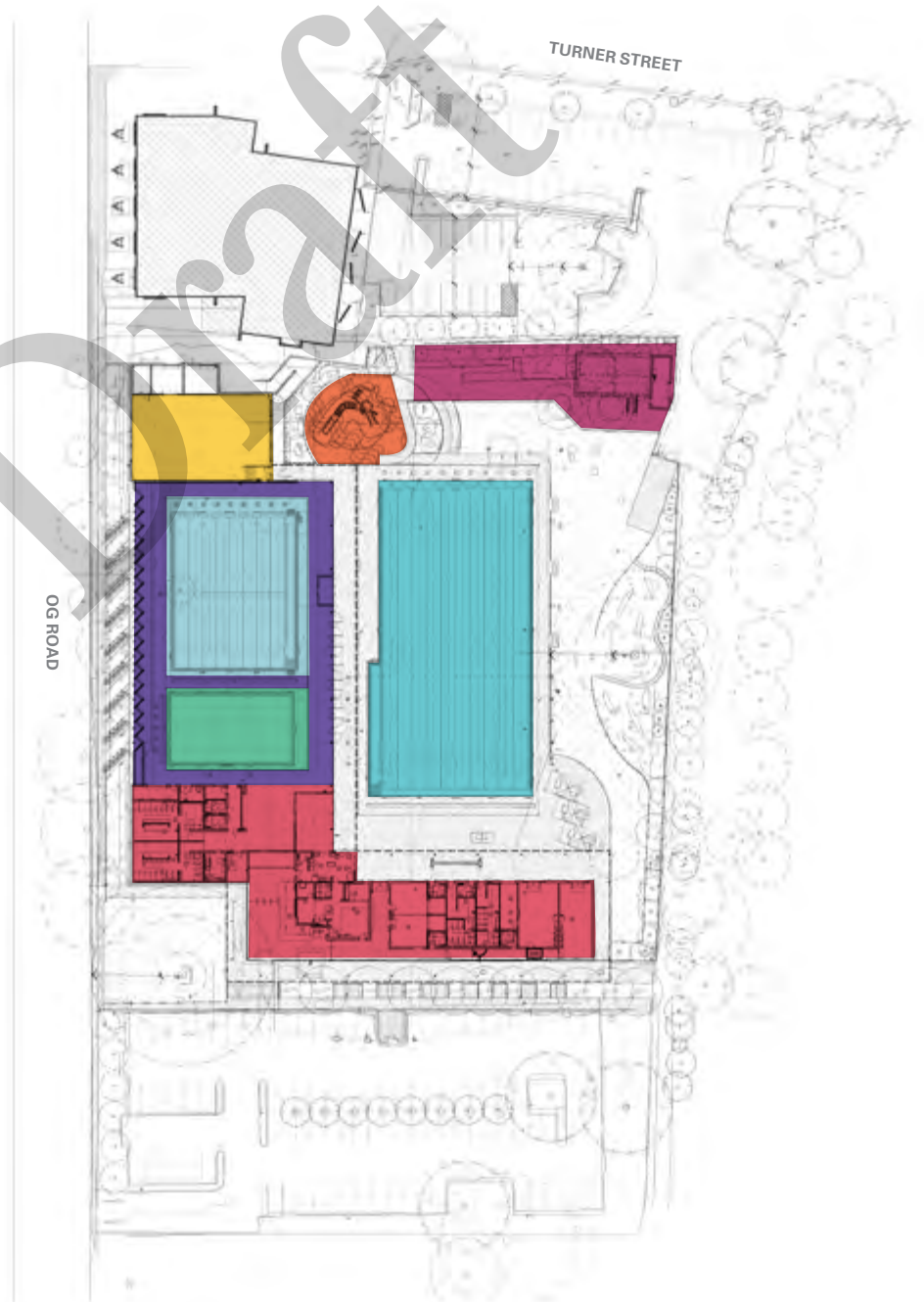


Concept design Payneham Memorial Swimming Centre

## Payneham Memorial Swimming Centre Site Map

### Legend

<span style="color: #800080;">●</span>	Waterslide tower
<span style="color: #FF4500;">●</span>	Zero depth
<span style="color: #FFD700;">●</span>	Plant room/Balance tank
<span style="color: #483D8B;">●</span>	Pool hall building
<span style="color: #4682B4;">●</span>	25m pool
<span style="color: #3CB371;">●</span>	Learn to swim pool
<span style="color: #DC143C;">●</span>	Pavillion building
<span style="color: #00CED1;">●</span>	50m pool





St Peters Childcare Centre

## *Kent Town Public Realm Upgrades*

The Kent Town Public Realm Upgrade will deliver new footpath paving, landscaping and furniture adjacent new developments in Kent Town.

The upgrades will be delivered in accordance with the Kent Town Urban Design Framework and Public Realm Manual, that were endorsed by the Council in 2019 to guide streetscape enhancements, including how the Council will work with developers to make improvements adjacent new development sites.

With several residential developments now under construction, including the Parkline by Chasecrown, situated at 9-11 Dequetteville Terrace, the opportunity to improve the surrounding public realm has arisen.

While developers are required to renew any public infrastructure upon construction completion, the Council will take this opportunity to further upgrade the public realm and bring it into line with the vision for Kent Town.

The timing of the delivery of the Kent Town Public Realm Upgrades will be coordinated to align with the completion of new developments, with costs to be shared with developers.

## *Shade sails for playgrounds*

To help create cooler and safer play spaces, the Council will install shade sails at two key locations — St Peters Child Care Centre & Preschool and Adey Reserve as part of the new playground.

Shade sails will be installed over the playground area at St Peters Childcare Centre & Preschool to ensure that adequate shade is provided for children and to minimise the temperature of the play space and the impact of ultraviolet radiation from the sun.

Shade sails will also be installed at Adey Reserve, in conjunction with an upgrade of the Adey Reserve Playground equipment.

Classified as a Category 1 playground in the Council's Playground Strategy, the Adey Reserve Playground therefore requires a suitable shade sail.

Installation of shade sails in this location will not only provide cooling effects and protective measures against the impact of ultraviolet radiation from the sun, but also serve to prolong the useful life of the play equipment and allow for an increased playtime for its users.



# Investing to ensure our community is safe.





# Capital Works Program Expenditure

## 2025–2026

The Council invests significant resources each year to ensure that the quality and standard of the City's infrastructure, including roads, footpaths, kerbs, buildings and recreation and open space assets, is maintained and meets community expectations.

To guide this investment, the Council's Asset Management Plans provide a comprehensive overview of the City's assets, including replacement value and condition, asset performance, service levels, and associated financial considerations.

Adopted by the Council in November 2024, the Asset Management Plans aim to ensure that the Council can deliver essential services, maintain assets and achieve strategic objectives in a financially sustainable, appropriate and prudential manner over the short, medium and long term.

The chart below compares the expenditure proposed for 2025–2026 as part of the Council's Asset Management Plans with the 2025–2026 Budget.

Fluctuations of expenditure within asset classes are expected year-to-year, however, the overall 2025–2026 Budget is in line with Asset Management Plans.

Updated Asset Management Plan financial statements can be found in Appendix 8.

The 2025–2026 Capital Works Program expenditure of \$12,887,016 includes:

- Civil infrastructure works to the value of \$6,571,328 including resealing 5.16kms of roads, reconstructing 8,485 square metres of footpaths and replacing 3.16kms of kerbing.
- Building works to the value of \$2,590,000 including the various upgrade works at Norwood Concert Hall and St Peters Town Hall Complex lighting upgrade.
- Recreation and open space infrastructure works to the value of \$1,016,000 including Adey Reserve Playground Upgrade and shade sail, and Church Street Reserve Playground Upgrade.
- Stormwater drainage works to the value of \$2,100,000, including Little Flinders Street, Kent Town and Third Creek culverts, Payneham.
- Renewal of other assets such as plant and equipment and library materials \$609,688



# Outcome 1

## Social Equity

An inclusive, connected, accessible and friendly community.

### 2024–2025 Achievements

#### Payneham Memorial Swimming Centre

Reached the 12-month construction milestone in March 2025 with the project on track for completion in May 2026.

#### Broad Street Reserve Playground Upgrade

Created an imaginative new playspace for children of all ages to engage in active play.

#### Trinity Valley Stormwater Drainage Project

Significantly progressed construction of stormwater infrastructure and installation of new stormwater detention culverts.

#### Burchell Reserve Redevelopment

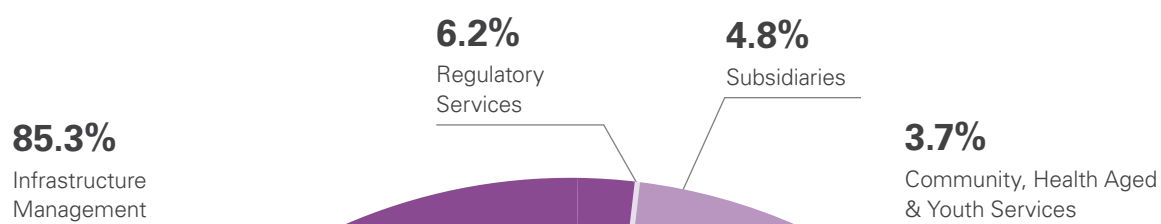
The newly developed playground and recreation facilities were officially opened on 27 October 2024 following a \$4.2 million redevelopment.

### Annual Business Plan Objectives

- Continue to deliver services which are relevant, community focussed and in a cost effective manner.
- Continue to maintain and renew the City's infrastructure in line with the Council's whole-of-life framework for infrastructure.
- Deliver programs and activities which engage our young people in the City's future.
- Provide a variety of events and programs which engage all citizens regardless of age and ability.
- Ensure fair and equitable rates for all ratepayers.

### Proposed key initiatives for 2025–2026

- Deliver the annual Capital Works Program in accordance with the respective infrastructure and asset management plans, including civil infrastructure (roads, footpaths and kerbing), buildings and open space assets.
- Continue construction of the Payneham Memorial Swimming Centre.
- Playground upgrades and shade sail installation at Adey Reserve and St Peters Child Care Centre & Preschool.
- Implementation of traffic management initiatives include 40kph speed limits and the On-street Parking Policy.
- Kent Town public realm upgrades.
- William Street Bikeway street lighting upgrade.



Function	Income	Expense	(Surplus)/Net Cost
Community, Health Aged & Youth Services	(4,220,554)	4,427,293	206,739
Infrastructure Management	(1,606,119)	6,314,558	4,708,439
Regulatory Services	(1,437,025)	1,778,750	341,725
Subsidiaries	-	262,666	262,666



## Community, Health, Aged & Youth Services

### Services Provided

- Community Visitors Scheme
- Domestic care
- Environmental health inspections
- Health and fitness programs
- Home and Community Care
- Home modifications
- Immunisations
- Personal care
- Social inclusion programs
- St Peters Child Care Centre & Preschool
- Transport
- Volunteer services
- Youth programs

### Community Services

Community Services which are offered by the Council include the Community Visitors Scheme that provides Volunteers to visit socially or culturally isolated residents living in Federal Government subsidised aged care homes. Community Visitors are Council Volunteers who visit on a one-to-one basis.

Other programs provided include:

- health and fitness programs; and
- a range of social support activities designed to improve social connectedness and quality of life.

### Home and Community Care Services

The Council's Home and Community Care (HACC) services is funded by the Federal and State Government to provide community care services for our City's frail aged and younger residents with a disability and their carers.

The services are designed to prevent social isolation, and provides individuals with assistance to maintain their independence and remain in their own homes for as long as possible. The range of services, which are available to help the frail and aged, people with a disability and their carers, who live within the community, include:

- home maintenance and safety and security assistance;
- personal care and cleaning; and
- transport services.

### Youth Development

The Council is committed to providing opportunities for young people aged 12–25 years to be visible, valued and involved in shaping the current and future direction of the community. Services and programs delivered include Youth FM, Young Achievers Program and Eastern Region Youth Projects.

### Volunteer Services

Volunteers play a vital role in ensuring that the Council can deliver a range of important services to our community. Volunteer Services is responsible for the development and promotion of volunteering opportunities across the Council's range of services and activities, includes the recruitment, recognition, training and retention of Council Volunteers.

### St Peters Child Care Centre & Preschool

The Council owns and operates the St Peters Child Care Centre & Preschool. The Centre is licensed to provide child care and preschool services for 105 children between the ages of six weeks and five years of age. The St Peters Child Care Centre & Preschool provides a preschool program under the Government's Universal Access Program.

### Environmental Health Services

These services are provided on behalf of the Council by the Eastern Health Authority (EHA) which is a Regional Subsidiary established under Section 43 of the *Local Government Act 1999*. Through EHA, the Council aims to enhance public health by managing the registration of all premises as required under the *South Australian Public Health Act 2011* and the Council's immunisation program.

# Infrastructure Management

## Services Provided

- **Asset management**, which includes project management services for the annual Capital Works Program, which includes;
  - road reseals;
  - footpaths;
  - kerbing and watertable; and
  - stormwater drainage network system.
- **Civil infrastructure maintenance** which includes programmed and responsive maintenance of the Council's civil infrastructure assets
- **Road and traffic management**
- **Street lighting**
- **Streetscape maintenance**

## Infrastructure Maintenance

Infrastructure maintenance involves both the programmed and responsive maintenance of the Council's civil infrastructure assets, so that these are maintained to the required standard.

Also included in this program is the management of the City-wide Street Cleansing and The Parade Footpath Sweeping Program.

Services undertaken by Civil Infrastructure Maintenance also includes:

- Footpath, kerb and watertable
- Road and Traffic management
- Stormwater drainage network
- Streetscape maintenance
- Street lighting.

## Asset Management

The Council's Asset Management Unit is responsible for the maintenance, construction, renewal and disposal of Council's facilities and assets, including the preparation and implementation of the annual Capital Works Program. This unit is also responsible for the expenditure of external infrastructure grants such as the Federal Governments Roads to Recovery Program and project specific grants.

Specific areas which are mandated by the Asset Management Unit include:

- **Capital projects** — This includes the provision of capital works construction and contract management associated with Council assets, in particular, the delivery of road, kerb, footpath, water table and stormwater drainage capital works renewal projects. The unit manages external contracts associated with building maintenance services for Council buildings including cleaning, plumbing, carpentry, electrical, air conditioning, painting, general maintenance and renewal.
- **Open space planning and delivery** — This includes the development and implementation of open space policies and strategies; development of public open space asset; undertake project management for capital works relating to open space improvements; provides internal technical advice and provide assistance to local community groups.
- **Assets and special projects** — This involves maintenance of the Council's Whole-of-Life Asset Management Plans and prepares scope of works associated with major capital works projects.

## Regulatory Services

### Regulatory Services

Responsible for administration of the Council's by-laws, policies and other legislation which the Council is charged with administering. Specific areas covered by Regulatory Services include:

- **Animal Management** — With more than 3,000 dogs residing in our City, it is important that provisions surrounding their care and control are in place. Regulatory Services staff administer the provisions of the *Dog & Cat Management Act 1995* which includes annual dog registration, managing barking and noise complaints and ensuring dogs are not found wandering at large where they pose a significant threat to their own safety, as well as to that of other members of our community who may not be familiar with the best way to handle a distressed or wandering dog.
- **On-street Parking Management** — The Council is responsible for ensuring that the parking provisions (Part 12) of the Australian Road Rules as well as the *Private Parking Areas Act 1986*, are observed by motorists. In addition this area leads the management of resident parking permits in line with the Council's Resident Parking Permit Policy.

Regulatory Services is also responsible for the management of abandoned vehicles and the investigation and enforcement of alleged breaches of Council's local laws including issues associated with kerbside trading, amenity and litter control and flammable growth.

## Regional Subsidiaries

Regional collaboration is a key area of focus for the Council and it continually seeks and explores opportunities to work with other councils to establish networks, while it strives to fulfil its role as a responsible leader and provide best value.

### Eastern Health Authority

The Eastern Health Authority (EHA) provides public and environmental health services on behalf of its constituent councils - the City of Norwood Payneham & St Peters, City of Burnside, Campbelltown City Council, the City of Prospect and the Town of Walkerville.

A wide range of environmental health functions and services are performed to maintain appropriate public health standards and to prevent and control disease, including:

- regularly inspecting food premises
- investigating disease outbreaks in conjunction with SA Health;
- investigating incidents of environmental health concern;
- provision of immunisation via public clinics;
- ensuring appropriate water quality standards are maintained in public swimming pools and spas; and
- providing advice and information to the general public.

### East Waste

The Eastern Waste Management Authority (East Waste) is a Regional Subsidiary established under Section 43 of the *Local Government Act 1999* providing at-cost kerbside waste collection services to its Constituent Councils.

The membership base (owners) of East Waste comprise of the Town of Walkerville, the City of Burnside, the City of Norwood Payneham & St Peters, the Campbelltown City Council, the City of Mitcham, City of Prospect, City of Unley and the Adelaide Hills Council. East Waste provides the following services:

- waste management and recycling;
- co-ordinating waste education programs on behalf of its constituent councils; and
- working with the Local Government Association of South Australia to expand the delivery of waste education and messaging via the My Local Services App across all South Australian councils.

### ERA Water

ERA Water is a regional subsidiary established under Section 43 of the *Local Government Act 1999*. ERA Water is responsible for construction and operation of a stormwater and reuse scheme on behalf of its constituent councils; the Cities of Burnside and Norwood Payneham & St Peters and the Town of Walkerville.

- ERA Water is responsible for implementing the Waterproofing Eastern Adelaide Project.
- The project is to reduce reserve irrigation and green our suburbs and enhance the quality of water that is discharged to our gulf.
- Importantly, through the constructions of wetlands and bio-filters at locations such as Felixstow Reserve the project has also centralised the City's environmental sustainability as well as reducing reliance on mains waste for irrigation purposes.

### Highbury Landfill Authority

The Highbury Landfill Authority is responsible for the post-closure management of the Highbury Landfill previously used by the Councils through East Waste as their waste landfill. Significant ongoing activities undertaken by the HLA, include the monitoring and harvesting of landfill gases and the monitoring of groundwater contamination and leachates from the landfill.

The HLA has completed the construction of a synthetic clay capping for the landfill, which allows for more efficient monitoring and harvesting of landfill gases and reduces the risk of groundwater contamination to allow for further site remediation and revegetation.



# Outcome 2

## Cultural Vitality

A culturally rich and diverse City, with a strong identity, history and sense of place.

### 2024–2025 Achievements

#### Quadrennial Public Artwork

Concept design for the Council's fifth Quadrennial Public Artwork which will be installed on Osmond Terrace.

#### Hosted Popular Events

Movie Nights at the Pool  
Twilight Carols  
Concerts in the Park series  
Tour Down Under Stage 3  
Norwood Christmas Pageant

#### Events for Youth

The Council's Co-ordinator Youth Programs delivered a range of youth events and activities to a suit a diverse audience of age and abilities in our City.

#### AFL Gather Round & Norwood Food & Wine Festival

For the third year, the Council worked with the AFL and State Government to host Gather Round at Norwood Oval.

#### Library Events

The Council's three libraries hosted a range of events for diverse audiences including Music Month, Firstival and the Culturally Diverse Early Literacy Project .

### Annual Business Plan Objectives

- Promote the City's cultural diversity through the use of public art and events that complement the City's cultural heritage and enhance its sense of place.
- Provide opportunities for the community to contribute to the social and creative life of the City through events, activities, arts and cultural initiatives.
- Provide a variety of events and programs which engage all citizens, regardless of age, ability, gender or cultural background.

### Proposed key initiatives for 2025–2026

- Host the AFL Gather Round and associated events.
- Deliver a number of programs and activities that are focussed on achieving the objectives set out in the Council's Youth Action Plan.
- Continue to host the Concerts in the Park series.
- Continue to explore heritage protection opportunities through the Council's Built Heritage Strategy.
- Development of the Council's fifth Quadrennial Public Artwork to be installed on Osmond Terrace.
- Arts and Culture Plan Year 3 implementation.

**45%**Trees, Parks, Sport &  
Recreation**19.7%**Community Events, Arts  
and Heritage**18.5%**

Planning

**16.8%**Libraries &  
Community Facilities

Function	Income	Expense	(Surplus)/Net Cost
Community Events, Arts and Heritage	(600,677)	2,343,462	1,742,785
Libraries & Community Facilities	(635,352)	2,121,942	1,486,590
Planning	(688,586)	2,328,241	1,639,655
Trees, Parks Sport & Recreation	(302,162)	4,291,929	3,989,767

## Community Events, Arts & Heritage

### Services Provided

- **Community Events** — are hosted by the Council across a diverse range of areas including festivals, concerts, performances and activities.
- **Community Arts** — initiatives are delivered in accordance with the Council's Public Art Policy.
- **Cultural Heritage** — activities and services which recognise the heritage of the City.

### Community Events

A number of events are held by the Council which cater to the wide demographic of our community and include:

- The Norwood Christmas Pageant;
- Twilight Carols and Christmas Market;
- St Peters Fair;
- Concerts in the Park;
- Australia Day Celebrations;
- Citizenship Ceremonies; and
- Tour Down Under.

### Community Arts

As a culturally rich and socially diverse community, the City of Norwood Payneham & St Peters has a long tradition of valuing creativity and artistic expression. This area supports the Council's Public and Community Arts Programs which are informed by the Council's Public Art Policy.

### Cultural Heritage

The Council's Cultural Heritage Program assists the community to understand, celebrate and benefit from the City's rich and distinctive history through the provision of a number of specialist historical services and activities.

## Libraries & Community Facilities

### Services Provided

- **Libraries** - Library services are provided by the Council across three locations and include;
  - free use of computers and access to internet;
  - training programs;
  - home library service;
  - infant and children programs; and
  - book groups.
- **Norwood Concert Hall** is a versatile event space that is available for hire for musical theatre productions, functions and events.
- **Community Facilities** - are provided by the Council and are available to hire, from rooms to entire buildings, on a casual basis or under a long-term lease.

### Libraries

The Council operates three Libraries at Norwood, St Peters and Payneham. The services provided include free access to educational and recreational resources including books, magazines, DVDs and CDs, online databases, public internet access, programs and events, local history services and inter-library loans.

### Community Facilities

The Council has a number of buildings and facilities available for casual hire or long-term lease.

### Norwood Concert Hall

The Norwood Concert Hall caters for events of all sizes, including Adelaide Festival productions, international acts, product launches, school concerts, cabaret acts, balls and weddings.

## Planning

### Services Provided

- City planning (including Development Assessment and planning policy)
- Health inspections
- Building Control

### City Planning

Responsible for the development of strategic policy and planning across the City, this area issues planning approvals, controls the use and development of land, land divisions, liquor licenses, administers heritage controls and advice, and sustainable urban design advice.

### Building Control

This area issues building permits and administers and enforces the building code and legal requirements concerning building safety.

### Environmental Management

Delivery of projects which are aimed at achieving a sustainable environment for the City. This incorporates the support of a range of programs and events which are designed to engage the community on issues such as climate change and includes strategic planning in the areas of water, greenhouse emissions and climate change adaptation

Environmental Management also includes the management of First, Second, Third and Fourth Creeks and environmental pests such as European wasps and noxious weeds.

## Parks, Sport & Recreation

### Services Provided

- Sporting and recreational facilities include recreational and sporting facilities such as sporting fields and tennis courts
- Swimming Centres include the Norwood Swimming Centre and Payneham Memorial Swimming Centre.

### Projects and Service Initiatives

- Recreation and Open Space Works Program
- Continuing construction of Payneham Memorial Swimming Centre
- Undertaking the Adey Reserve Playground Upgrade and shade sail installation
- Completion of the redevelopment of Dunstan Adventure Playground
- William Street Bikeway Lighting Upgrade.
- Kent Town Public Realm Upgrade.

Further details are provided in Appendix 1.

### Sporting and Recreational Facilities

The Council provides a wide variety of recreational, sporting and leisure facilities such as sporting fields and tennis/netball courts, which are available for either casual hire or seasonal hire or leased to home sporting clubs within the City.

This also includes administration of the hire of the Council's sporting facilities, as well as managing the ongoing maintenance of the infrastructure which is provided at these facilities.

### Swimming Centres

The Council owns and operates two Swimming Centres, the Norwood Swimming Centre and Payneham Memorial Swimming Centre.

The Payneham Memorial Swimming Centre is currently being redeveloped.



# Outcome 3

## Economic Prosperity

A dynamic and thriving centre for business and services.

### 2024–2025 Achievements

#### Raising the Bar

Held the highly regarded Raising the Bar event with a range of guest speakers and presenters in various venues, which provided a boost to the local economy.

#### Eastside Business Awards

Hosted the eighth Eastside Business Awards which saw a fourth business awarded with a Legends Award for winning the same category three times.

#### Business Initiatives and Competitions

Supported local businesses through a range of initiatives and competitions such as Shop to Win.

#### Food Secrets and Eastside Wine & Ale Trail Tours

Hosted Food Secrets together with Eastside Wine & Ale Trail Bus Tours around our City.

#### Business Networking

Hosted networking events to improve engagement amongst the business community and connectivity between Council staff and business operators.

### Annual Business Plan Objectives

- Support the development of a prosperous local economy.
- Continue to engage, network and explore opportunities to grow local businesses.

### Proposed key initiatives for 2025–2026

- Implement the ninth annual Eastside Business Awards to recognise the best small businesses, including retailers, restaurants, cafes, bars, venues, cultural experiences and entertainment venues in the City.
- Host Raising the Bar Adelaide in various venues, creating an environment of academia, learning and fun in laid back casual settings throughout the City.
- End of Year Business Networking event.
- Continue to implement initiatives from the Economic Development Strategy.

**100%**

Economic Development



Function	Income	Expense	(Surplus)/Net Cost
Economic Development	-	1,698,667	1,698,667
Precinct Management	(225,000)	225,000	-







## *Economic Development*

### **Services Provided**

- Marketing The Parade and other business precincts throughout the City
- Ongoing promotion of the Food Secrets and Eastside Wine & Ale Trail
- Business networking events.

### **Projects and Service Initiatives**

- **Eastside Business Awards** is an annual awards program that recognises the best small businesses, restaurants, cafes bars, venues and boutiques within the City.
- **Raising the Bar** activates venues within the City as they are transformed into relaxed and fun learning environments with the aim of making education part of popular culture.

Futher details are provided in Appendix 1.

### **Economic Development**

Provision of services programs, events and initiatives which facilitate economic development throughout the City.

## *Precinct Management*

### **Services Provided**

- Marketing The Parade and other business precincts throughout the City.
- Invest in NPSP website directory
- Social media , blogs and e-newsletters.

### **Projects and Service Initiatives**

- Business Advisory Service
- Shop The Parade & Win and other competitions
- Business networking events.

### **Precinct Management**

The City of Norwood Payneham & St Peters currently supports all of its business precincts, through the delivery of various initiatives, marketing and promotion.



# Outcome 4

## Environmental Sustainability

A leader in environmental sustainability.

### 2024–2025 Achievements

#### Tree planting

Planted 500 new street trees across the City to increase canopy coverage and create cooler, greener streets and a better environment for our citizens.

#### Smart Irrigation

Installed an additional 21 Hydrowise System irrigation controllers, completing the deployment of Smart Irrigation at all Council owned and managed Reserves.

#### Native Plant Giveaway

Continued the popular Native Plant Giveaway, to boost green cover and biodiversity on private properties.

### Annual Business Plan Objectives

- Ensure any urban development that is undertaken enhances the environmental, social, cultural character and unique 'sense of place' of the City.
- Maximise use of the City's open space by providing a range of active and passive open space recreation opportunities.
- Promote recycling and environmentally sustainable practices throughout the City.

### Proposed key initiatives for 2025–2026

- Continued support of Resilient East which aims to strengthen the resilience of the Council and its community in respect to the impacts of climate change.
- Continuation of the Urban Greening Program including tree incentive vouchers.
- Development of a tree inventory system.
- Urban tree canopy mapping and analysis in partnership with Green Adelaide

**64.5%**

Waste Management

**35.5%**Enviromental  
Sustainability

Function	Income	Expense	(Surplus)/Net Cost
Enviromental Sustainability	(2,000)	2,866,274	2,864,274
Waste Management	(41,200)	5,255,347	5,214,147



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4PM - 8PM



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[www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



City of  
Norwood  
Payneham  
& St Peters



JOLT



## Waste Management

Through its Regional Subsidiary East Waste, the Council provides waste collection services to the community, using a three-bin kerbside system for general waste, recyclables and green organics. This model maximises waste diversion from landfill by ensuring that recyclable and compostable materials are processed sustainably.

East Waste also delivers extensive waste and recycling education initiatives to improve citizen understanding about effective waste disposal and recycling practices that promote a circular economy.

## Environmental Sustainability

### Services Provided

- **Environmental management**
- **Open space maintenance** includes parks, gardens and reserves
- **Street trees** include the management of the City's 20,000+ street trees.

### Environmental Management

Delivery of projects that are aimed at achieving a sustainable environment for the City. This includes a range of programs and events which are designed to engage the community on issues such as climate change and includes strategic planning in the areas of water, greenhouse emissions and climate change adaptation.

Environmental Management also includes the management of First, Second, Third and Fourth Creeks and environmental pests such as European wasps and noxious weeds.

### Reserve Maintenance

The Council has more than 180 hectares of open space, 72 parks and reserves and gardens that are maintained to a high standard for the enjoyment of the community for outdoor recreation and activities..

### Street Trees

More than 20,000 street trees are located throughout the City with several thousand more trees located on reserves, parks and gardens. The costs associated with the management of the Council's street trees includes inspection, condition assessment and ongoing maintenance such as watering, pruning, planting and removal.

The Council's tree network enhances urban greening and provides shade, habitat and aesthetic value for the community.

The Council also delivers initiatives that promote, encourage and support the planting of trees on private land through the Native Plant Giveaway and Tree Incentive programs,

### Street Cleaning

An extensive street and footpath cleaning program is delivered by the Council to not only beautify our streets and neighbourhoods but minimise rubbish and waste being swept into the stormwater network.

### Street Cleaning

An extensive street and footpath cleaning program is delivered by the Council to not only beautify our streets and neighbourhoods but to divert waste away from the stormwater network.

# Corporate Management

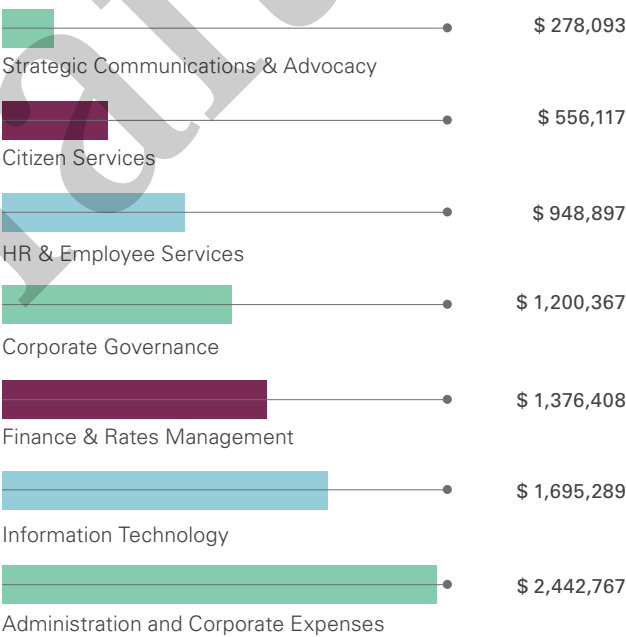
In addition to the Outcomes, the City of Norwood Payneham & St Peters also has costs associated with the corporate management and administration of operating the Council

## Governance, Communications & Administration

### Services Provided

- Financial management and services
- Customer service
- Human resources and employee services
- Communications and public relations
- Information management
- Rates administration
- Governance
- Elected Members
- Risk management

### Corporate Management Expenses



### Governance

Corporate Governance ensures that the Council’s decision-making processes and legislative compliance seeks to minimise risk to enable the Council to meet community needs and legislative requirements.

This area provides administrative support and assistance to the Mayor and Elected Members and handles enquiries and complaints from the public. Corporate Governance also includes the Chief Executive’s Office which provides executive leadership through the coordination of policy development, communication of strategic directions and performance monitoring.



## Strategic Communications & Advocacy

The Communications Unit manages the Council's internal and external communications including public relations, social media and preparation of publications, and supports the implementation of the Council's advocacy initiatives.

## Council Administration

### Financial Management

Financial Management includes the provision of strategic financial management advice, budgeting and financial performance monitoring, preparation of annual financial statements and treasury management. Financial management also includes the Council's annual business planning, provision of project management support and advice and undertakes long-term financial planning and reporting.

Financial Services incorporates financial activities, including;

- accounts payable and accounts receivable services;
- monitoring the application of financial internal controls;
- payroll services;
- administration of the Council's insurance program;
- administration the Council's leased vehicle fleet; and
- asset reporting.

### Rates

Rates staff maintain the Council's property rating database, facilitates the collection of rates and charges from residents and ratepayers and provides property information to the citizens.

### Citizen Services

Citizen Services is the primary interface between the Council, the community and the delivery of services. Citizen Service staff provide information to the City's citizens via direct telephone, service desk and online and provide over the counter payment options for the payment of rates and other fees and charges for Council services and administers the Council's electronic payment options.

### Information Management and Services

This area provides support to deliver on organisational priorities and improved service delivery to the community through information and communication technology. Information management incorporates the maintenance of the Council's corporate records.

### Human Resources, Organisational Development and Work Health & Safety

These functions are managed through the Chief Executives Office and support the Council's management and staff by providing advice in the areas of human resources, organisational development, performance and work health and safety .



# Appendix 1

2025–2026

*Operational Projects & Initiatives*

*Capital Projects*

Draft

## Operational Projects & Initiatives

Project Name	Project Description	Approved Projects	Grant Funding	Rates Funding	Borrowing Funding
<b>CityPlan 2030 Outcome: Social Equity</b>					
Traffic Management — Ninth Avenue Christmas lights display	The Ninth Avenue, St Peters Christmas Lights displays has evolved from residents participating in a small scale display of Christmas lights to a large-scale event that attracts many vehicles and pedestrians. This has resulted in significant traffic congestion during peak periods, accessibility issues for residents and raised concerns for pedestrian safety in recent years. To address these issues, the Council has approved funds to help manage traffic flows at the annual event.	\$50,000		\$50,000	
On-street Parking Policy implementation in Norwood and Kensington precincts	The project involves the implementation of the Council's On-street Parking Policy on an area or precinct basis, including community consultation.	\$40,000		\$40,000	
40kmp/h speed limit implementation in Kensington and Felixstow	Continues the preparation of a Traffic Impact Statement and signage layout plan associated with the implementation of 40kmp/h speed limits in the residential streets of Kensington and Felixstow, as well as funding for the procurement and installation of speed limit signage and temporary 'speed limit changed' signs, which are required to be installed for a minimum period of two months as part of the implementation process.	\$45,000		\$45,000	
Public consultation for traffic management concept design for Payneham South, Firle, Trinity Gardens, Glynde and St Morris	A traffic study was undertaken for the suburbs of Payneham, Glynde, Payneham South, Firle, Trinity Gardens and St Morris, which resulted in the preparation of concept designs for traffic management to improve road safety and primarily address vehicle speeds and 'rat running'. To progress this project further, funding will support community consultation to be undertaken on the concept plans.	\$40,000		\$40,000	
William Street bikeway— street lighting upgrade	Following the William Street Bikeway Upgrade works, a number of locations were identified as non-compliant with relevant Australian Standards for street lighting. Funding will support an upgrade of street lighting to ensure compliance and improve safety.	\$115,000		\$115,000	
Street lighting upgrade and renewal	With internal reviews identifying non-compliance with street lighting standards, the Council will undertake design and construction to ensure street lighting is appropriately upgraded and renewed to improve safety and meet standards.	\$15,000		\$15,000	

Project Name	Project Description	Approved Projects	Grant Funding	Rates Funding	Borrowing Funding
<b>CityPlan 2030 Outcome: Cultural Vitality</b>					
Tour Down Under	The Tour Down Under, a nationally and internationally recognised cycling event that attracts media attention across the world, therefore providing an excellent platform for the Council to position the City as a tourism destination and showcase the Norwood Parade Precinct to an international audience. Funding will enable the City to host a stage of the 2026 Tour Down Under.	\$55,000		\$55,000	
Art & Culture Plan	The project enables the development of a searchable online catalogue to improve community access to the Council's heritage collection using personal or public devices.	\$25,000		\$25,000	
Culturally diverse early literacy project	The Council will provide bi-lingual early literacy sessions by engaging a provider (Chinese School of Music and Arts) to conduct sessions at the Council's Libraries. Sessions will include bi-lingual stories, songs and activities to build community knowledge of a range of cultures and languages.	\$3,300		\$3,300	
Firstival	Firstival is a festival of new experiences, introduced by the Public Libraries SA in 2023, which aims to increase citizen engagement with libraries, and drive visitation and membership among non-library goers.	\$4,000		\$4,000	
Library service catalogue & program review (motion)	Funds will enable the engagement of a consultant to support the delivery of recommendations as part of the Library Services Review. This includes reforming the libraries catalogue to provide accessible and quality community resources, releasing valuable floor space and developing a strategic approach to library programs.	\$50,000		\$50,000	
Public Health Plan	The project involves the review and development of the Council's Public Health Plan.	\$13,000		\$13,000	
<b>CityPlan 2030 Outcome: Economic Prosperity</b>					
Eastside Business Awards	The Awards recognise the best small businesses, retailers, restaurants, cafes, venues, professional services and food and beverage manufacturers within the City of Norwood Payneham & St Peters.	\$50,000		\$50,000	
Raising the Bar Adelaide	This annual event positions education as part of the City's popular culture by simply mixing learning and debate with a fun night out to support the City's hotels.	\$38,000		\$38,000	

Project Name	Project Description	Approved Projects	Grant Funding	Rates Funding	Borrowing Funding
<b>CityPlan 2030 Outcome: Economic Prosperity Continued</b>					
AFL Gather Round	Hosting AFL matches at Norwood Oval during the 2026 AFL Gather Round provides an opportunity for the Council to position Norwood Oval as a premier venue for AFL matches, enhance the City's reputation as a must-visit destination, and attract local and interstate visitors thereby stimulating the local economy.	\$200,000		\$200,000	
<b>CityPlan 2030 Outcome: Environmental Sustainability</b>					
Development of tree inventory contractor	This project will deliver a detailed audit of the City's street trees and capture the data into the Council's tree asset management system, Forestree.	\$20,000		\$20,000	
Urban Greening Program	An action of the Council's tree Strategy, this program will provide the Council with an opportunity to promote the importance of improving greening and canopy cover on private land and assist in funding 100 established trees and 600 native plants to be planted on private property.	\$10,000		\$10,000	
Verge Upgrade	Funding will support the continuation of a Verge Greening Incentive Fund, to financially assist residents with the cost of growing greenery on verges to beautify our City and bring cooling to high surface temperatures and hotspots.	\$20,000		\$20,000	
Urban Tree Canopy Regional Mapping Contribution	Green Adelaide is in the early stages of planning for the next tree canopy and green spaces data capture, anticipated to occur January 2026. Green Adelaide has requested a financial contribution from each of the 18 affected councils in the Metropolitan Adelaide study area to cover the cost of the multispectral imagery and Light Detection and Ranging (LiDAR) data capture, data analysis and reporting.	\$10,000		\$10,000	
<b>Corporate Management: Operations</b>					
Authority Upgrade	Upgrade of the Council's management software.	\$516,000		\$516,000	
<b>Total</b>		<b>\$1,319,300</b>		<b>\$1,319,300</b>	

## Capital Projects

Project Name	Project Description	Approved Projects	Grant Funding	Rates Funding	Borrowing Funding
CityPlan 2030 Outcome: Social Equity					
Capital Renewal Program	To deliver the 2025–2026 Capital Works Program for the replacement and upgrade of civil, drainage, recreation and open space, and building assets, in accordance with the Council's Asset Management Plans, including the Trinity Valley Stormwater Drainage Upgrade.	\$12,887,016		\$12,887,016	
Payneham Memorial Swimming Centre (Year 3)	Continued redevelopment of the Payneham Memorial Swimming Centre, as per the Council's Swimming Centres Strategy.	\$11,071,956	\$2,800,000		\$8,271,956
Salary Capitalisation	Wages and salaries of Council staff who are involved in the delivery of projects involving physical assets.	\$1,108,999		\$1,108,999	
Adey Reserve playground shade sail structure	Renewal of the Adey Reserve playground as per the 2025–2026 Capital Works Program (funding for this component is from the renewals budget). will also include an accompanying new shade sail structure for the playground to enhance usability and safety.	\$60,000			\$60,000
St Peters Child Care Centre & Preschool shade sail structure	A new shade sail will be installed over the playground area the St Peters Child Care Centre & Preschool.	\$60,000			\$60,000
Kent Town Public Realm Upgrade	The Kent Town Urban Design Framework and Public Realm Manual were endorsed by the Council in 2019, providing guidance on how the Council will undertake streetscape enhancements, including working with developers to make improvements adjacent new development sites. Several development sites are now under construction with the budget allocation to fund the difference between renewal and upgrade costs for footpath paving, landscaping and furniture in Kent Town.	\$400,000			\$400,000
CityPlan 2030 Outcome: Social Equity continued					
Project Name	Project Description	Approved Projects	Grant Funding	Rates Funding	Borrowing Funding

Building accessibility improvements	In 2024, accessibility audits of Norwood Swimming Centre, Norwood Oval and St Peters Town Hall Complex were undertaken. This project will enable accessibility improvements to be undertaken at these sites to achieve compliance with the national building code and to improve access and safety.	\$100,000	\$100,000
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**CityPlan 2030 Outcome: Cultural Vitality**

Quadrennial Public Artwork	The Quadrennial Public Art Commission is an initiative that underpins the outcomes of Council's Public Art Policy, providing high quality works of art by contemporary professional artists for our public places. The project is delivered across two financial years. Funds were approved in 2021–2022 as \$75,000 annual budget for four financial years. The total budget will be spent in the 2025–2026 financial year and support detailed design, fabrication and installation of the artwork.	\$279,000	\$279,000
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<b>Total</b>	<b>\$25,966,971</b>	<b>\$2,800,000</b>	<b>\$13,996,015</b>	<b>\$9,170,956</b>
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## 2025–2026 Civil Whole-of-Life Infrastructure Renewal Program

Street	From	To	Re-seal	Kerb & Water Table	Footpath
<b>College Park</b>					
Harrow Road	Catherine Street	Richmond Street	-	-	✓
<b>Evandale</b>					
Morris Street	Janet Street	Llandower Avenue	✓	✓	✓
<b>Felistow</b>					
Fisher Street	Ashleigh Avenue	End (west)	✓	✓	✓
Pearce Avenue	Shirley Avenue	End	✓	✓	-
<b>Glynde</b>					
Almond Avenue	Davis Road	Loader Street	-	-	✓
Scott Street	Davis Road	Loader Street	-	-	✓
<b>Joslin</b>					
Sixth Avenue	Suburb Boundary	Lambert Road	-	-	✓
<b>Marden</b>					
Addison Avenue	Broad Street	Battams Road	-	-	✓
<b>Norwood</b>					
John Street	Fullarton Road	Charles Street	✓	✓	-
<b>Payneham</b>					
George Street	Henry Street	John Street	✓	✓	-
Henry Street	Avenue Road	Edward Street	✓	✓	-
John Street	George Street	Arthur Street	✓	✓	-
<b>Payneham South</b>					
Tarcoma Avenue	Portrush Road	Arthur Street	-	-	✓
<b>Royston Park</b>					
Battams Road	First Avenue	Sixth Avenue	✓	✓	-
<b>St Morris</b>					
Breaker Street	Magill Road	Seventh Avenue	✓	✓	-
<b>St Peters</b>					
Harrow Road	Third Avenue	Eighth Avenue	-	-	✓
Harrow Road	Payneham Road	First Avenue	-	-	✓
Second Avenue	Harrow Road	St Peters Street	✓	✓	-

Street	From	To	Re-seal	Kerb & Water Table	Footpath
<b>Stepney</b>					
Battams Street	Loch Street	Olive Road	✓	✓	-
Clifton Street	Portrush Road	Frederick Street	✓	✓	-
Henry Street	Nelson Street	Frederick Street	✓	✓	-
Laura Street	Ann Street	Frederick Street	✓	✓	-
<b>Trinity Gardens</b>					
Annesley Avenue	Aberdare Avenue	Magill Road	-	-	✓
Canterbury Avenue	Lechfield Crescent	Devitt Avenue	✓	✓	-
Lechfield Crescent	Canterbury Avenue	Hereford Avenue	✓	✓	✓

## 2025–2026 Stormwater Drainage Whole-of-Life Infrastructure Renewal Program

Location	Nature of Works
Little Flinders Street	Upgrade of stormwater drainage infrastructure
Payneham	Upgrade of Third Creek culverts between Lewis Road and Henry Street

# Appendix 2

*Measures of Success*

Draft

**The measure of the Council's success is driven by the achievement of the objectives contained in *CityPlan 2030*.**

A series of performance indicators have been developed to monitor the Council's progress against these objectives and are reported on in our Annual Report. In addition to the indicators contained in the Council's strategic management plan *CityPlan 2030*, the Council also measures its achievements and outcomes through the following non-financial and financial Indicators;

## **Non-Financial Indicators**

### **Program Delivery**

To ensure that the Council delivers the Strategic Objectives set out in *CityPlan 2030*, various projects and initiatives are required to be delivered.

For 2025–2026, the Council has proposed 20 Operating Projects and Initiatives and 6 Capital Projects. Progress on these projects will be reported in the 2025–2026 Annual Report.

### **Financial Indicators**

When evaluating activities undertaken during any given financial year, the Council considers a number of factors, one being the ongoing financial sustainability of the Council.

A series of financial indicators have been developed by Local Government to assist in determining whether a Council is financially sustainable or moving to a position of financial sustainability.

Financial indicators which are used by the Council to measure performance and financial sustainability are:

#### **Operating Surplus/(Deficit) Ratio**

The Council's long-term sustainability is dependent upon ensuring that, on average over time, the operating expenses are less than the associated revenues.

As the major source of income for the Council is rates revenue, the Operating Surplus ratio measures operating surplus/ (deficit) as a percentage of total operating revenue. This indicator represents the percentage by which the major controllable income source varies from the day-to-day operating expenditure.

In 2025–2026, the forecast operating surplus of \$516,006 which will result in an Operating Surplus Ratio of 0.8%

#### **Net Financial Liabilities Ratio**

A Council's indebtedness must be managed to ensure its liabilities and associated costs are met without impacting on the financial sustainability of the Council.

The Net Financial Liabilities Ratio measures the extent of what is owed by the Council, less any liquid assets (i.e. cash or receivables) against its Operating Revenue.

Where the Ratio is increasing, it indicates a greater amount of the Council's Operating Revenue is required to service its financial obligations. For 2025–2026, it is anticipated the net Financial Liabilities Ratio of the Council will be 148.6%.

#### **Debt Servicing Ratio**

The Debt Servicing Ratio measures the extent of the Council's commitment to interest costs and loan repayments, is met by general Rate Revenue. For 2025–2026, it is anticipated that 7.6% of the Council's General Rate Revenue will be committed to servicing the interest and principal repayments on its borrowings.

#### **Asset Renewal Funding Ratio**

The Asset Renewal Funding Ratio measures whether the Council is renewing or replacing existing physical assets (roads, footpaths, buildings, etc.) at the same rate that the asset is 'wearing out'. The Ratio is calculated by measuring capital expenditure on renewal or replacement of assets, relative to the planned expenditure outlined in the Council's Asset Management Plans.

The Council can accelerate or reduce expenditure on asset over time to compensate for prior events, or invest in assets by spending more now so that it costs less in the future to maintain. On a three year rolling average, the Asset Renewal Funding Ratio is 100.2%.

Details on these ratios over the 10-year planning horizon are contained in the Council's Long-term Financial Plan.

# Financial Ratios

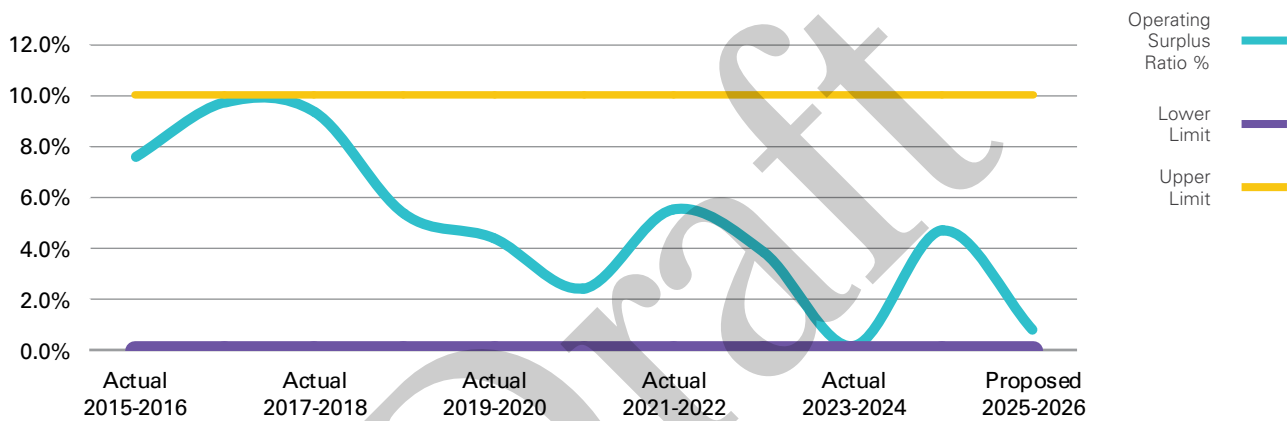
To ensure that it delivers on its financial goals, the Council has committed to achieving a number of financial outcomes.

The Council’s performance against these outcomes since the 2015–2016 financial year of Council is detailed below.

## Outcome 1: A balanced budget

The Council’s services and programs, including depreciation of infrastructure and assets, are fully funded and the costs are shared equitably between current and future ratepayers.

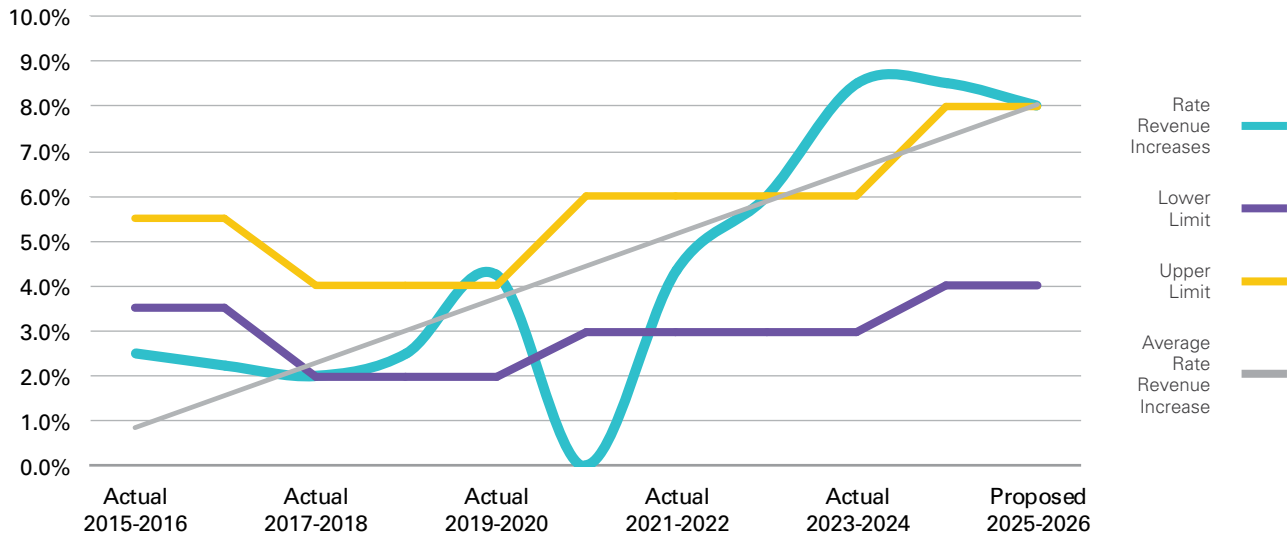
Operating Surplus Ratio %



## Outcome 2: Rate Stability

Annual rate collections are fair and equitable for residents and ratepayers with the aim to keep rate revenue increases stable over the medium term.

Rate Revenue Increase

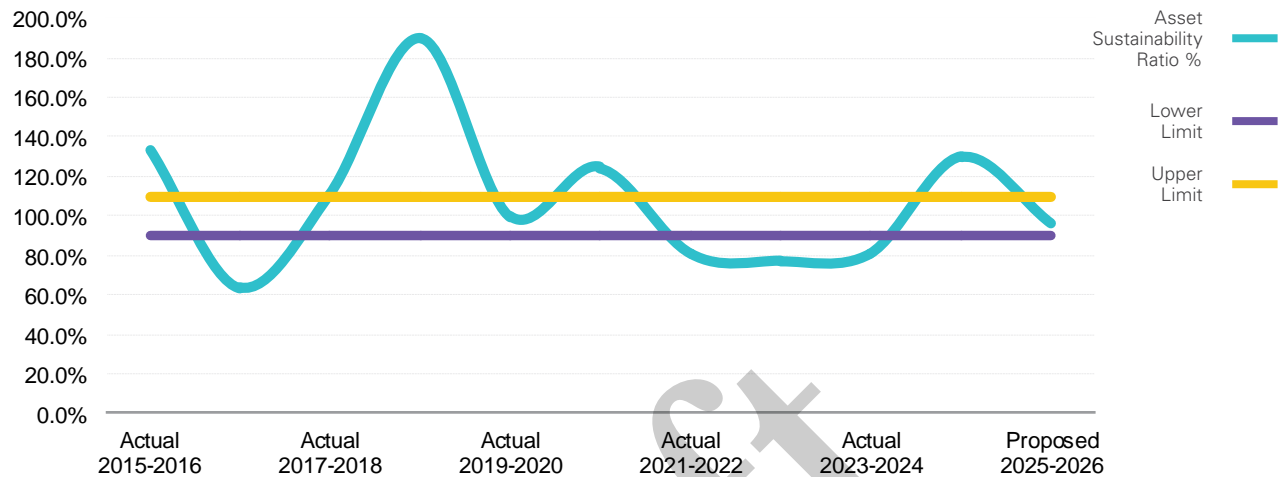




### Outcome 3: Infrastructure and Asset Management

Maintain infrastructure and assets in line with the Council's Whole-of-Life Infrastructure Framework to achieve the outcomes and objectives, as set out in *CityPlan 2030*.

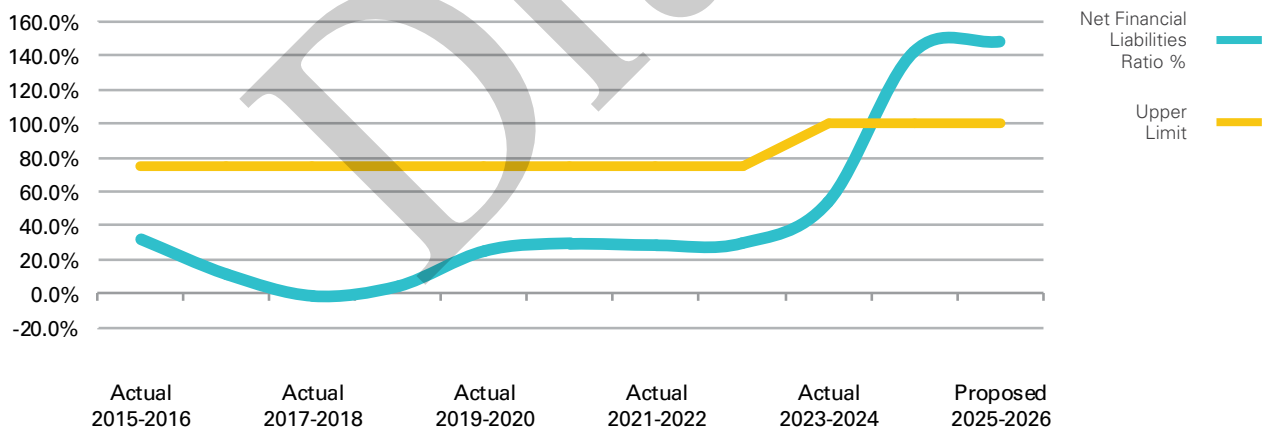
#### Renewal Funding Asset Ratio %



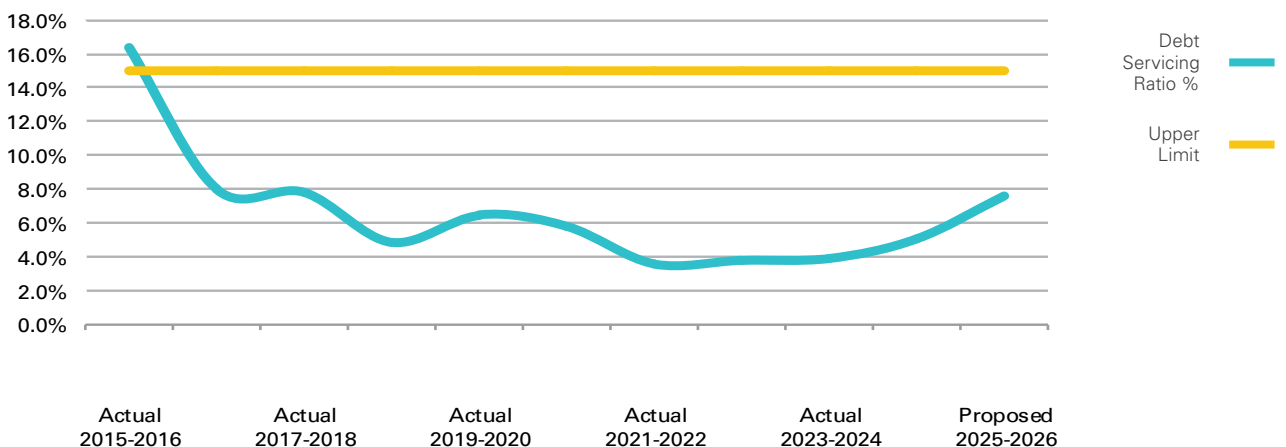
### Outcome 4: Debt Management

Prudent use of debt to invest in new long term assets, to ensure intergenerational equity between current and future users.

#### Net Financial Liabilities Ratio %



#### Debt Servicing Ratio %



# Appendix 3

## *Financial Statements*

Draft

**Statement of Comprehensive Income  
for the year ended 30 June 2025**

	<b>Actual 2020–2021</b>	<b>Actual 2021–2022</b>	<b>Actual 2022–2023</b>	<b>3rd Budget Review 2024–2025</b>	<b>Proposed 2025–2026</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Income</b>					
Rates	37,938	39,974	43,667	47,230	50,905
Statutory charges	2,003	2,039	2,112	2,181	2,239
User charges	3,561	3,668	3,823	4,007	4,370
Grants, subsidies and contributions	3,433	3,540	1,643	3,943	2,654
Grants, subsidies and contributions		553	571	444	1,051
Investment income	24	171	61	78	55
Other income	848	852	1,019	461	522
Net loss joint ventures and associates	122	50	39	-	-
<b>Total Income</b>	<b>47,930</b>	<b>50,846</b>	<b>52,935</b>	<b>58,345</b>	<b>61,796</b>
<b>Expenses</b>					
Employee costs	14,126	14,531	16,700	18,533	20,340
Materials, contracts & other expenses	19,832	21,983	22,331	22,253	23,594
Depreciation, amortisation & impairment	10,766	11,562	12,852	13,377	13,697
Finance costs	346	458	611	1,155	3,386
Net loss Joint Ventures & Associates	214	357	334	263	263
<b>Total Expenses</b>	<b>45,284</b>	<b>48,892</b>	<b>52,827</b>	<b>55,581</b>	<b>61,280</b>
<b>Operating Surplus (Deficit)</b>	<b>2,645</b>	<b>1,954</b>	<b>109</b>	<b>2,764</b>	<b>516</b>
Net gain (loss) on disposal or revaluation of assets	(2,371)	(1,502)	(4,491)	36	37
Amounts specifically for new or upgraded assets	2,341	640	6,442	7,281	2,800
Physical resources received free of charge	-	-	-	-	-
Non Operating Items - Joint Venture and Associates	-	-	-	-	-
<b>Net Surplus (Deficit) transferred to Equity Statement</b>	<b>2,615</b>	<b>1,092</b>	<b>2,060</b>	<b>10,081</b>	<b>3,353</b>
<b>Other Comprehensive Income</b>					
Changes in revaluation surplus - infrastructure, property, plant and equipment	34,462	49,031	39,253	5,508	20,000
Share of other comprehensive income - joint ventures and associates	(5)	(12)	631	-	-
<b>Total Other Comprehensive Income</b>	<b>34,457</b>	<b>49,019</b>	<b>39,884</b>	<b>5,508</b>	<b>20,000</b>
<b>Total Comprehensive Income</b>	<b>37,072</b>	<b>50,112</b>	<b>41,944</b>	<b>15,589</b>	<b>23,353</b>

Pursuant to S123 (10)(b) of the Local Government Act 1999 and Clause 7 of the Local Government (Financial Management) Regulations 2011, as detailed in the Statement of Comprehensive Income, the projected Operating Income of \$61.796m is sufficient to meet the projected Operating Expenditure (\$61.28m) for the 2025–2026 Financial Year.

**Statement of Financial Position  
for the year ended 30 June 2025**

	Actual 2020–2021	Actual 2021–2022	Actual 2022–2023	3rd Budget Review 2024–2025	Proposed 2025–2026
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Assets</b>					
<b>Current Assets</b>					
Cash and cash equivalents	11,393	4,317	997	500	500
Trade and other receivables	2,675	2,193	3,720	2,632	2,459
<b>Total Current Assets</b>	<b>14,068</b>	<b>6,511</b>	<b>4,717</b>	<b>3,132</b>	<b>2,959</b>
<b>Non-current Assets</b>					
Financial assets	113	104	111	130	140
Equity accounted investments in Council businesses	1,931	1,949	3,175	2,912	2,650
Infrastructure, property, plant and equipment	543,710	594,771	645,596	716,407	748,677
Other non-current assets	4,324	5,707	8,873	8,873	8,873
<b>Total Non-current Assets</b>	<b>550,078</b>	<b>602,531</b>	<b>657,755</b>	<b>728,322</b>	<b>760,340</b>
<b>Total Assets</b>	<b>564,146</b>	<b>609,041</b>	<b>662,472</b>	<b>731,454</b>	<b>763,299</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Trade and other payables	13,031	8,819	8,828	10,749	12,088
Borrowings	1,021	1,097	1,136	1,081	3,295
Short-term provisions	3,004	3,872	3,624	3,301	3,301
<b>Total Current Liabilities</b>	<b>17,056</b>	<b>13,789</b>	<b>13,588</b>	<b>15,132</b>	<b>18,684</b>
<b>Non-current Liabilities</b>					
Long-term borrowings	8,527	7,522	19,020	70,546	75,486
Long-term provisions	1,280	288	460	782	782
Liability – equity accounted Council businesses	904	952	970	970	970
<b>Total Non-current Liabilities</b>	<b>10,712</b>	<b>8,763</b>	<b>20,450</b>	<b>72,298</b>	<b>77,238</b>
<b>Total Liabilities</b>	<b>27,767</b>	<b>22,551</b>	<b>34,038</b>	<b>87,430</b>	<b>95,922</b>
<b>Net Assets</b>	<b>536,379</b>	<b>586,490</b>	<b>628,435</b>	<b>644,024</b>	<b>667,377</b>
<b>Equity</b>					
Accumulated Surplus	62,709	63,789	66,480	76,562	79,914
Asset Revaluation Reserve	473,670	522,701	561,954	567,462	587,462
<b>Total Equity</b>	<b>536,379</b>	<b>586,490</b>	<b>628,435</b>	<b>644,024</b>	<b>667,377</b>

**Statement of Cash Flows  
for the year ended 30 June 2025**

	Actual 2020–2021	Actual 2021–2022	Actual 2022–2023	3rd Budget Review 2024–2025	Proposed 2025–2026
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Cash Flows from Operating Activities</b>					
<b>Receipts</b>					
Rates - general and other	37,859	39,979	43,219	47,011	51,202
Fees and other charges	2,010	2,039	2,112	2,331	2,236
User charges	4,592	3,668	3,823	4,275	4,349
Investment receipts	24	171	61	80	56
Grants utilised for operating purposes	3,440	3,540	1,643	3,950	2,723
Other income	913	1,120	134	525	477
<b>Payments</b>					
Employee costs	(15,627)	(15,075)	(16,241)	(18,664)	(20,294)
Contractual services and materials	(17,515)	(25,105)	(23,882)	(19,862)	(23,323)
Finance payments	(156)	(448)	(521)	(1,248)	(2,792)
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>15,540</b>	<b>9,888</b>	<b>10,348</b>	<b>18,398</b>	<b>14,633</b>
<b>Cash Flows from Investing Activities</b>					
<b>Receipts</b>					
Amounts specifically for new or upgraded assets	5,785	753	7,133	7,777	3,067
Grants utilised for capital purposes			571	500	1,077
Sale of replaced assets	50	0	17	36	37
Repayments of loans by community groups	6	-	-	-	-
Capital Distributions from associated entities	-	-	-	-	-
<b>Payments</b>					
Expenditure on renewal/replacement of assets	(8,937)	(11,193)	(12,994)	(27,015)	(12,887)
Expenditure on new/upgraded assets	(6,941)	(5,168)	(18,961)	(51,555)	(13,080)
Capital contributed to associated entities	(170)	(289)	(872)	-	-
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(10,208)</b>	<b>(15,897)</b>	<b>(25,106)</b>	<b>(70,257)</b>	<b>(21,786)</b>
<b>Cash Flow from Financing Activities</b>					
<b>Receipts</b>					
Proceeds from Borrowings	-	-	12,543	52,505	45,000
<b>Payments</b>					
Repayments of Borrowings	(1,010)	(1,067)	(1,105)	(1,144)	(37,847)
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>(1,010)</b>	<b>(1,067)</b>	<b>11,439</b>	<b>51,362</b>	<b>7,153</b>
<b>Net Increase (Decrease) in cash held</b>	<b>4,322</b>	<b>(7,076)</b>	<b>(3,320)</b>	<b>(497)</b>	<b>0</b>
Cash and cash equivalents at beginning of period	7,071	11,393	4,317	997	500
<b>Cash and cash equivalents at end of period</b>	<b>11,393</b>	<b>4,317</b>	<b>997</b>	<b>500</b>	<b>500</b>



Statement of Changes in Equity for the year ended 30 June 2025	Actual 2020–2021	Actual 2021–2022	Actual 2022–2023	3rd Budget Review 2024–2025	Proposed 2025–2026
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Accumulated Surplus</b>					
Balance at end of previous reporting period	60,099	62,709	63,789	66,480	76,562
Net Surplus/(Deficit) for year	2,615	1,092	2,060	10,081	3,353
Other comprehensive Income	-	-	-	-	-
Share of other Comprehensive Income- joint venture and associates	(5)	(12)	631	-	-
<b>Balance at end of period</b>	<b>62,709</b>	<b>63,789</b>	<b>66,480</b>	<b>76,562</b>	<b>79,914</b>
<b>Asset Revaluation Reserve</b>					
Balance at end of previous reporting period	439,208	473,670	522,701	561,954	567,462
Gain on revaluation of infrastructure, property, plant and equipment	34,462	49,031	39,252	5,507	20,000
<b>Balance at end of period</b>	<b>473,670</b>	<b>522,701</b>	<b>561,954</b>	<b>567,464</b>	<b>587,465</b>
<b>Total Equity at end of reporting period</b>	<b>536,379</b>	<b>586,490</b>	<b>628,435</b>	<b>644,026</b>	<b>667,380</b>
<b>Uniform Presentation of Finances for the year ended 30 June 2025</b>					
	Actual 2020–2021	Actual 2021–2022	Actual 2022–2023	3rd Budget Review 2024–2025	Proposed 2025–2026
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income</b>	<b>47,930</b>	<b>50,846</b>	<b>52,935</b>	<b>58,345</b>	<b>61,796</b>
<i>less</i> Expenses	(45,284)	(48,892)	(52,827)	(55,581)	(61,280)
<b>Operating Surplus(Deficit)</b>	<b>2,645</b>	<b>1,954</b>	<b>109</b>	<b>2,764</b>	<b>516</b>
Timing adjustment for grant revenue		(334)	1,405	-	-
Less: Grants, subsidies and contributions – Capital	-	(553)	(571)	(444)	(1,051)
<b>Adjusted Operating Surplus / (Deficit)</b>	<b>2,645</b>	<b>1,068</b>	<b>942</b>	<b>2,320</b>	<b>(535)</b>
<b>less Net Outlays on Existing Assets</b>					
Capital Expenditure on renewal and replacement of Existing Assets	(8,937)	(11,193)	(12,994)	(27,015)	(12,887)
Grants, subsidies and contributions – Capital Renewal	-	-	-	-	1,051
Depreciation, Amortisation and Impairment	10,766	11,562	12,852	13,377	13,697
Proceeds from Sale of Replaced Assets	<b>48</b>	<b>0</b>	<b>17</b>	<b>36</b>	<b>37</b>
	<b>1,876</b>	<b>369</b>	<b>(126)</b>	<b>(13,603)</b>	<b>1,897</b>

**Uniform Presentation of Finances  
for the year ended 30 June 2025**

<b>Actual 2020–2021</b>	<b>Actual 2021–2022</b>	<b>Actual 2022–2023</b>	<b>3rd Budget Review 2024–2025</b>	<b>Proposed 2025–2026</b>
<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>

**less Net Outlays on New and Upgraded Assets**

"Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)"	(7,216)	(5,168)	(18,961)	(51,555)	(13,080)
Grants, subsidies and contributions – Capital New/ Upgraded	-	553	571	444	-
Amounts received specifically for New and Upgraded Assets	2,341	201	7,133	7,777	3,067
Asset Received Free of Charge	2	-	-	-	-
	<b>(4,873)</b>	<b>(4,414)</b>	<b>(11,257)</b>	<b>(43,334)</b>	<b>(10,013)</b>

**Operating Surplus / (Deficit) Ratio**

<b>Operating Surplus/(Deficit)</b>	5.5%	3.8%	0.2%	4.7%	<b>0.8%</b>
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Total Operating Revenue

This ratio expresses the Operating Surplus as a percentage of total Operating Revenue.

**Net Financial Liabilities Ratio**

<b>Net Financial Liabilities</b>	28.3%	29.5%	53.4%	142.6%	<b>148.6%</b>
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Total Operating Revenue

This Ratio expresses the extent of Operating Revenue required to meet all monies which are owed by the Council. Net financial liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses).

**Asset Renewal Funding Ratio**

Expenditure on renewals	80.4%	77.1%	81.2%	129.9%	<b>96.2%</b>
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Asset Management Plan

<b>Rolling three-year average</b>	98.8%	89.2%	79.5%	93.5%	100.2%
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This Ratio measures the extent which existing assets are being renewed compared to the Infrastructure & Asset Management Plan. Net asset renewals is defined as capital expenditure on the renewal and replacement of existing assets and excludes new capital expenditure on the acquisition of additional assets.

**Interest Cover Ratio**

<b>Net Interest Expense</b>	0.7%	0.6%	1.0%	1.8%	<b>5.4%</b>
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Total Operating Revenue excl Interest income

This ratio expresses the net interest expense as a percentage of total operating revenue.

# Appendix 4

## *Rate Revenue*

Draft

## Statement on Rate Revenue

	2024–2025	2025–2026	Change	Comment
	\$	\$	%	
<b>Rates Revenue</b>				
<b>General Rates Revenue</b>				
<b>General Rates (GROSS)</b>	<b>46,589,340</b>	<b>50,316,971</b>	(c)	<b>8.0</b>
Less Mandatory Rebates	(1,110,794)	(1,134,604)	(d)	
<b>General Rates (NET)</b>	<b>45,478,546</b>	<b>49,182,367</b>	(e)	<b>8.1</b>
<b>Other Rates (inc. service charges)</b>				
Regional Landscape Levy	1,594,523	1,606,811	(f)	
Separate and Special Rates	225,000	225,000	(g)	
<b>Total Other Rates</b>	<b>1,819,523</b>	<b>1,831,811</b>		<b>0.7</b>
Less Discretionary Capping	(67,980)	(115,823)	(h)	
<b>Expected Total Rates Revenue</b>	<b>47,230,089</b>	<b>50,898,355</b>	(i)	<b>7.8</b>

For the 2024–2026 financial year, the Council will collect \$50.3 million from Rate Revenue before Discretionary Rebates and remissions as determined by the Council.

The Regional Landscape Levy is a State tax, it is not retained by the Council.

The Council has determined to raise a Separate Rate, for the purposes of promoting and marketing The Parade Precinct. This Separate Rate is paid by property owners within The Parade Precinct and is only used for this purpose.

Including the State Government Regional Landscape Levy minus Mandatory and Discretionary Rebates.

### Growth in number of rateable properties

<b>Number of rateable properties</b>	<b>20,536</b>	<b>20,680</b>	(l)	<b>0.7</b>
	<i>Actual</i>	<i>Actual</i>		

'Growth' is defined in the regulations as where new properties have been created which has added rateable properties to the Council's ratepayer base. Growth can also increase the need and expenditure related to infrastructure, services and programs which support these properties and residents.

### Average General Rates per rateable property after mandatory rebates

<b>Average per rateable property</b>	<b>2,214</b>	<b>2,378</b>	(l)	<b>7.4</b>
	<i>Actual</i>	<i>Actual</i>		

Councils use property valuations to calculate each rateable property's contribution to the required Rate Revenue that is required to be raised. Councils do not automatically receive more money because property values increase but this property value may alter how rates are apportioned (or divided) across each ratepayer (ie. some people may pay more or less rates, this is dependent on the change in value of their property relative to the overall valuation changes across the council area).

The total General Rates paid by all rateable properties will equal the amount adopted in the budget.

The annual change in the rates that are payable by an individual ratepayer, will vary according the change in the individual property value, the land use and whether there has been development or improvements to the property.

## Statement on Rate Revenue

	Total Expected Revenue			No. of Rateable Properties		Average Per Rateable Property			
	2024–2025	2025–2026	% Change	2024–2025	2025–2026	2024–2025	2025–2026	\$ Change	
<b>Land Use (General Rates—Net)</b>									
Residential	36,534,343	40,162,154	9.9%	17,874	18,028	2,044	2,228	(/)	184
Commercial	7,663,183	7,683,887	0.3%	2,234	2,230	3,430	3,446	(/)	15
Industry	389,169	405,120	4.1%	138	137	2,820	2,957	(/)	137
Vacant Land	435,277	482,954	11.0%	197	191	2,210	2,529	(/)	319
Other	454,308	446,041	-1.8%	92	93	4,734	4,796	(/)	62
Primary Production	2,266	2,210	-2.5%	1	1	2,266	2,210	(/)	(56 )
<b>Total Rateable Value</b>	<b>45,478,546</b>	<b>49,182,367</b>	<b>8.1%</b>	<b>20,536</b>	<b>20,680</b>	<b>2,214*</b>	<b>2,378*</b>	(/)	<b>165</b>

\* after rebate

The *Local Government Act 1999* allows the Council to apply differential rates. The Council has a differential rating system based on Land Use where by non-residential properties have a cent-in-the-dollar which is 20% higher than residential properties.

	Number of properties to which the minimum Rate will apply		Rate		
	2025–2026	% of total rateable properties	2024–2025	2025–2026	\$ Change
<b>Minimum Rate</b>	6,650	32.16	1,277	1,379	(m) 102

The *Local Government Act 1999* allow for Council's to apply a minimum amount which is payable by way of rates. By applying a minimum rate, the Council is ensuring that all rateable properties, irrespective of their valuation make a base level contribution to the costs of administering Councils activities and services that are available to all rate payers (eg libraries, parks and reserves) and the provision of physical infrastructure that supports each property that is available to all rate payers.

### Adopted valuation method

The Council has the option of adopting one of three valuation methodologies to assess the properties in its area for rating purposes:

- Capital Value -** the value of the land and all improvements on the land;
- Annual Value -** a valuation of the rental potential of the property.

The Council uses Capital Value as the basis for valuing land within the Council area, as it is considered that this method provides the fairest way for distributing the rates across all ratepayers.



## Notes

(d) Councils are required under the *Local Government Act 1999* to provide a rebate to qualifying properties under a number of categories:

- Health Services—100%
- Community Services—75%
- Religious purposes—100%
- Public Cemeteries—100%
- Royal Zoological Society of SA—100%
- Educational purposes—75%

The rates which are foregone via Mandatory Rebates are redistributed across the ratepayer base (ie. all other ratepayers are subsidising the rates contribution for those properties which receive the rebate).

(e) Presented as required by the Local Government (Financial Management) Regulations 2011 Reg 6(1)(ea)  
**Please note:** The percentage figure in (e) relates to the change in the total amount of General Rates revenue to be collected from all rateable properties, not from individual rateable properties (ie. individual rates will not necessarily change by this figure).

(f) Councils are required under the *Landscape South Australia Act 2019* to collect the levy on all rateable properties on behalf of the State Government. The levy helps to fund the operations of regional landscape boards who have responsibility for the management of the State's natural resources.

(h) A council **may** grant a rebate of rates or service charges in a number of circumstances. The rates which are foregone via Discretionary Rebates are redistributed across the ratepayer base (ie. all other ratepayers are subsidising the rates contribution for those properties who receive the rebate).

(i) Expected Total Rates Revenue excludes other charges such as penalties for late payment and legal and other costs recovered.

(j) 'Growth' as defined in the *Local Government (Financial Management) Regulations 2011* Regulation 6(2)

(l) Average per rateable property after mandatory rebates calculated as General Rates for category, including any fixed charge or minimum rate (if applicable) but excluding any separate rates, *divided* by the number of rateable properties within that category in the relevant financial year.

(m) Where two or more adjoining properties have the same owner and are occupied by the same occupier, only one minimum rate is payable by the ratepayer.

# Appendix 5

## *Rating Policy*

Draft




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**NAME OF POLICY:** Rating Policy

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**POLICY MANUAL:** Governance

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## BACKGROUND

Section 123 of the *Local Government Act 1999* (The Act) requires Councils, as part of the Annual Business Plan, to have a rating policy which must be prepared and adopted each financial year in conjunction with the declaration of rates. The Council's power to raise rates and the framework within which the Council must operate is outlined in Chapter 10 of the Act.

### Scope

The purpose of the Policy is to outline the Council's approach to determining and collecting rates from the community. In determining the Policy, the Council is committed to the principles that apply to the imposition of taxes on the community.

**Equity:** Ratepayers with the same property value should pay the same level of tax.

**Benefit:** Ratepayers should receive some benefit from the tax paid, but not necessarily to the extent of tax paid. Rates are not a fee-for-service.

**Simplicity:** The tax must be understandable and easy to collect.

**Consistent:** Taxes should be internally consistent, based on transparent and predictable rules.

**Economic Efficiency:** The tax imposed should not distort economic behaviour. For example, a tax which is designed to change behaviour, and that behaviour changes, then the tax is considered efficient.

These principles may be in conflict with each other, therefore the Council must strike a balance between the:

- application of the principles of taxation;
- policy objective of levying rates;
- need to raise revenue; and
- the effect of the tax on the community.

The Council has considered each principle when determining its Rating Policy.

## POLICY

### Strategic Focus

The Council must balance its service levels, the needs and expectations of the community and the levying of rates to ensure it is adequately resourced to fulfil its roles and responsibilities. In determining rates for the financial year, the Council gives primary consideration to strategic directions, budget considerations, the current economic climate and the likely impacts on the community.

The resources required to successfully achieve this outcome are documented in the Annual Business Plan and Annual Budget. The Annual Budget directly supports and reflects the delivery of the Council's Strategic Plan, *City Plan 2030*.

The Council's major source of revenue is Rates Revenue, derived as a tax on land within the Council area. Rate levels are determined after consideration of expenditure priorities in relation to the Council's Strategic Plan *City Plan 2030*, the Long-Term Financial Plan, Asset Management Plans, the Annual Business Plan, ongoing service delivery requirements and community needs.

The Council recognises the importance of supporting and encouraging a diverse and healthy commercial sector and this is reflected in its strategic plans. As a result, specific business development initiatives are being introduced to support and attempt to broaden the City's economic base. Strategic and Business Planning for various precincts are an example of the work being progressed in this area.

### Rating Structure

All land within a Council area is rateable, except for land specifically exempted under Section 147(2) of the Act. This includes:

- unalienated Crown land;
- land used or held by the Crown or an instrumentality of the Crown for a public purpose (including an educational purpose), except any such land—
  - that is held or occupied by the Crown or instrumentality under a lease or licence; or
  - that constitutes domestic premises;
- land (not including domestic or residential premises) occupied by a university established by statute;
- land that is exempt from rates or taxes by virtue of the *Recreation Grounds Rates and Taxes Exemption Act 1981*;
- land occupied or held by the Council, except any such land held from a Council under a lease or licence;
- land occupied by a subsidiary where the land is situated in the area of the Council that established the subsidiary or a constituent Council (as the case may be);
- land occupied or held by an emergency services organisation under the *Fire and Emergency Services Act 2005*;
- land that is exempt from Council rates under or by virtue of another Act.

### Method Used to Value Land

Pursuant to Section 151 of the Act, the Council may adopt one of three valuation methodologies to value the properties. The valuation methodologies are:

- Capital Value – The value of the land and all of the improvements on the land.
- Site Value – The value of the land and any improvements which permanently affect the amenity of use of land such as drainage works, but excluding the value of buildings and other improvements.
- Annual Value – The valuation of the rental potential of the property.

The Council adopts Capital Value as the basis for valuing land within the Council area.

The Council considers the Capital Value method of valuing land, is the fairest method of distributing the rate burden across all ratepayers, on the following basis:

- property value is a good indicator of wealth. Capital Value, which closely approximates the market value of a property, provides the best indicator of overall property value;
- the equity principle of taxation requires taxpayers of similar wealth pay similar taxes, so taxpayers of greater wealth pay more tax than taxpayers of lesser wealth.

### Adoption of Valuations

The Council adopts the Capital Valuations as assessed by Land Services SA, effective at 1 July as the Capital Value of each property.

If a ratepayer is dissatisfied with the valuation made by Land Services SA, the ratepayer may object to Land Services SA in writing, within sixty (60) days of receiving the first notice of the valuation, explaining the basis for the objection provided the ratepayer has not:

- (a) previously received a notice of this valuation under the Act, in which case the objection period is sixty (60) days from the receipt of the first notice; or
- (b) previously had an objection to the valuation considered by Land Services SA.

Note: The sixty (60) day objection period may be extended by the Valuer-General where it can be shown there is reasonable cause. Contact details to lodge an objection are included on the Rates Notice sent by the Council.

The Council has no role in the assessment of objections. It is important to note that the lodgement of an objection does not alter the due date for the payment of rates. Rates must be paid in accordance with the Rate Notice unless otherwise notified by the Council.

### Differential General Rates

Pursuant to Section 153 of the Act, the Council can impose a general rate on all rateable land/or a differential rate based on location of land and/or the use to which the land is put. In applying the equity and benefit principles, the Council will apply a differential rate based on the use of the land.

Definitions of land use are prescribed by regulation and are categorised as follows for rating purposes:

- Residential;
- Commercial – Shop;
- Commercial – Office;
- Commercial – Other;
- Industrial – Light;
- Industrial – Other;
- Primary Production;
- Vacant Land; and,
- Other

If a ratepayer believes a particular property has been incorrectly classified as to its land use, then an objection may be made to the Council within sixty (60) days of being notified of the land use classification. It is important to note that the lodgement of an objection does not alter the due date for the payment of rates. Rates must be paid in accordance with the Rate Notice unless otherwise notified by the Council.

For the 2025-2026 financial year, the Council has determined that the following differential rates will be applied to all of its rateable assessments:

Land Use	Differential Rate Cents-in-the-Dollar	% of Rate Revenue
Residential	0.18279	80.6%
Commercial	0.21935	15.4%
Industrial	0.21935	0.8%
Primary Production	0.21935	0.01%
Vacant Land	0.21935	1.0%
Other	0.21935	2.2%



### Minimum Rate

A Council may impose a minimum rate to properties within the Council area in accordance with Section 158 of the Act.

The minimum rate is imposed so that all rateable properties make a base level contribution to the costs of:

- administering the Council's activities;
- the provision of the physical infrastructure that supports each property and is available for use by all ratepayers;
- services provided that are available for use by all ratepayers e.g. Library and Parks and Gardens.

Where two or more adjoining properties have the same owner and are occupied by the same occupier, only one minimum rate is payable by the ratepayer.

The minimum rate will increase at the same percentage increase in general rate revenue. Pursuant to Section 158(2) (d), the minimum rate will not be applied to more than 35% of properties in the Council area.

For 2025-2026, the minimum rate is set at \$1,379. The minimum rate has been applied to 6,650 assessments or 32.16% of all rateable properties within the Council area.

### The Parade Separate Rate

For the purposes of promotion, enhancing business viability and profitability of the businesses and traders along The Parade, pursuant to Section 154 of the Act, the Council has previously declared The Parade Separate Rate. The revenue raised from The Parade Separate Rate may only be used for the purpose of promotion and enhancing business viability for those businesses located within The Parade Precinct.

The Council declared a differential separate rate of 0.04235 cents-in-the-dollar will be levied against all properties which fall within The Parade Precinct with a land use classified as Category (b) – Commercial Shop or Category (c) – Commercial Office or Category (d) – Commercial Other or Category (e) - Industrial Light.

Pursuant to Section 166(1)(a) of the Act, the Council will grant a discretionary rebate of 50% of The Parade Separate Rate to all properties that fall within the geographical boundary described above and which have a land use of Category (c) – Commercial Office and Category (d) – Commercial Other land use classified as Professional Services.

### Regional Landscape Levy

The Regional Landscape Levy is a State Government tax which the Council is required to collect under the *Landscape South Australia Act 2019*, in order to make a specified contribution to the funding of the operations of the Green Adelaide Board. Revenue collected from this levy is not retained by the Council and the Council does not determine how the revenue raised is allocated by the State Government.

The Council's contribution to the Green Adelaide Board is collected from property owners through a separate rate, the Regional Landscape Levy, based on Capital Value. The rate is fixed and calculated to raise the equivalent amount as Council's share to be contributed to the Green Adelaide Board, taking into account any rebates/remissions under Section 159-166 of the Act.

The Regional Landscape Levy is separate to the General Rates levied by the Council.

For the 2025-2026 Financial year, the Council will collect \$1.6million for the payment of the State Government Regional Landscape Levy. The Regional Landscape Levy has been set at 0.006598 cents-in-the-dollar against all rateable properties.

### Private Laneways Separate Rate

Within the City of Norwood Payneham & St Peters, there are a number of Private Laneways which provide pedestrian and vehicular access to residential properties and businesses, and access routes to adjoining roads and destinations.

The Council recognises the difficulties that face residents and businesses that rely upon Private Laneways for access to their properties, and acknowledges that the Council is often the only authority which has the capacity to provide a solution. As such, the Council has determined to progressively assume responsibility for selected Private Laneways within the City, through implementation of the statutory process set out in Section 210 of the *Local Government Act 1999* (the Act), to convert Private Laneways to Public Roads, whereby its ownership will vest in the Council.

For the purposes of recovering the cost of converting a Private Laneway to a Public Road, the Council may declare a Separate Rate over the relevant part of the Council area amounting to a rates liability against each Adjoining Allotment to the laneway.

Pursuant to Section 154 of the Local Government Act 1999, the Council has not declared a Separate Rate for this purpose in 2025-2026.

### **Payment of Rates**

Council rates will be due in four (4) instalments - 5 September 2025, 5 December 2025, 6 March 2026 and 5 June 2026. The total outstanding balance of rates may be paid in full at any time.

The Council provides various methods to enable the payment of rates. Payment methods are detailed on the Rates Notice.

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard arrangements should contact the Council's Rates & Revenue Officer on 8366 4554 to discuss alternative payment arrangements. Such enquiries are treated confidentially by the Council.

### **Late Payment of Rates**

The Council has determined that penalties for late payments will be imposed in accordance with the provisions of Section 181(8) of the Act and relevant Council procedures.

Late payment fines are levied in accordance with the provisions of Section 181(8) of the Act.

Fines and interest will not be raised for those ratepayers who use formalised Payment Plan arrangement through Direct Debit methods (Weekly, Monthly, Quarterly) set up via 'Payble' platform.

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard instalments and due dates can contact the Council to discuss alternative payment arrangements. Fines and interest are still levied in accordance with the Act while there is an arrears balance.

The Council will consider applications for remissions of fines in certain extenuating circumstances. A request for waiver of fines should be made in writing, setting out detailed reasons why a fine remission has been requested, or may be submitted on the Application for Remission of Rates and/or Fines Form.

When the Council receives a payment in respect of overdue rates, the Council will apply the money received as follows:

- First – to satisfy any costs awarded in connection with court proceedings;
- Second – to satisfy any interest costs;
- Third – in payment of any fines imposed;
- Fourth – in payment of rates, in chronological order (starting with the oldest account first).

### **Recovery of Rates**

The Council will issue one (1) Reminder Notice for payment of rates when rates remain unpaid by the due date. Rates, which remain in arrears for a period exceeding 30 days, will be subject to recovery action in accordance with the Council's Credit Policy.

### **Sale of Land for Non-payment of Rates**

Section 184 of the Act provides that a Council may sell any property where the rates have been in arrears for three (3) years or more.

Before a Council sells land in pursuance of this section, it must send a notice to the principal ratepayer at the address appearing in the assessment record stating:

- a) the period for which the rates have been in arrears; and
- b) the amount of the total liability for rates presently outstanding in relation to the land; and
- c) that if that amount is not paid in full within one (1) month of service of the notice (or such longer time as the Council may allow), the Council intends to sell the land for non-payment of rates.

Except in extraordinary circumstances, the Council will enforce the sale of land for arrears of rates.

### **Remission and Postponement of Rates**

Application for remission of rates and charges or postponement of rates will be considered under the discretionary provisions of Sections 181 and 182 of the Act.

Requests must be lodged in writing or may be submitted on the Application for Remission or Postponement of Rates and/or Fines form. All requests must provide evidence of financial hardship. Monthly interest at the prescribed rate will be applied to rates postponed under the Section 182.

Such enquiries are treated confidentially by the Council.

### **Postponement of Rates for Seniors**

Section 182A of the Act sets out the criteria that applies for a senior ratepayer to be eligible for the postponement of payment of rates.

Applications must be lodged in writing and must provide evidence of eligibility plus other evidence as required. Requests must be lodged on the Application Form for Postponement of Rates. Monthly interest at the prescribed rate will be applied to rates postponed under Section 182A.

Where an application for postponement under Section 182A is granted, a presumption of ongoing annual postponement will be assumed. If an entitlement of postponement ceases to exist, the owner of the land must inform the Council in writing of that fact.

Ratepayers requesting postponement of rates will initially be referred to the availability of reverse mortgage loans through financial institutions. Seniors granted postponement of rates are required to pay a minimum of \$500 of rates and charges levied in each financial year in compliance with the Local Government (General) Regulations.

Such enquiries are treated confidentially by the Council.

### **Rebate of Rates**

Rebates of rates will be only granted when the applicant satisfies the requirements for Mandatory Rebates pursuant to Section 159 to Section 165 of the Act.

Applications for discretionary rebates lodged under Section 166 of the Act, will be considered under Council's Rate Rebate Policy.

### **Rate Capping Rebate**

Pursuant to Sections 153(3) and 153(4) of the Act, the Council will grant a rebate of General Rates to the principal ratepayer of a residential assessment where there is a significant increase in the rates payable as a result of a rapid change in the property value, and where that property is their principal place of residence.

For the 2025-2026 financial year, the rebate will be automatically applied where the increase in rates payable from one financial year to the next financial year is greater than 16%.

Where this rebate is not automatically applied, ratepayers who consider they are eligible for the Rate Cap Rebate may lodge an application form, which will be assessed against the eligibility criteria. The application must be lodged by 30 June in the financial year that the rates are declared.

The rebate will not apply where:

- (a) any such increase is due in whole or in part to an increase in valuation of the land because of improvements made to it are worth more than \$30,000, or
- (b) any such increase is due in full or part to the use of the land for rating purposes on the date the Council declared its General Rates for the 2025-2026 financial year being different than the land use on the date the Council declared its General Rates for the 2024-2025 financial year, or
- (c) any such increase is in whole or part because of a change in the zoning of the land; or
- (d) the ownership of the property has changed since 1 January 2024.

#### **Disclaimer**

A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

Where a ratepayer believes that the Council has failed to properly apply this policy, it should raise the matter with the Council. In the first instance contact the Rates and Revenue Officer on 8366 4554 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied, they should write to the Chief Executive Officer.

#### **REVIEW PROCESS**

The Council will review this Policy within 12 months of the adoption date of the Policy.

#### **INFORMATION**

The contact officer for further information at the City of Norwood Payneham & St Peters is the Council's Rates and Revenue Officer, telephone 8366 4554.

#### **ADOPTION OF THE POLICY**

The Rating Policy was adopted by Council on 3 July 2006.  
 The Rating Policy was adopted by Council on 2 July 2007.  
 The Rating Policy was adopted by Council on 7 July 2008.  
 The Rating Policy was adopted by Council on 6 July 2009.  
 The Rating Policy was adopted by Council on 5 July 2010.  
 The Rating Policy was adopted by Council on 4 July 2011.  
 The Rating Policy was adopted by Council on 2 July 2012.  
 The Rating Policy was adopted by Council on 1 July 2013.  
 The Rating Policy was adopted by Council on 7 July 2014.  
 The Rating Policy was adopted by Council on 6 July 2015.  
 The Rating Policy was adopted by Council on 4 July 2016.  
 The Rating Policy was adopted by Council on 3 July 2017.  
 The Rating Policy was adopted by Council on 2 July 2018.  
 The Rating Policy was adopted by Council on 1 July 2019.  
 This Policy was reviewed by the Audit Committee on 25 May 2020.  
 The Rating Policy was adopted by Council on 6 July 2020.  
 This Policy was reviewed by the Audit Committee on 24 May 2021.  
 The Rating Policy was adopted by Council on 5 July 2021.  
 This Policy was reviewed by the Audit Committee on 23 May 2022.  
 The Rating Policy was adopted by Council on 4 July 2022.  
 The Rating Policy was adopted by the Council on 10 July 2023.  
 The Rating Policy was adopted by the Council on 1 July 2024.

#### **TO BE REVIEWED**

May 2026

# Appendix 6

*Rate Rebate Policy*

Draft





**NAME OF POLICY:** Rate Rebate Policy

**POLICY MANUAL:** Governance

## BACKGROUND

The purpose of this Policy is to assist the Council in determining applications for rate rebates and to provide guidance to the community about the grounds upon which they may be entitled to a rebate of rates in accordance with the requirements of the *Local Government Act 1999* (the Act).

In accordance with the Act, this Policy sets out the type of use of land which the Council must grant a rebate of rates and the quantum of the rebate and those types of land uses where the Council has discretion to grant a rebate of rates.

## KEY PRINCIPLES

The Act provides:

- for a mandatory rebate of rates in specified cases and specifies the amount of that rebate
- that where the Council must grant a rebate of rates under the Act, and the amount of that rebate fixed by the Act is at less than 100%, the Council may increase the amount of the rebate; and
- pursuant to Section 166, for the Council to provide, at its discretion, a discretionary rebate of rates in the cases set out in that Section (see Clause 2.0 below).

## POLICY

### 1. Mandatory Rebates

- 1.1. Pursuant to Chapter 10, Division 5 – Rebates of rates, the Council will grant a 100% rebate on the rates payable for the following specified land use:
  - a. Land being predominantly used for service delivery or administration by a hospital or health centre incorporated under the South Australia Health Commission Act 1976 (Section 160);
  - b. Land containing a church or other building used for public worship (and any grounds), or land solely used for religious purposes (Section 162);
  - c. Land used for the purpose of a public cemetery (Section 163)
  - d. Land (other than land used as domestic premises owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Incorporated (Section 164)
- 1.2. Pursuant to Chapter 10, Division 5 – Rebates of rates, the Council will grant a 75% rebate on the rates payable for the following specified land use:
  - a. Land that is predominantly being used for service delivery or administration (or both) by a community services organisation. (Section 161).
    - To be eligible for the Community Services Rebate applied under Section 161, the Community Services Organisations must meet the definition of a "community services organisation" as defined in Section 161 (2), (3).and (4) of the Act.
    - Community Services Organisations must meet all criteria set out in the definition of a Community Services Organisation to be eligible for the rebate.
  - b. Land occupied by a government school under a lease or licence and being used for educational purposes (Section 165 (1)(a)).

- c. Land occupied by a non-government school registered under Education and Early Childhood Services (Registration and Standards) Act 2011 and being used for educational purposes (Section 165 (1) (b)).
  - d. Land being used by a University or University Collage to provide accommodation or other forms of support for students on a not-for-profit basis (Section 165 (2)).
- 1.3. Where the Council is satisfied from its own records or from other sources, that a person or body meets the necessary criteria for a Mandatory Rebate, the Council will automatically apply the eligible rebate.
  - 1.4. Where a person or body is entitled to a rebate of 75%, the Council may, pursuant to Section 159(4) of the Act grant the further rebate of up to 25%. In its determination to grant a further mandatory rebate of up to 100%, the Council will take into account those matters set out in Section 166 of the Act.
  - 1.5. Persons who or bodies which are eligible for a mandatory rebate and seek additional rebate of up to 25%, are required to submit an application to the Council and provide the Council such information as stipulated on the application form and any other information that the Council may reasonably require.
  - 1.6. Persons who or bodies which have not received an automatic rebate and believe the criteria for a mandatory rebate have been met, can submit an Application for Rate Rebate to the Council.

## 2. Discretionary Rebates

- 2.1. Upon application, the Council may, pursuant to Section 166 of the Act, grant a Discretionary Rebate of rates. The granting of a rebate and the amount of the rebate will be at the absolute discretion of the Council.
- 2.2. In assessing an application for a Discretionary Rebate, the Council will consider the criteria set out in Section 166 of the Act.
- 2.3. Persons who or bodies which seek a discretionary rebate are required to submit an application form to the Council and provide to the Council such information as stipulated on the application form and any other information that the Council may reasonably require to assess the application.

## 3. Application for Rebates

- 3.1. The Council will inform the community of the provisions for Rate Rebates under the *Local Government Act 1999*, by the inclusion of suitable details on the Annual and Quarterly Rates Notice and within the Council's Rating Policy which is available on the Council's website. [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)
- 3.2. Persons or bodies who seek a rebate of rates (and/or service charges) must make a written application to the in the manner and form determined by the Council and supplying such information as the Council may reasonably require to assess the eligibility for a rebate.
- 3.3. Application forms are available on the Council's website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au) or may be obtained from the Council's Principal Office located at 175 The Parade, Norwood.
- 3.4. In considering applications for rebates, the Council will take into account the matters set out in Division 5 – Rebate of rates of the Act.
- 3.5. The Council may also take into account other matters which are considered relevant by the Council including, but not limited to, the following –
  - the outstanding rates balance at the time of the application;
  - the need for financial assistance through a rebate;
  - the appropriateness of the extent of the rebate (percentage and dollar amount) being sought;
  - the extent of financial assistance, if any, being provided to the applicant and/or in respect of the land by Commonwealth or State agencies;
  - whether, and if so to what extent, the applicant is or will be providing a service within the City of Norwood, Payneham & St Peters;
  - whether the applicant is a public sector body, a not-for-profit body, a commercial body or community service organisation;
  - whether there are any relevant historical considerations that may be relevant for all or any part of the current Council term;
  - consideration of the full financial consequences of the rebate for the Council;
  - the timeliness the application is received;
  - any other matters, and policies of the Council, which the Council considers relevant.

The Council has delegated its power, pursuant to Section 44 of the Act to determine applications and to grant a discretionary rebate of rates to the Chief Executive Officer.

The Council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies. Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year, the Council is entitled to recover rates or rates at the increased level (as the case may be), proportionate to the remaining part of the financial year.

The Council will, in writing, advise an applicant for a rebate of its determination of that application.

## **REVIEW PROCESS**

This Policy will be reviewed within 24 months of the adoption date of the Policy, subject to any amendments to the relevant sections of the *Local Government Act 1999*.

## **INFORMATION**

The contact officer for further information at the City of Norwood Payneham & St Peters is Council's Rates and Revenue Officer, telephone 8366 4554.

## **ADOPTION OF THE POLICY**

The Rate Rebate Policy was endorsed by the Audit Committee on 28 July 2014.

The Rate Rebate Policy was adopted by the Council on 4 August 2014.

The Rate Rebate Policy was endorsed by the Audit Committee on 26 July 2016.

The Rate Rebate Policy was adopted by the Council on 1 August 2016.

The Rate Rebate Policy was endorsed by the Audit Committee on 23 July 2018.

The Rate Rebate Policy was adopted by the Council on 6 August 2018.

The Rate Rebate Policy was endorsed by the Audit Committee on 27 July 2020.

The Rate Rebate Policy was adopted by the Council on 3 August 2020.

The Rate Rebate Policy was endorsed by the Audit Committee on 25 July 2022.

The Rate Rebate Policy was adopted by the Council on 1 August 2022.

The Rate Rebate Policy was adopted by the Council on 10 July 2023.

The Rate Rebate Policy was adopted by the Council on 1 July 2024.

## **TO BE REVIEWED**

May 2026

# Appendix 7

## *Long-term Financial Plan Update*

Draft

## Financial Indicators

	Current Year	Projected Years									
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
	%	%	%	%	%	%	%	%	%	%	%
Operating Surplus Ratio	4.7	0.8	0.1	1.3	3.4	2.1	3.1	4.2	5.5	6.8	8.4
Net Financial Liabilities Ratio	142.60	148.64	159.44	167.01	169.05	164.70	159.11	149.32	138.59	126.89	113.97
Asset Renewal Funding Ratio	129.90	96.22	96.77	104.42	103.22	96.83	108.38	105.03	106.33	111.84	111.60
Interest Cover Ratio	1.85	5.40	6.05	6.72	7.01	7.35	7.17	6.86	6.35	5.70	5.04
Debt Servicing ratio	5.06	7.61	12.73	13.67	13.27	16.37	16.24	15.98	15.49	14.83	14.17

## Statement of Comprehensive Income—General fund

	Current Year	Projected Years									
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Income</b>											
Rates	47,230,089	50,904,915	54,468,259	58,008,696	61,489,218	63,948,787	66,506,738	69,167,008	71,933,688	74,811,036	77,803,477
Statutory Charges	2,180,953	2,239,311	2,284,163	2,329,914	2,376,581	2,424,183	2,472,738	2,522,266	2,572,786	2,624,318	2,676,882
User Charges	4,006,554	4,370,061	4,457,528	4,546,746	4,648,889	4,753,326	4,860,110	4,969,293	5,080,928	5,195,071	5,311,778
Grants, Subsidies and Contributions - operating	3,943,469	2,653,958	2,718,449	2,784,507	2,852,171	2,921,479	2,992,471	3,065,188	3,139,672	3,215,966	3,294,114
Grants, Subsidies and Contributions - capital	444,393	1,050,669	688,369	724,599	724,599	-	-	-	-	-	-
Investment Income	77,965	55,000	57,253	59,640	62,216	65,116	68,361	71,737	75,264	78,798	82,498
Reimbursements	-	-	-	-	-	-	-	-	-	-	-
Other Income	461,434	521,676	533,395	545,378	557,630	570,157	582,966	596,062	609,453	623,144	637,143
Net gain - equity accounted Council businesses	-	-	-	-	-	-	-	-	-	-	-
<b>Total Income</b>	<b>58,344,857</b>	<b>61,795,590</b>	<b>65,207,416</b>	<b>68,999,480</b>	<b>72,711,304</b>	<b>74,683,048</b>	<b>77,483,384</b>	<b>80,391,554</b>	<b>83,411,791</b>	<b>86,548,333</b>	<b>89,805,892</b>



## Statement of Comprehensive Income—General fund continued

	Current Year	Projected Years									
	2024–25	2025–26	2026–27	2027–28	2028–29	2029–30	2030–31	2031–32	2032–33	2033–34	2034–35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Expenses</b>											
Employee Costs	18,533,321	20,340,052	20,950,254	21,578,762	22,226,125	22,892,909	23,579,696	24,287,087	25,015,700	25,766,171	26,539,156
Materials, Contracts & Other Expenses	22,253,010	23,593,705	24,672,272	25,782,174	26,203,566	27,401,746	28,166,520	28,868,787	29,704,027	30,615,242	31,303,759
Depreciation, Amortisation & Impairment	13,376,887	13,696,916	15,250,282	15,777,289	16,384,142	16,976,640	17,467,246	17,985,176	18,483,128	18,995,604	19,523,036
Finance Costs	1,155,037	3,386,186	3,997,653	4,690,234	5,157,302	5,548,556	5,615,187	5,584,341	5,370,539	5,004,210	4,604,137
Net loss - Equity Accounted Council Businesses	262,666	262,666	262,666	262,666	262,666	262,666	262,666	262,666	262,666	262,666	262,666
<b>Total Expenses</b>	<b>55,580,921</b>	<b>61,279,525</b>	<b>65,133,126</b>	<b>68,091,125</b>	<b>70,233,801</b>	<b>73,082,516</b>	<b>75,091,315</b>	<b>76,988,057</b>	<b>78,836,061</b>	<b>80,643,892</b>	<b>82,232,754</b>
<b>Operating Surplus/ (Deficit)</b>	<b>2,763,936</b>	<b>516,065</b>	<b>74,290</b>	<b>908,355</b>	<b>2,477,503</b>	<b>1,600,532</b>	<b>2,392,069</b>	<b>3,403,497</b>	<b>4,575,730</b>	<b>5,904,441</b>	<b>7,573,138</b>
Asset Disposal & Fair Value Adjustments	36,000	36,792	35,601	36,385	37,185	38,003	38,839	39,694	40,567	41,459	41,459
Amounts Received Specifically for New or Upgraded Assets	7,281,459	2,800,000	-	-	-	-	-	-	-	-	-
<b>Net Surplus / (Deficit)</b>	<b>10,081,395</b>	<b>3,352,857</b>	<b>109,891</b>	<b>944,740</b>	<b>2,514,688</b>	<b>1,638,535</b>	<b>2,430,908</b>	<b>3,443,191</b>	<b>4,616,297</b>	<b>5,945,901</b>	<b>7,614,597</b>
<b>Other Comprehensive Income</b>											
<b>Amounts which will not be reclassified subsequently to operating result</b>											
Changes in Revaluation Surplus - I, PP&E	5,508,000	20,000,000	37,366,909	39,838,990	42,443,826	45,104,124	47,472,361	49,989,773	52,486,866	55,086,310	57,791,892
<b>Total Other Comprehensive Income</b>	<b>5,508,000</b>	<b>20,000,000</b>	<b>37,366,909</b>	<b>39,838,990</b>	<b>42,443,826</b>	<b>45,104,124</b>	<b>47,472,361</b>	<b>49,989,773</b>	<b>52,486,866</b>	<b>55,086,310</b>	<b>57,791,892</b>
<b>Total Comprehensive Income</b>	<b>15,589,395</b>	<b>3,352,857</b>	<b>37,476,800</b>	<b>40,783,730</b>	<b>44,958,515</b>	<b>46,742,659</b>	<b>49,903,270</b>	<b>53,432,963</b>	<b>57,103,163</b>	<b>61,032,211</b>	<b>65,406,489</b>

## Statement of Financial position—General fund

	Current Year 2024–25	2025–26	2026–27	2027–28	2028–29	Projected Years					
	\$	\$	\$	\$	\$	2029–30	2030–31	2031–32	2032–33	2033–34	2034–35
						\$	\$	\$	\$	\$	\$
<b>Assets</b>											
<b>Current Assets</b>											
Cash & Cash Equivalents	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Trade & Other Receivables	2,631,527	2,459,356	2,441,090	2,567,622	2,682,844	2,782,148	2,877,817	2,975,651	3,078,768	3,186,413	3,294,139
Other Financial Assets	-	-	-	-	-	-	-	-	-	-	-
Inventories	-	-	-	-	-	-	-	-	-	-	-
Other Current Assets	-	-	-	-	-	-	-	-	-	-	-
Non-current assets classified as “Held for Sale”	-	-	-	-	-	-	-	-	-	-	-
<b>Total Current Assets</b>	<b>3,131,527</b>	<b>2,959,356</b>	<b>2,941,090</b>	<b>3,067,622</b>	<b>3,182,844</b>	<b>3,282,148</b>	<b>3,377,817</b>	<b>3,475,651</b>	<b>3,578,768</b>	<b>3,686,413</b>	<b>3,794,139</b>
<b>Non-Current Assets</b>											
Financial Assets	129,711	139,804	149,590	159,313	168,872	175,627	182,652	189,958	197,557	205,459	213,677
Equity Accounted Investments in Council Businesses	1,942,404	1,679,738	1,417,072	1,154,406	891,740	629,074	366,408	103,742	-	-	-
Investment Property	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	716,407,390	748,677,445	798,531,705	850,847,854	903,749,550	950,842,801	,001,289,355	1,051,737,378	1,104,667,307	1,160,180,962	1,218,383,932
Intangible Assets	-	-	-	-	-	-	-	-	-	-	-
Non-current assets classified as “Held for Sale”	-	-	-	-	-	-	-	-	-	-	-
Other Non-Current Assets	8,872,785	8,872,785	8,872,785	8,872,785	8,872,785	8,872,785	8,872,785	8,872,785	8,872,785	8,872,785	8,872,785
Total Non-Current Assets	727,352,290	759,369,772	808,971,152	861,034,358	913,682,947	960,520,287	1,010,711,200	,060,903,863	1,113,737,649	1,169,259,205	1,227,470,394
<b>Total Assets</b>	<b>730,483,817</b>	<b>762,329,128</b>	<b>811,912,242</b>	<b>864,101,980</b>	<b>916,865,792</b>	<b>963,802,435</b>	<b>1,014,089,018</b>	<b>,064,379,515</b>	<b>1,117,316,416</b>	<b>1,172,945,618</b>	<b>1,231,264,533</b>

## Statement of Financial position—General fund continued

	Current Year	Projected Years									
	2024–25	2025–26	2026–27	2027–28	2028–29	2029–30	2030–31	2031–32	2032–33	2033–34	2034–35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Liabilities</b>											
<b>Current Liabilities</b>											
Cash Advance	-	-	-	-	-	-	-	-	-	-	-
Debenture	-	-	-	-	-	-	-	-	-	-	-
Trade & Other Payables	10,748,903	12,088,030	12,894,521	13,501,613	14,356,378	14,841,103	15,239,609	15,632,652	16,062,917	16,518,296	16,934,229
Borrowings	1,081,341	3,294,562	3,392,746	3,562,694	5,051,584	5,316,855	5,597,100	5,893,176	6,205,991	6,536,502	6,364,042
Provisions	3,301,367	3,301,367	3,301,367	3,301,367	3,301,367	3,301,367	3,301,367	3,301,367	3,301,367	3,301,367	3,301,367
Other Current Liabilities	-	-	-	-	-	-	-	-	-	-	-
<b>Total Current Liabilities</b>	<b>15,131,611</b>	<b>18,683,958</b>	<b>19,588,633</b>	<b>20,365,674</b>	<b>22,709,329</b>	<b>23,459,325</b>	<b>24,138,076</b>	<b>24,827,195</b>	<b>25,570,275</b>	<b>26,356,164</b>	<b>26,599,639</b>
<b>Non-Current Liabilities</b>											
Cash Advance	65,005,412	28,240,080	27,635,411	41,628,019	21,942,190	26,503,978	31,606,587	33,469,124	34,407,795	34,293,679	32,864,952
Debenture	-	-	-	-	-	-	-	-	-	-	-
Trade & Other Payables	-	-	-	-	-	-	-	-	-	-	-
Borrowings	5,540,949	47,246,387	59,052,696	55,689,056	80,836,526	75,718,725	70,320,679	64,626,557	58,619,620	52,282,172	46,117,184
Provisions	781,912	781,912	781,912	781,912	781,912	781,912	781,912	781,912	781,912	781,912	781,912
Liability - Equity	-	-	-	-	-	-	-	-	-	-	-
Accounted Council	-	-	-	-	-	-	-	-	158,924	421,590	684,256
Businesses	-	-	-	-	-	-	-	-	-	-	-
Other Non-Current Liabilities	-	-	-	-	-	-	-	-	-	-	-
Liabilities relating to	-	-	-	-	-	-	-	-	-	-	-
Non-Current Assets	-	-	-	-	-	-	-	-	-	-	-
classified as “Held for	-	-	-	-	-	-	-	-	-	-	-
Sale”	-	-	-	-	-	-	-	-	-	-	-
<b>Total Non-Current Liabilities</b>	<b>71,328,273</b>	<b>76,268,380</b>	<b>87,470,019</b>	<b>98,098,987</b>	<b>103,560,629</b>	<b>103,004,616</b>	<b>102,709,178</b>	<b>98,877,593</b>	<b>93,968,251</b>	<b>87,779,353</b>	<b>80,448,304</b>
<b>Total Liabilities</b>	<b>86,459,884</b>	<b>94,952,338</b>	<b>107,058,652</b>	<b>118,464,660</b>	<b>126,269,957</b>	<b>126,463,941</b>	<b>126,847,254</b>	<b>123,704,788</b>	<b>119,538,526</b>	<b>114,135,517</b>	<b>107,047,943</b>
<b>Net Assets</b>	<b>644,023,933</b>	<b>667,376,790</b>	<b>704,853,590</b>	<b>745,637,320</b>	<b>790,595,834</b>	<b>837,338,494</b>	<b>887,241,763</b>	<b>940,674,727</b>	<b>997,777,890</b>	<b>1,058,810,101</b>	<b>1,124,216,589</b>

## Statement of Financial position—General fund continued

	Current Year 2024–25	2025–26	2026–27	2027–28	2028–29	Projected Years					
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Equity</b>											
Accumulated Surplus	76,561,552	79,914,409	80,024,300	80,969,040	83,483,728	85,122,263	87,553,171	90,996,362	95,612,659	101,558,560	109,173,157
Asset Revaluation Reserves	567,462,381	587,462,381	624,829,290	664,668,280	707,112,106	752,216,231	799,688,592	849,678,365	902,165,231	957,251,541	1,015,043,433
Available for Sale Financial Assets	-	-	-	-	-	-	-	-	-	-	-
Other Reserves	-	-	-	-	-	-	-	-	-	-	-
<b>Total Equity</b>	<b>644,023,933</b>	<b>667,376,790</b>	<b>704,853,590</b>	<b>745,637,320</b>	<b>790,595,834</b>	<b>837,338,494</b>	<b>887,241,763</b>	<b>940,674,727</b>	<b>997,777,890</b>	<b>1,058,810,101</b>	<b>1,124,216,589</b>

[illegible]



## Statement of Cash Flows—General fund continued

	Current Year 2024–25	2025–26	2026–27	2027–28	2028–29	Projected Years					
	\$	\$	\$	\$	\$	2029–30	2030–31	2031–32	2032–33	2033–34	2034–35
						\$	\$	\$	\$	\$	\$
<b>Cash Flows from Investing Activities continued</b>											
Distributions Received from Equity Accounted Council Businesses	-	-	-	-	-	-	-	-	-	-	-
Other Investing Activity Receipts	-	-	-	-	-	-	-	-	-	-	-
<b>Payments:</b>											
Expenditure on Renewal/Replacement of Assets	(15,593,382)	(12,887,016)	(14,681,435)	(15,188,785)	(15,773,002)	16,343,399	(16,815,705)	(17,314,315)	(17,793,693)	(18,287,053)	(18,794,812)
Expenditure on New/Upgraded Assets	(62,976,666)	(13,079,955)	(13,056,198)	(13,065,663)	(11,069,010)	(2,622,367)	(3,625,734)	(1,129,111)	(1,132,498)	(1,135,895)	(1,139,303)
Purchase of Investment Property	-	-	-	-	-	-	-	-	-	-	-
Loans Made to Community Groups	-	-	-	-	-	-	-	-	-	-	-
Purchase of Interests in Equity Accounted Council Businesses	-	-	-	-	-	-	-	-	-	-	-
Capital Contributed to Equity Accounted Council Businesses	-	-	-	-	-	-	-	-	-	-	-
Other Investing Activity Payments	-	-	-	-	-	-	-	-	-	-	-
<b>Net Cash provided (or used in) Investing Activities</b>	<b>(70,257,072)</b>	<b>(21,786,379)</b>	<b>(26,847,038)</b>	<b>(27,493,464)</b>	<b>(26,080,228)</b>	<b>(18,927,763)</b>	<b>(20,402,600)</b>	<b>(18,403,732)</b>	<b>(18,885,624)</b>	<b>(19,381,489)</b>	<b>(19,892,656)</b>

[illegible]

## Uniform Presentation of Finances— General fund

	Current Year 2024–25	2025–26	2026–27	2027–28	2028–29	Projected Years					
	\$	\$	\$	\$	\$	2029–30	2030–31	2031–32	2032–33	2033–34	2034–35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Income</b>											
Rates	47,230,089	50,904,915	54,468,259	58,008,696	61,489,218	63,948,787	66,506,738	69,167,008	71,933,688	74,811,036	77,803,477
Statutory Charges	2,180,953	2,239,311	2,284,163	2,329,914	2,376,581	2,424,183	2,472,738	2,522,266	2,572,786	2,624,318	2,676,882
User Charges	4,006,554	4,370,061	4,457,528	4,546,746	4,648,889	4,753,326	4,860,110	4,969,293	5,080,928	5,195,071	5,311,778
Grants, Subsidies and Contributions - operating	3,943,469	2,653,958	2,718,449	2,784,507	2,852,171	2,921,479	2,992,471	3,065,188	3,139,672	3,215,966	3,294,114
Grants, Subsidies and Contributions - capital	444,393	1,050,669	688,369	724,599	724,599	-	-	-	-	-	-
Investment Income	77,965	55,000	57,253	59,640	62,216	65,116	68,361	71,737	75,264	78,798	82,498
Reimbursements	-	-	-	-	-	-	-	-	-	-	-
Other Income	461,434	521,676	533,395	545,378	557,630	570,157	582,966	596,062	609,453	623,144	637,143
Net gain - equity accounted Council businesses	-	-	-	-	-	-	-	-	-	-	-
<b>Total Income</b>	<b>58,344,857</b>	<b>61,795,590</b>	<b>65,207,416</b>	<b>68,999,480</b>	<b>72,711,304</b>	<b>74,683,048</b>	<b>77,483,384</b>	<b>80,391,554</b>	<b>83,411,791</b>	<b>86,548,333</b>	<b>89,805,892</b>
<b>Expenses</b>											
Employee Costs	18,533,321	20,340,052	20,950,254	21,578,762	22,226,125	22,892,909	23,579,696	24,287,087	25,015,700	25,766,171	26,539,156
Materials, Contracts & Other Expenses	22,253,010	23,593,705	24,672,272	25,782,174	26,203,566	27,401,746	28,166,520	28,868,787	29,704,027	30,615,242	31,303,759
Depreciation, Amortisation & Impairment	13,376,887	13,696,916	15,250,282	15,777,289	16,384,142	16,976,640	17,467,246	17,985,176	18,483,128	18,995,604	19,523,036
Finance Costs	1,155,037	3,386,186	3,997,653	4,690,234	5,157,302	5,548,556	5,615,187	5,584,341	5,370,539	5,004,210	4,604,137
Net loss - Equity Accounted Council Businesses	262,666	262,666	262,666	262,666	262,666	262,666	262,666	262,666	262,666	262,666	262,666
<b>Total Expenses</b>	<b>55,580,921</b>	<b>61,279,525</b>	<b>65,133,126</b>	<b>68,091,125</b>	<b>70,233,801</b>	<b>73,082,516</b>	<b>75,091,315</b>	<b>76,988,057</b>	<b>78,836,061</b>	<b>80,643,892</b>	<b>82,232,754</b>

## Uniform Presentation of Finances— General fund continued

	Current Year	Projected Years									
	2024–25	2025–26	2026–27	2027–28	2028–29	2029–30	2030–31	2031–32	2032–33	2033–34	2034–35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating Surplus / (Deficit)</b>	<b>2,763,936</b>	<b>516,065</b>	<b>74,290</b>	<b>908,355</b>	<b>2,477,503</b>	<b>1,600,532</b>	<b>2,392,069</b>	<b>3,403,497</b>	<b>4,575,730</b>	<b>5,904,441</b>	<b>7,573,138</b>
Timing adjustment for grant revenue	-	-	-	-	-	-	-	-	-	-	-
Less: Grants, subsidies and contributions – Capital	(444,393)	(1,050,669)	(688,369)	(724,599)	(724,599)	-	-	-	-	-	-
<b>Adjusted Operating Surplus / (Deficit)</b>	<b>2,319,543</b>	<b>(534,604)</b>	<b>(614,079)</b>	<b>183,756</b>	<b>1,752,904</b>	<b>1,600,532</b>	<b>2,392,069</b>	<b>3,403,497</b>	<b>4,575,730</b>	<b>5,904,441</b>	<b>7,573,138</b>
<b>Net Outlays on Existing Assets</b>											
Capital Expenditure on Renewal and Replacement of Existing Assets	(15,593,382)	(12,887,016)	(14,681,435)	(15,188,785)	(15,773,002)	16,343,399	(16,815,705)	(17,314,315)	(17,793,693)	(18,287,053)	(18,794,812)
add back Depreciation, Amortisation and Impairment	13,376,887	13,696,916	15,250,282	15,777,289	16,384,142	16,976,640	17,467,246	17,985,176	18,483,128	18,995,604	19,523,036
add back Grants, subsidies and contributions – Capital Renewal	-	1,050,669	688,369	724,599	724,599	-	-	-	-	-	-
add back Proceeds from Sale of Replaced Assets	36,000	36,792	35,601	36,385	37,185	38,003	38,839	39,694	40,567	41,459	41,459
<b>Total Net Outlays on Existing Assets</b>	<b>(2,180,495)</b>	<b>1,897,361</b>	<b>1,292,817</b>	<b>1,349,488</b>	<b>1,372,924</b>	<b>671,244</b>	<b>690,380</b>	<b>710,555</b>	<b>730,002</b>	<b>750,010</b>	<b>769,684</b>

## Uniform Presentation of Finances— General fund continued

	Current Year	Projected Years									
	2024–25	2025–26	2026–27	2027–28	2028–29	2029–30	2030–31	2031–32	2032–33	2033–34	2034–35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Net Outlays on New and Upgraded Assets</b>											
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(62,976,666)	(13,079,955)	(13,056,198)	(13,065,663)	(11,069,010)	(2,622,367)	(3,625,734)	(1,129,111)	(1,132,498)	(1,135,895)	(1,139,303)
add back Grants, subsidies and contributions – Capital New/Upgraded	444,393	-	-	-	-	-	-	-	-	-	-
add back Amounts Received Specifically for New and Upgraded Assets	7,776,664	3,066,686	166,624	-	-	-	-	-	-	-	-
add back Proceeds from Sale of Surplus Assets (including Investment Property, Real Estate Developments & non-current assets held for sale)	-	-	-	-	-	-	-	-	-	-	-
<b>Total Net Outlays on New and Upgraded Assets</b>	<b>(54,755,609)</b>	<b>(10,013,269)</b>	<b>(12,889,574)</b>	<b>(13,065,663)</b>	<b>(11,069,010)</b>	<b>(2,622,367)</b>	<b>(3,625,734)</b>	<b>(1,129,111)</b>	<b>(1,132,498)</b>	<b>(1,135,895)</b>	<b>(1,139,303)</b>
<b>Annual Net Impact to Financing Activities (surplus / (deficit))</b>	<b>(54,616,562)</b>	<b>(8,650,512)</b>	<b>(12,210,836)</b>	<b>(11,532,419)</b>	<b>(7,943,182)</b>	<b>(350,591)</b>	<b>(543,285)</b>	<b>2,984,940</b>	<b>4,173,234</b>	<b>5,518,556</b>	<b>7,203,518</b>

## Appendix 8

*Asset Management Plan  
Updates 2025–2026*

Draft



**Updated Asset Management Plan**

<b>Capital Renewals</b>	<b>2025–2026</b>	<b>2026–2027</b>	<b>2027–2028</b>	<b>2028–2029</b>	<b>2029–2030</b>	<b>2030–2031</b>	<b>2031–2032</b>	<b>2032–2033</b>	<b>2033–2034</b>	<b>2034–2035</b>
Civil Renewal (AMP)	6,715,623	7,369,310	6,983,046	6,744,019	7,384,791	7,214,584	7,265,986	7,478,791	7,411,719	7,634,070
Building Renewal (AMP)	3,019,000	3,383,376	1,894,078	2,983,171	3,608,368	2,146,920	4,222,331	4,135,971	3,722,741	3,834,423
Stormwater Renewal (AMP)	987,500	2,636,463	2,376,713	3,155,963	3,457,273	2,942,968	2,168,913	2,652,048	2,187,095	2,252,708
Recreation & Open Space Renewal (AMP)	1,891,137	915,189	2,396,729	1,472,516	1,467,449	2,224,907	1,812,485	1,423,925	1,957,771	2,016,504
<b>Total</b>	<b>12,613,259</b>	<b>14,304,338</b>	<b>13,650,565</b>	<b>14,355,669</b>	<b>15,917,881</b>	<b>14,529,379</b>	<b>15,469,715</b>	<b>15,690,735</b>	<b>15,279,326</b>	<b>15,737,705</b>
Plants, Depot Equipment, Books, IT equipment, Fixtures and Fittings	780,142	820,182	848,170	876,921	908,861	935,296	962,191	988,685	1,015,967	1,046,446
<b>Updated Asset Management Plan</b>	<b>13,393,401</b>	<b>15,124,520</b>	<b>14,498,735</b>	<b>15,232,590</b>	<b>16,826,742</b>	<b>15,464,675</b>	<b>16,431,906</b>	<b>16,679,420</b>	<b>16,295,293</b>	<b>16,784,152</b>

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## **Council Facilities**

### **The Council's Principal Office is located at:**

Norwood Town Hall  
175 The Parade, Norwood

### **Additional sites of operation include:**

Council Works Depot  
Davis Road, Glynde

Norwood Library  
110 The Parade, Norwood

St Peters Library  
101 Payneham Road, St Peters

Cultural Heritage Centre  
101 Payneham Road, St Peters

Payneham Library & Community  
Facilities Complex (Tirkandi)  
2 Turner Street, Felixstov

Payneham Community Centre  
374 Payneham Road, Payneham

Norwood Swimming Centre  
Phillips Street, Kensington

### **The Council also operates two unique entities:**

St Peters Child Care Centre  
42–44 Henry Street, Stepney

Norwood Concert Hall  
175 The Parade, Norwood

The 2025–2026 Annual Business Plan can be viewed  
online at [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



## **Further information**

For more information about the City of Norwood Payneham  
& St Peter's 2025–2026 Annual Business Plan and Budget,  
please contact the General Manager, Governance & Civic  
Affairs on 8366 4555 or email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)

For further information, visit [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)

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**City of Norwood Payneham & St Peters**  
175 The Parade, Norwood SA 5067

**Telephone** 8366 4555  
**Email** [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
**Website** [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)  
**Socials**  /cityofnpsp  @cityofnpsp



**City of  
Norwood  
Payneham  
& St Peters**

# Attachment B

## **Adoption of the 2025-2026 Annual Business Plan and Budget and Declaration of Rates for 2025-2026**

# CITY OF NORWOOD PAYNEHAM & ST PETERS

## Fees and Charges





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## City of Norwood Payneham & St Peters

### Council Licenses Permits and Authorisations

#### Authorisation to Alter and Use a Public Road / Footpath

Temporary and Semi-Permanent Structures	N	Nil	
Permanent Structures	N	By negotiation	

#### Mobile Food Vendor Permit Fee

Mobile Food Vendor Permit - 1 Month Permit	N	\$217.00	per month
Mobile Food Vendor Permit - Per Week Permit	N	\$57.00	per week

#### Stallholders Permit Fee

General	N	\$72.00	per day
Not-for-profit / Community	N	\$72.00	per day

#### Permit for Commercial Filming & Photography on Council Land

General	N	Nil	
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#### Authorisations – Temporary Public Space Occupancy

Public Space Occupancy	N	\$3.90	per square metre, per week
Public Space Occupancy – Application Fee (New)	N	\$39.00	per application
Public Space Occupancy – Skip Bin Authorisations	N	\$74.00	per application
Work Zone Parking Bays Occupancy	N	\$3.90	per square metre, per week

#### Footpath Occupation (Outdoor Dining)

The Parade Core Sydenham to Portrush – Enclosed/Licensed	N	\$138.50	per chair per annum
The Parade Core Sydenham to Portrush – Open/Licensed	N	\$92.00	per chair per annum
The Parade Core Sydenham to Portrush – Enclosed/Unlicensed	N	\$92.00	per chair per annum
The Parade Core Sydenham to Portrush – Open/Unlicensed	N	\$46.50	per chair per annum
Other Areas – Enclosed/Licensed	N	\$92.00	per chair per annum
Other Areas – Open/Licensed	N	\$66.00	per chair per annum
Other Areas – Enclosed/Unlicensed	N	\$66.00	per chair per annum
Other Areas – Open/Unlicensed	N	\$29.50	per chair per annum
Installation of New Outdoor Dining Areas Bollards	Y	10% of cost + GST	per annum for 10 years
Replacement of Existing Outdoor Dining Areas Bollards	Y	5% of cost + GST	per annum for 10 years
Application Fee	N	\$59.50	per application

### Parking Permits – Resident & Visitor Permit (New/Renewal)

#### Resident Only Parking Areas

Visitor Parking Permit – First Permit	N	\$25.00	per year
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Name	GST	Year 25/26 Fee (incl. GST)	Unit (if applicable)
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## Resident Only Parking Areas [continued]

Visitor Parking Permit – Second Permit	N	\$50.00	per year
Residential Parking Permit – First Permit	N	\$25.00	per year
Residential Parking Permit – Second Permit	N	\$50.00	per year
Residential Pensioner and Full time Student Permit – First Permit	N	50% rebate	per year
Residential Pensioner and Full time Student Permit – Second Permit	N	50% rebate	per year
Residential Replacement Permit	N	\$10.00	per year

## Time Limited Parking Areas

Visitor Parking Permit – First Permit	N	Free	
Visitor Parking Permit – Second Permit	N	\$25.00	per year
Residential Parking Permit – First Permit	N	Free	
Residential Parking Permit – Second Permit	N	\$25.00	per year
Residential Pensioner and Full time student permit – First Permit	N	Free	
Residential Pensioner and Full time student permit – Second Permit	N	50% rebate	per year
Residential Replacement Permit	N	\$10.00	per year

## Dog & Cat Management Act 1995

Puppy registration (under 6 months old)	N	\$42.00	per year / per dog
Accredited Assistance Dog Registration	N	Free	per year / per dog
Standard Dog registration (Desexed & Microchipped)	N	\$42.00	per year / per dog
Non Standard Dog Registration	N	\$84.00	per year / per dog
Dog Impounding Fee	N	Fee set by Impounding facilities	

## Rebates Applicable on Dog Registrations Listed Above

Pensioner/Concession Card Holder	N	50% rebate	per dog
Dog Registration Late Payment Fee	N	\$15.00	per dog
Replacement disc	N	\$10.00	per disc

## Statutory Fees

### Freedom of Information Act 1991

Application for Access to document	N	As per statute	per application
Information concerning personal affairs of the applicant – first two hours dealing	N	As per statute	per initial two hours
Information concerning personal affairs of the applicant – each 15 minutes spent by agency subsequent to first two hours	N	As per statute	per 15 minute interval
Information not concerning personal affairs of the applicant each 15 minutes spent by agency	N	As per statute	per 15 minute interval
Access in form of photocopy	N	As per statute	per page
Access in form of written transcript	N	As per statute	per page
Access in other form	N	As per statute	per item

Name	GST	Year 25/26 Fee (incl. GST)	Unit (if applicable)
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## Property Searches

Property Search Fees (Certificate of Title to Land under the Real Property Act 1886)	N	As per statute	per property title
Full Section 7 Search	N	As per statute	per property title
Certificate of Liabilities – Section 187 Search (Rate Search)	N	As per statute	per property title

## Council Documents (Hard Copy)

Strategic/Corporate Plan, Annual Business Plan	Y	\$25.00	per copy
Annual Report	Y	\$25.00	per copy
Voters Roll, Ward Candidate's first copy free, copies 1+	N	\$16.30	per ward
Archived Material Retrieval – Normal 48 Hours	Y	\$35.00	per search
Archived Material Retrieval – Urgent 24 hours	Y	\$91.50	per search

## Planning Development and Infrastructure Act 2016

Council Street Tree Removal / Replacement Fee	N	\$500 + Removal Costs	
Development Application Extension of Time Fee (under the Development Act 1993)	N	\$109.00	per application
Public Notice on Land	N	\$230.00	per plan
Document Lodgement Fees	N	\$89.50	per lodgement

## Additional Annual Bin Service

Household Bin	Y	\$170.50	per bin
Recycling Bin	Y	\$102.50	per bin
Green Organics Bin	Y	\$102.50	per bin
Additional Green Organics Compostable Bags	Y	\$10.00	per bundle
2nd Hard Waste Additional Collection	Y	\$54.50	per collection

## Reinstatements

Corporate Bodies	Y	Cost + 10% admin fee + GST	per job
Ratepayers	Y	Cost + 10% admin fee + GST	per job

## Directional Signage (as per Directional Signage Policy)

Cost of Sign	Y	Cost + 10% admin fee + GST	per sign
Installation of Sign	Y	Cost + 10% admin fee + GST	per sign

## Possum / Cat Trap

Bond	N	\$50.00	per trap
Hire Fee in excess of 2 weeks	N	Free	

Name	GST	Year 25/26 Fee (incl. GST)	Unit (if applicable)
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## Hall Hire

### Payneham Community Centre

**Tier 1: Full Fee – Commercial & Business Hirers Located Outside Of NPSP; Non-Resident Private Functions & State Government Departments**

#### Main Hall

Daily Rate	Y	\$176.00	per day
Hourly Rate	Y	\$44.00	per hour

#### Small Hall

Daily Rate	Y	\$132.00	per day
Hourly Rate	Y	\$33.00	per hour

#### Rooms

Daily Rate	Y	\$88.00	per day
Hourly Rate	Y	\$22.00	per hour

#### Meeting Room

Hourly Rate	Y	\$11.00	per hour
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**Tier 2: NPSP Based Commercial & Business Hires and Local Resident Private Functions**

#### Main Hall

Daily Rate	Y	\$140.00	per day
Hourly Rate	Y	\$36.00	per hour

#### Small Hall

Daily Rate	Y	\$106.00	per day
Hourly Rate	Y	\$26.00	per hour

#### Rooms

Daily Rate	Y	\$70.00	per day
Hourly Rate	Y	\$18.00	per hour

#### Meeting Room

Hourly Rate	Y	\$9.00	per hour
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**Tier 3: Non-Profit Group – Non-Local Community Group**

#### Main Hall

Daily Rate	Y	\$88.00	per day
Hourly Rate	Y	\$22.00	per hour

#### Small Hall

Daily Rate	Y	\$66.00	per day
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Name	GST	Year 25/26 Fee (incl. GST)	Unit (if applicable)
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**Small Hall** [continued]

Hourly Rate	Y	\$16.40	per hour
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**Rooms**

Daily Rate	Y	\$44.00	per day
Hourly Rate	Y	\$11.00	per hour

**Meeting Room**

Hourly Rate	Y	\$5.50	per hour
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**Tier 4: Community Rate - Activities Open To The Community To Attend & Not Affiliated With A Business, Not For Profit Organisation Or Club****Main Hall**

Daily Rate	Y	\$36.00	per day
Hourly Rate	Y	\$9.00	per hour

**Small Hall**

Daily Rate	Y	\$26.00	per day
Hourly Rate	Y	\$7.00	per hour

**Rooms**

Daily Rate	Y	\$21.00	per day
Hourly Rate	Y	\$5.50	per hour

**Meeting Room**

Hourly Rate	Y	\$5.50	per hour
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**Payneham Library Complex****Tier 1: Full Fee – Commercial & Business Hirers Located Outside Of NPSP; Non-Resident Private Functions & State Government Departments****Payneham Hall**

Daily Rate	Y	\$704.00	per day
Hourly Rate	Y	\$176.00	per hour

**Torrens & Trinity Room**

Daily Rate	Y	\$176.00	per day
Hourly Rate	Y	\$44.00	per hour

**Tier 2: NPSP Based Commercial & Business Hires and Local Resident Private Functions****Payneham Hall**

Daily Rate	Y	\$562.00	per day
Hourly Rate	Y	\$140.00	per hour

Name	GST	Year 25/26 Fee (incl. GST)	Unit (if applicable)
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### Torrens & Trinity Room

Daily Rate	Y	\$140.00	per day
Hourly Rate	Y	\$36.00	per hour

## Tier 3: Non-Profit Organisations, Schools and Sporting & Recreation Clubs

### Payneham Hall

Daily Rate	Y	\$352.00	per day
Hourly Rate	Y	\$88.00	per hour

### Torrens & Trinity Room

Daily Rate	Y	\$88.00	per day
Hourly Rate	Y	\$22.00	per hour

## Tier 4: Community Rate - Activities Open To The Community To Attend & Not Affiliated With A Business, Not For Profit Organisation Or Club

### Payneham Hall

Daily Rate	Y	\$140.00	per day
Hourly Rate	Y	\$36.00	per hour

### Torrens & Trinity Room

Daily Rate	Y	\$36.00	per day
Hourly Rate	Y	\$9.00	per hour

## St Peters Library

### Tier 1: Full Fee – Commercial & Business Hirers Located Outside Of NPSP; Non-Resident Private Functions & State Government Departments

#### Banquet Hall

Daily Rate	Y	\$352.00	per day
Hourly Rate	Y	\$88.00	per hour

### Tier 2: NPSP Based Commercial & Business Hires and Local Resident Private Functions

#### Banquet Hall

Daily Rate	Y	\$282.00	per day
Hourly Rate	Y	\$70.00	per hour

## Tier 3: Non-Profit Organisations, Schools and Sporting & Recreation Clubs

#### Banquet Hall

Daily Rate	Y	\$176.00	per day
Hourly Rate	Y	\$44.00	per hour

Name	GST	Year 25/26 Fee (incl. GST)	Unit (if applicable)
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## Tier 4: NPSP Community Groups

### Banquet Hall

Daily Rate	Y	\$70.00	per day
Hourly Rate	Y	\$18.00	per hour

## St Peters Youth Centre

### Tier 1: Full Fee – Commercial & Business Hirers Located Outside Of NPSP; Non-Resident Private Functions & State Government Departments

Daily Rate	Y	\$286.00	per day
Hourly Rate	Y	\$71.50	per hour

### Tier 2: NPSP Based Commercial & Business Hires And Local Resident Private Functions

Daily Rate	Y	\$228.00	per day
Hourly Rate	Y	\$57.00	per hour

### Tier 3: Non-Profit Organisations, Schools and Sporting & Recreation Clubs

Daily Rate	Y	\$143.00	per day
Hourly Rate	Y	\$36.50	per hour

### Tier 4: Community Rate - Activities Open To The Community To Attend & Not Affiliated With A Business, Not For Profit Organisation Or Club

#### Monday to Friday

Daily Rate	Y	\$57.00	per day
Hourly Rate	Y	\$14.00	per hour

## Common Fees and Charges

Additional Cleaning Fee	Y	Quote + GST	per event
Security Bond	N	50% of Hire Fee	per booking
Security Guard	Y	\$71.50	per hour

## Don Pyatt Community Hall

### Tier 1: Full Fee – Commercial & Business Hirers Located Outside Of NPSP; Non-Resident Private Functions & State Government Departments

Daily Hire	Y	\$281.50	per day
Hire Hourly Rate	Y	\$71.00	per hour

### Tier 2: NPSP Based Commercial & Business Hires and Local Resident Private Functions

Daily Hire	Y	\$225.50	per day
Hire Hourly Rate	Y	\$57.00	per hour

Name	GST	Year 25/26 Fee (incl. GST)	Unit (if applicable)
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### Tier 3: Non-Profit Organisations, Schools And Sporting & Recreation Clubs

Daily Hire	Y	\$141.00	per day
Hire Hourly Rate	Y	\$36.00	per hour

### Tier 4: Community Rate - Activities Open to The Community To Attend & Not Affiliated With A Business, Not For Profit Organisation Or Club

Daily Hire	Y	\$57.00	per day
Hire Hourly Rate	Y	\$14.00	per hour

### Common Fees and Charges

Security Bond	N	50% of Hire Fee	per day
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## Norwood Concert Hall

### Commercial Organisations

Standard Daily Rate	Y	\$3,155.00	per day
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### Non-Profit Organisations

Standard Daily Rate	Y	\$2,830.00	per day
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### Community Organisations

Standard Daily Rate	Y	\$2,410.00	per day
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### Common Fees and Charges

Access between 1am to 7.30am	Y	\$176.00	per hour
Additional Cleaning Fee	Y	\$220.00	per callout
Additional Technical Hires	Y	Quote + 15% Admin Fee + GST	per event
Mayor's Parlour Hire	Y	\$165.00	per day
Use of Grand Piano	Y	\$400.00	per event
Use of Hoist Crane/ Cage	Y	Quote + 15% Admin Fee + GST	per event
Use of Projector	Y	\$600.00	per event
Security Bond	N	50% of Hire Fee	per booking
Front House Staff	Y	\$74.00	per hour
Security	Y	\$81.50	per hour
Rehearsal/Bump-in (other than day of hire)	Y	\$173.50	per hour
Technician	Y	\$87.00	per hour
Technician (1am to 7am)	Y	\$173.50	per hour

Name	GST	Year 25/26 Fee (incl. GST)	Unit (if applicable)
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## Beulah Road Community Hall

**Tier 1: Full Fee - Commercial & Business Hirers Located Outside of NPSP; Non-resident Private Functions (includes State Government Departments)**

Daily Rate	N	\$320.00	
Hourly Rate	N	\$80.00	

**Tier 2: NPSP Based Commercial and Business Hires and Local Resident Private Functions**

Daily Rate	N	\$256.00	
Hourly Rate	N	\$64.00	

**Tier 3: Not-for-profit organisations, schools, sport & recreation clubs**

Daily Rate	N	\$160.00	
Hourly Rate	N	\$40.00	

**Tier 4: Community Rate - Activities Open To The Community To Attend & Not Affiliated With A Business, Not For Profit Organisation Or Club**

Daily Rate	N	\$64.00	
Hourly Rate	N	\$16.00	

## Park and Reserve Hire

### Gatherings and Events

#### Not-for-profit / Community

Gathering without Hired Equipment	Y	Nil	
Gathering with Hired Equipment	Y	\$72.00	per day
Event	Y	Nil	per day

#### Private / Commercial

Gathering without Hired Equipment	Y	Nil	
Gathering with Hired Equipment	Y	\$151.50	per day
Event	Y	As negotiated	

## Short-Term Hire

#### Not-for-profit / Community

Sports Group Hire	Y	Nil	
Dog Obedience Hire	Y	Nil	
Fitness Group Hire	Y	Nil	
Other	Y	Nil	

#### Private / Commercial

Sports Group Hire	Y	\$13.00	per session
Dog Obedience Hire	Y	\$13.00	per week

Name	GST	Year 25/26 Fee (incl. GST)	Unit (if applicable)
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## Private / Commercial [continued]

Fitness Group Hire	Y	\$13.00	per week
Other	Y	As negotiated	

## Long-Term Hire

All	Y	As negotiated	
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## Tennis Courts Hire

### Payneham Oval – Tennis Courts – General Public

The Payneham Oval Tennis Courts are now managed by the East Adelaide Payneham Tennis Club and can be booked online by the general public through BOOK-A-COURT. The Club will retain any revenue.	Y	N/A	
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### Tennis Courts – Joslin Reserve

General Public – casual use	Y	Free	
Reserve Hirers	Y	Free	
Tennis Clubs or Coaches	Y	Free	

## Norwood Swimming Centre

Adult	Y	\$8.70	per person
Concession	Y	\$6.50	per person
2-4 years	Y	\$3.30	per person
Family Pass	Y	\$26.00	per pass
Schools – 45 minutes	Y	\$3.20	per person
Schools – 60 minutes	Y	\$3.70	per person
Schools – 90 minutes	Y	\$4.40	per person
Schools Recreation Swim	Y	\$5.00	per person
School Recreation Swimming + 120 min	Y	\$6.30	per person
Vac Swim	Y	\$5.30	per person
Season Pass 7 Day	Y	\$387.00	per pass
Season Pass Family	Y	\$844.00	per pass
Season Pass Concession	Y	\$287.00	per pass
20 Visit Pass	Y	\$127.00	per book
10 Visit Pass	Y	\$73.00	per book
Centre Hire (per hour)	Y	\$325.00	per hour
Lane Hire (per hour) – School or Other Groups (See also Pool entry with lane/pool hire below)	Y	\$26.00	per hour
Swimming Club Lane Hire (per hour) (See also Pool entry with lane/pool hire below)	Y	\$15.40	per hour
Pool entry with lane/pool hire (See also cost of lane hire by School/ Swimming Clubs & Other Groups above)	Y	\$5.70	per person
Swim Lessons	N	\$21.00	per lesson
Water Polo	Y	\$216.50	per hour
Spectators	Y	\$5.00	per person
Cancellation Fee	Y	40% of Hire Fee	



Name	GST	Year 25/26 Fee (incl. GST)	Unit (if applicable)
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## Child Care

### St Peters Child Care Centre & Preschool

Daily	N	\$131.00	per day
Late fee – first 15 minutes	N	\$39.50	per 15 minutes
Late fee – each 10 minutes thereafter	N	\$32.00	per 10 minutes
Place Holding Deposit	N	\$100.00	

## Community Services

### Over 50s Fitness (Strength & Balance) Commonwealth Home Support Programme

Each Session	N	\$7.00	per session
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### Home Maintenance Commonwealth Home Support Programme

Cancellation Fee - Window Cleaning & Gutter Cleaning	N	\$17.00	each
Labour	N	\$17.00	per hour
Gutter cleans	N	\$17.00	per hour
Specialist Gutter Cleaning	N	\$24.00	per hour
Window Cleaning	N	\$17.00	per hour
Materials	N	Cost of materials	per material
Material removal	N	\$13.00	per trailer load

### Home Modification Commonwealth Home Support Programme

Labour	N	\$17.00	per hour
Materials	N	30% of Cost of Materials ( grab rails, steps and ramps)	per material
Lunch @the Pub (CHSP)	N	\$15.00	per session
Domestic Assistance (CHSP)	N	\$9.50	per hour
Domestic Assistance (CHSP) Cancellation fee	N	\$7.00	per session
Personal Care (CHSP)	N	\$9.50	per hour
Personal Care (CHSP) Cancellation fee	N	\$8.00	per session
Community Transport Car (CHSP)	N	\$9.00	per person
Shopping List (CHSP)	N	\$10.00	per person
Escorted Shopping (CHSP)	N	\$13.00	per person
Excursions (CHSP)	N	\$9.00	per person

## Community Bus

Set Fee	N	\$2.00	each way
Transport for Community Care Social Programs – Gold coin donation	N	\$2.00	each way
Fixed Fee – Full Day Hire	Y	\$118.00	per day
Fixed Fee – Part Day Hire	Y	\$87.00	per part day
Variable Hire fee	Y	\$1.00	per kilometre

Name	GST	Year 25/26 Fee (incl. GST)	Unit (if applicable)
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## Library Services

### Photocopying / Printing

A4 black & white	Y	\$0.20	per page
A3 black & white	Y	\$0.40	per page
A4 colour	Y	\$1.00	per page
A3 colour	Y	\$2.00	per page

### Other Library Fees

Damaged / Lost Items Fee	N	Fee set by Public Library Services	per item
Sale of Library Discontinued Items	N	Price set by Library	per item
Assumed Lost Notice Fee	N	Fee set by Public Library Services	per notice
Replacement Item Processing Fee	N	Fee set by Public Library Services	per notice
USB Storage Device	Y	\$9.00	per device
Earphones	Y	\$6.00	per item
Library Bags	Y	\$3.00	per bag
Inter-Library Loan Fee	Y	Fee set by National Library of Australia	per item

### Library Services & Lifelong Learning

Community Programs	N	Fee set by Library	per program
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## Art & Culture

### Common Fees and Charges

Commission - Sale of Artworks	Y	20% Commission on Sale + GST	
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# Attachment C

## **Adoption of the 2025-2026 Annual Business Plan and Budget and Declaration of Rates for 2025-2026**

	NPSP			BURNSIDE			UNLEY			PROSPECT			CAMPBELLTOWN			WALKERVILLE		
	FY2023	FY2024	FY2025	FY2023	FY2024	FY2025	FY2023	FY2024	FY2025	FY2023	FY2024	FY2025	FY2023	FY2024	FY2025	FY2023	FY2024	FY2025
<b>PROPERTY INFORMATION</b>																		
Residential Properties	17,435	17,709	17,874	19,893	19,933	20,027	17,569		17,661	9,602	9,720	9,736	23,676	23,936	24,200	3,773	3,789	3,825
Commercial Properties	2,230	2,218	2,234	1,054	1,052	1,061			1,670	566	578	574	661	675	689			247
Industrial Properties	145	139	138	12	13	12			33	37	33	33	76	76	72			-
Vacant Properties	282	272	197	273	290	291			110	89	78	74	637	571	527			47
Other Properties	91	92	93	82	78	76	213		84	55	53	51	72	71	71			117
<b>Total Properties</b>	<b>20,183</b>	<b>20,430</b>	<b>20,536</b>	<b>21,314</b>	<b>21,366</b>	<b>21,467</b>	<b>19,399</b>		<b>19,558</b>	<b>10,349</b>	<b>10,462</b>	<b>10,468</b>	<b>25,122</b>	<b>25,329</b>	<b>25,559</b>	<b>4,108</b>	<b>4,112</b>	<b>4,236</b>
<b>RATE IN THE DOLLAR</b>																		
Residential	0.00193	0.00183	0.00187	0.00173	0.00163	0.00172	0.00187	0.00180	0.00180	0.00244	0.00227	0.00226	0.00254	0.00249	0.00243	0.00185	0.00170	0.00169
Commercial	0.00232	0.00219	0.00225	0.00173	0.00163	0.00172	0.00543	0.00468	0.00461	0.00648	0.00569	0.00552	0.00254	0.00249	0.00243	0.00305	0.00280	0.00278
Industrial	0.00232	0.00219	0.00225	0.00173	0.00163	0.00172	0.00472	0.00395	0.00387	0.00648	0.00569	0.00552	0.00254	0.00249	0.00243	0.00305	0.00280	0.00278
Vacant	0.00232	0.00219	0.00225	0.00431	0.00407	0.00431	0.00472	0.00395	0.00387	0.00305	0.00375	0.00508	0.00254	0.00249	0.00243	0.00360	0.00331	0.00329
<b>TOTAL RATE REVENUE</b>																		
Residential	\$ 31,597,213	\$ 33,608,277	\$ 36,534,343	\$ 38,538,492	\$ 41,003,538	\$ 45,360,816	\$ 34,900,000	\$ 36,900,000	\$ 38,679,000	\$ 19,828,131	\$ 21,294,269	\$ 22,284,682	\$ 40,352,306	\$ 43,770,381	\$ 46,430,459	No breakdown available		
Commercial	\$ 5,875,704	\$ 7,016,847	\$ 7,663,183	\$ 2,195,493	\$ 2,321,740	\$ 2,626,688			\$ 8,711,000	\$ 3,353,393	\$ 3,702,011	\$ 3,887,436	\$ 1,513,440	\$ 1,811,581	\$ 1,956,698			
Industrial	\$ 326,725	\$ 366,435	\$ 389,169	\$ 18,323	\$ 25,396	\$ 22,559			\$ 181,000	\$ 178,935	\$ 186,570	\$ 192,267	\$ 168,254	\$ 199,800	\$ 196,337			
Vacant	\$ 463,076	\$ 528,363	\$ 435,277	\$ 743,017	\$ 1,070,845	\$ 1,126,445			\$ 471,000	\$ 218,303	\$ 327,585	\$ 445,461	\$ 821,685	\$ 865,035	\$ 829,213			
Other	\$ 327,743	\$ 378,415	\$ 456,574	\$ 848,097	\$ 972,070	\$ 1,086,909			\$ 88,000	\$ 628,313	\$ 679,738	\$ 824,496	\$ 450,515	\$ 532,967	\$ 615,037			
<b>Total</b>	<b>\$ 38,590,461</b>	<b>\$ 41,898,337</b>	<b>\$ 45,478,546</b>	<b>\$ 42,343,422</b>	<b>\$ 45,393,589</b>	<b>\$ 50,223,417</b>	<b>\$ 44,114,000</b>	<b>\$ 46,723,000</b>	<b>\$ 48,130,000</b>	<b>\$ 24,207,075</b>	<b>\$ 26,190,173</b>	<b>\$ 27,634,342</b>	<b>\$ 43,306,200</b>	<b>\$ 47,179,764</b>	<b>\$ 50,027,744</b>	<b>\$ 9,374,622</b>	<b>\$ 10,446,000</b>	<b>\$ 10,930,000</b>
<b>AVERAGE RATE PER PROPERTY (AS DISCLOSED)</b>																		
Residential	\$ 1,812	\$ 1,891	\$ 2,044	\$ 1,972	\$ 2,084	\$ 2,299	\$ 1,986	\$ 2,100	\$ 2,188	\$ 2,065	\$ 2,191	\$ 2,289	\$ 1,702	\$ 1,826	\$ 1,919	\$ 2,419	\$ 2,505	
Commercial	\$ 2,637	\$ 3,164	\$ 3,430													\$ 2,717	\$ 2,885	
Industrial	\$ 2,255	\$ 2,636	\$ 2,820															
Vacant	\$ 1,637	\$ 1,943	\$ 2,210	\$ 3,104	\$ 4,298	\$ 4,369	\$ 4,857	\$ 4,378	\$ 5,178							\$ 2,942	\$ 3,211	
Other	\$ 3,566	\$ 4,135	\$ 4,938										\$ 1,332	\$ 1,605	\$ 1,573			
<b>Total</b>	<b>\$ 1,912</b>	<b>\$ 2,045</b>	<b>\$ 2,211</b>	<b>\$ 2,009</b>	<b>\$ 2,141</b>	<b>\$ 2,370</b>				<b>\$ 2,339</b>	<b>\$ 2,504</b>	<b>\$ 2,615</b>	<b>\$ 1,724</b>	<b>\$ 1,863</b>	<b>\$ 1,957</b>			
Minimum Rate	\$ 1,132	\$ 1,228	\$ 1,277	\$ 906	\$ 958	\$ 1,052	\$ 907	\$ 955	\$ 993	\$ 1,347	\$ 1,438	\$ 1,498	\$ 1,037	\$ 1,118	\$ 1,171	\$ 1,293	\$ 1,382	\$ 1,441
Applicable % properties on minimum		32.6%	32.8%				22.2%	19.7%	19.6%	29.0%	30.0%	30.0%	35.0%	12.3%	12.5%	32.8%	22.5%	33.0%
	NPSP focus on average increase in residential rates in their ABP. Actual increase in average rate per residential property in ABP is 8.09% not 7.01%			Burnside disclose their average rates at the land use code level and don't provide calculations for an overall average rate.			Unley disclose an average 'General Rate Increase' (excluding growth).			Prospect disclose funding from rates to increase by XX% from existing assessments. Also disclose the change in Average Residential Rate.			Campbelltown disclose a 'general rates' increase (excluding growth)			Walkerville disclose total increase in rates collected excluding growth		

Source: Data compiled and provided by BRM Advisory

### 13.3 REPLACEMENT OF PUBLIC ARTWORKS AT LINDE RESERVE

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**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA61370  
**ATTACHMENTS:** Nil

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#### PURPOSE OF REPORT

The purpose of this report is to provide information to the Council regarding the replacement of the Council owned public artworks which were installed at Linde Reserve, Stepney.

#### BACKGROUND

In March 2025, the Council was advised that in October 2024, the first of a series of thefts of Council owned public artwork installed in Linde Reserve, Stepney, took place.

In addition, in October 2024, the artwork which is located at the Old Mill, Reserve, Hackney, *Seed Mix*, was also vandalised – metal of value (ie copper) was removed from the artwork.

These incidents were reported to the South Australia Police (SAPOL) and a claim for the loss and/or damage has been lodged with the Council's insurers.

In respect to the artwork, *Seed Mix*, the cost to repair the damage to the *Parrot Gumnut* is \$9056. The costs to repair the artwork have been approved by the Council's insurers (less the excess amount of \$1,000) and the repairs to the artwork have subsequently been approved and are progressing.

The Council was also advised that staff had worked with the artist to consider an alternative material to prevent future theft/vandalism to the artwork. On this basis it was agreed that the artist would remove the remaining copper elements from the artwork and replace the copper cladding with a textured stainless steel with an applied finish which will provide a patina effect.

As the replacement of the remaining copper on the artwork was additional work not included as part of the insurance claim, the Council allocated an additional \$13,507, as part of the 2024-2025 Budget for this work.

In respect to the artworks situated at Linde Reserve, the claim with the Council's Insurers has now been settled, however the value of the claim is significantly less than the costs which have been provided by the artist to replace the artwork.

#### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Goals contained in *CityPlan 2030* are:

*Outcome 2: Cultural Vitality*

*Objectives 2.1 An artistic, creative, cultural and visually interesting City.*

*Strategy 2.1.1 Use the arts to enliven public spaces and create a 'sense of place'.*

#### FINANCIAL AND BUDGET IMPLICATIONS

The financial implications of this matter are discussed in the Discussion Section of this report.

#### EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

## **SOCIAL ISSUES**

It is generally accepted that public art attracts the community to our public spaces as public art is recognised for its ability to enhance perceptions of community well-being and 'sense of place' and is inextricably linked to the culture of a City.

## **CULTURAL ISSUES**

Public art helps create a sense of place and can help express and celebrate issues relevant to a variety of cultural groups and can enhance the unique character of the City.

## **ENVIRONMENTAL ISSUES**

Not Applicable.

## **RESOURCE ISSUES**

Not Applicable.

## **RISK MANAGEMENT**

Not Applicable.

## **CONSULTATION**

- **Elected Members**  
Elected Members were formally advised of this matter at the Council Meeting held on 5 March 2025.
- **Community**  
Not Applicable.
- **Staff**  
Chief Financial Officer.
- **Other Agencies**  
Not Applicable.

## **DISCUSSION**

As part of the Master Plan for the Dunstone Grove/Linde Reserve Project, the Council resolved that the 19<sup>th</sup> century German heritage of the precinct would be appropriately recognised by the installation of public artwork in the Reserve.

The intent of the artwork was to:

- *embrace the concepts of arrival in a new country and the process of settlement; and*
- *celebrate the 19<sup>th</sup> Century German migration to and settlement in Stepney.*

Liquid Metal Studios was commissioned to create and install the artwork, which comprises a bronze sculpture of a mother and baby and a young boy. The artwork was installed and launched as part of the official opening of the reserve in 2011. In 2012, Liquid Metal Studios were commissioned to incorporate a small bronze trunk as part of the artwork to enhance the story of "migration".



In addition to this artwork, Liquid Metal Studios were commissioned by the Council to create several other artworks for Linde Reserve, which included:

- spider;
- owl pole;
- waterbirds;
- tree spirits;
- cat;
- wolf; and
- turning fork (gifted to the Council by the artist).

Table 1 below sets out the artworks that have been stolen from Linde Reserve and the insurance value of each artwork.

**TABLE 1: INSURANCE VALUE OF ARTWORKS STOLEN FROM LINDE RESERVE**

Artwork	Insurance Value	Total Settled Claim
German Migration Artwork	\$110,768.00 (less excess)	\$109,768.00
Waterbirds	\$ 55,000.00 (less excess)	\$ 54,000.00
Owl Pole	\$ 38,646.00 (less excess)	\$ 37,646.00
Tuning Fork	\$ 23,138.00 (less excess)	\$ 22,138.00
<b>TOTAL</b>		<b>\$223,552.00</b>

Each claim incurs an excess fee of \$1000.

In March 2025, a formal quotation to replace the artworks was provided to the Council's Insurers by the original artist.

As stated previously the insurance claim has now been settled by the Council's Insurers however the value of the claim is significantly less than the costs which have been provided by the artist to replace the artwork. The details of the costs to replace the artworks are set out in Table 2.

**TABLE 2: COSTS TO REPLACE THE ARTWORKS**

Artwork	Quoted Costs to Replace the Artworks
German Migration Artwork	\$160,000.00
Waterbirds	\$137,000.00
Owl Pole	\$ 86,000.00
Tuning Fork	\$ 56,000.00
<b>TOTAL</b>	<b>\$439,000.00</b>

As set out in Tables 1 and 2 above the costs to replace the artworks (\$439,000) are significantly higher than the settled claim (\$223,552).

In addition, the insurance claim for the waterbirds was settled some time ago. The total costs therefore to replace the waterbirds will need to be included in the additional funding required to replace all the artworks. A budget allocation of **\$269,448** would be required for this purpose.

### Installation of CCTV

At its meeting held in March 2025, the Council was advised that staff will assess opportunities to introduce improved lighting, install CCTV cameras, etc, to assist, at the very least, in acting as a deterrent to vandalism.

Investigations regarding the installation of CCTV cameras have now been undertaken.

In order to ensure all of the artwork is monitored by CCTV cameras, four (4) cameras would be required to be installed in the vicinity of the artworks. The cameras can be installed on existing light poles.

The Owl Pole would however need to be installed approximately two (2) metres from its original location, closer to the bridge, which will allow for the installation of a camera on the existing light pole at the end of the bridge to monitor activity around the Owl Pole.

The costs associated with the installation of CCTV cameras to monitor the artwork is set out in Table 3 below.

**TABLE 3: COSTS ASSOCIATED WITH THE INSTALLATION OF CCTV CAMERAS**

ITEM	COSTS
Cameras (4 at \$10,000 each)	\$40,000.00
Trimming of adjacent trees	\$ 2,500.00
Relocation of the Owl Pole (new footings)	\$ 5,000.00
<b>TOTAL</b>	<b>\$47,500.00</b>

In addition to the installation costs, an annual subscription of **\$7,800** will be required for the management of the cameras, monitoring and data storage.

However, based on advice from the South Australian Police (SAPOL), the most effective means available to SAPOL in terms of apprehending parties who participate in thefts of this nature is via the identification of a vehicle registration number plate. SAPOL have however also advised that it is very easy to cover a vehicle registration number plate so that it is not recognisable.

This means that not only would the Council be required to install cameras adjacent to the artwork, cameras would also need to be installed in the carparking areas surrounding the Reserve.

In the case of Linde Reserve, the installation of CCTV cameras and the ongoing subscription costs would be significant.

Linde Reserve has two (2) designated car parks. In addition, there are a number of car parks located on the Cornish Street side of the Reserve.

A minimum of four (4) cameras would be required for each designated car park and three (3) cameras would be required to monitor the on-street parking spaces on Cornish Street.

The costs associated with the installation of the cameras would be **\$110,000** (at a minimum). This does not include any potential costs associated with the installation of poles for the cameras (if none are available), trimming of trees if required and the annual subscription costs.

Notwithstanding the above, the installation of CCTV cameras does not guarantee that the artwork would not be stolen or subject to vandalism in the future or indeed that the person committing the theft can be identified.

### **Lighting**

An assessment of the lighting within the Reserve has been undertaken. The lighting that is currently located throughout the Reserve is sufficient. There are lights installed adjacent to the locations of the artwork, with the exception of the Owl Pole which can be relocated to ensure it too is in a location that is well lit.

### **Digital Tracking Devices**

Digital tracking devices that provide an alert when an item is moved, and devices that track a stolen object, have recently become available for artworks. Indoor versions are routinely used in major art galleries.

These devices can be effective in an enclosed area that is monitored by Security Personnel and CCTV.

The reason the devices are more effective for these situations is that the devices are attached to the artwork which means that they can be removed (ie cut off the artwork using a saw, or angle grinder, etc).

Whilst discussions have been undertaken with the organisation who specialises in this type of technology (as recommended by the artist), further investigations in terms of cost, etc have not been undertaken at this stage due to the limitations of the devices on artworks located in the public realm.

## Replacement of the Artworks

To replace the existing artworks at Linde Reserve on a “like-for-like basis” means that the artist will replace the artworks using bronze. As the artist owns the copyright to this artwork, it is not possible to engage another artist to produce the artwork in an alternative material, unless the artist releases the copyright, which is highly unlikely.

As set out previously, the Council will be required to allocate additional funding for the replacement of the artworks.

In addition, the installation of CCTV cameras, etc, to assist in acting as a deterrent to vandalism will require funding.

On this basis, staff have discussed the use of alternative materials with the artist, and a summary is set out below.

### 1. German Migrant Artwork

The artist has advised that a new sculpture of the German Migration Artwork could be carved using marble.

The cost to create the new sculpture in marble would be approximately \$150,000.

### 2. Tuning Fork

The artist has advised that whilst the use of marble is a good solution for the German Migration Artwork, it is not a suitable option for the Tuning Fork.

The Tuning Fork, which was originally located adjacent to the sculpture of the wolf, could be fabricated in stainless steel, hand textured and coloured to match the bronze wolf.

The cost to replace the Tuning Fork using this method would be approximately \$40,000 to \$50,000.

### 3. Waterbirds and Owl Pole

The use of marble is not a suitable option for the Waterbirds and Owl Pole.

Stainless steel casting is not available for complex art castings and therefore, the stainless steel solution is not a suitable option for the Owl Pole or the Waterbirds.

The artist has stated that *“The Owl Pole and the Waterbirds are cast forms with great amounts of complexity. Bronze casting is the only method to capture the undercuts and detail. Recent sculptures we have installed we back filled the forms or legs and feet with high strength cement grout to blunt any angle grinder – but neither the Owl Pole or Waterbirds offer this alternative.”*

This means that if the Council intends to replace the Owl Pole and the Waterbirds the artwork would be reproduced in bronze which would most certainly make them a target once again for theft.

## OPTIONS

There are a number of options available to the Council regarding this matter ranging from not replacing all or some of the artworks, replacing some of the artworks in an alternative material or commissioning new artworks.

If the Council does resolve to replace the artworks, the option in terms of the installation of CCTV footage also needs to be considered carefully in terms of the cost.

From a practical perspective, and based on the advice of the artist, it is recommended that the Council only replaces the German Migration Artwork and the Tuning Fork.

The fabrication of these artworks using alternative materials would also mean that CCTV would not be required.

The cost to replace the artworks on a like for like basis is \$439,000.

The settled insurance claim is \$223,552.

The cost to replace the German Migration Artwork and Turning Fork using alternative materials is approximately \$200,000.

## **CONCLUSION**

The introduction of CCTV cameras, etc, will assist as a deterrent to vandalism and/or theft of public artworks, however it will not prevent it.

The most effective means of reducing the risk of theft of public artworks is to ensure that the materials used are not of value.

## **COMMENTS**

Nil.

## **RECOMMENDATION**

1. That the German Migration Artwork at Linde Reserve be replaced and that the artwork be fabricated using marble.
2. That the Tuning Fork at Linde Reserve be replaces and that the artwork be fabricated using stainless steel, hand textured and coloured to match the bronze wolf.
3. That the Council resolves not to replace the Owl Pole and Waterbirds at Linde Reserve.
4. That the Council resolves not to install CCTV at Linde Reserve.

## **Section 3 – Governance & General Reports**

### 13.4 SUPPLEMENTARY ELECTION – ST PETERS WARD

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**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA177959  
**ATTACHMENTS:** A

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#### PURPOSE OF REPORT

The purpose of this report is to provide information to the Council regarding the Supplementary Election which is required to be undertaken for the St Peters Ward.

#### BACKGROUND

As Elected Members are aware, On Wednesday, 21 May 2025, Cr Claire Clutterham's position as Councillor for the St Peters Ward became vacant, as a result of her election to the Australian Parliament as the Federal Member for Sturt

In accordance with the *Local Government Act 1999* (the Act), a Notice of the Vacancy was placed in the Government Gazette on Thursday, 29 May 2025.

The Electoral Commissioner of South Australia has forwarded a letter to the Council advising of the timeframes associated with the Supplementary Election.

A copy of the letter dated 6 June 2025 (received on 12 June 2025), is contained in **Attachment A**.

#### RELEVANT POLICIES & STRATEGIC DIRECTIONS

Not Applicable.

#### FINANCIAL IMPLICATIONS

The costs associated with Supplementary Election are not known at this stage. As the funds will be expended as part of the 2025-2026 Budget, an adjustment will be made to the 2025-2026 Budget as part of the First or Second Budget review.

#### EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

#### SOCIAL ISSUES

Not Applicable.

#### CULTURAL ISSUES

Not Applicable.

#### ENVIRONMENTAL ISSUES

Not Applicable.

#### RESOURCE ISSUES

The Supplementary Election will be managed by the General Manager, Governance & Civic Affairs in conjunction with the Electoral Commission of South Australia (ECSA).



## RISK MANAGEMENT

A Supplementary Election must be held to ensure the Council meets its legislative responsibilities.

## CONSULTATION

- **Elected Members**  
Elected Members were advised of the requirement to conduct a Supplementary Election for the St Peters Ward at the Council Meeting held on 2 June 2025.
- **Community**  
Not Applicable.
- **Staff**  
Not Applicable.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

The key dates associated with the Supplementary Election are set out in Table 1 below.

**TABLE 1: SUPPLEMENTARY ELECTION FOR THE ST PETERS WARD**

1. Close of Roll	5.00pm, Monday, 30 June 2025
2. Nominations Open	Thursday, 24 July 2025
3. Nominations Close	12noon, Thursday, 7 August 2025
4. Ballot Paper Draw	After the close of Nominations on 7 August 2025
5. Distribution of Ballot Papers	Tuesday, 26 August 2025 to Monday, 1 September 2025
6. Close of Voting (Polling Day)	12noon, Monday 22 September 2025

## OPTIONS

Not Applicable.

## CONCLUSION

The Supplementary Election will ensure the casual vacancy for the St Peters Ward will be filled for the remainder of the current term of the Council (ie until November 2026).

## COMMENTS

Nil.

## RECOMMENDATION

That the report be received and noted.

## **Attachments – Item 13.4**

# Attachment A

## Supplementary Election St Peters Ward

OFFICIAL

6 June 2025



Mario Barone  
 Chief Executive Officer  
 City of Norwood Payneham & St Peters

L6 / 60 Light Square  
 Adelaide SA 5000

GPO Box 646  
 Adelaide SA 5001

T +61 8 7424 7400  
 W [ecsa.sa.gov.au](http://ecsa.sa.gov.au)

ABN 99 891 752 468

Via email: [mbarone@npsa.gov.au](mailto:mbarone@npsa.gov.au)

Dear Mr Barone

**Re: City of Norwood Payneham & St Peters Supplementary Election of Councillor for St Peters Ward**

I refer to the correspondence received by ECSA dated Thursday 22 May 2025 regarding the resignation of Councillor Claire Clutterham.

Pursuant to s 6 of the *Local Government (Elections) Act 1999* (the Act), a supplementary election will be held to fill this vacancy. This letter outlines the election timetable, appointment of Electoral Officers, and the first key phases of the election process.

In accordance with s 10 of the Act, I have appointed Ari Philippsberg-Crocker, Electoral Officer, of the Electoral Commission SA (ECSA) as Deputy Returning Officer (DRO) for the City of Norwood Payneham & St Peters for the purpose of the supplementary election. Mr Philippsberg-Crocker will be responsible for the conduct of this election and will be seeking information from the Council to facilitate the election process.

### **Election Timetable**

The key dates for this election include:

<b>Roll close</b>	5pm, Monday 30 June 2025
<b>Nominations period</b>	Thursday 24 July 2025 to 12 noon, Thursday 7 August 2025
<b>Voting period</b>	Tuesday 2 September to 12 noon, Monday 22 September 2025

The DRO will conduct the declaration of nominations, ballot paper draw, and scrutiny and count at ECSA's offices in Adelaide. Should the Council wish for these activities to be conducted at their own offices, they can be provided on a full cost recovery basis.

### **Appointment of Electoral Officers**

To assist with key phases of the election process, I request that the Council nominates staff members to undertake the following functions:

- Primary liaison (Council Liaison Officer)
- Promotion of the election via media (Electoral Officer, Media)
- Update and collation of the council voters roll (Electoral Officer, Rolls)

OFFICIAL

## OFFICIAL

The Council may appoint other members of staff as general Electoral Officers if they will be assisting with the conduct of the election. Please advise the DRO of the names and contact details of the staff who will undertake the liaison, promotion, and roll functions. Each nominated officer must also complete the ECSA Code of Conduct (attached). Please return the completed forms to the DRO by 5pm, Monday 23 June 2025.

**Council Voters Roll**

The roll close will be at 5pm, Monday 30 June 2025. Shortly after, the relevant Electoral Officer will be provided with a file of enrolled electors to enable comparison with the Council's supplementary roll. Within three weeks of receiving this data, the Council must provide the certified supplementary roll in the specified file format. Further information will be provided to the Electoral Officer, Rolls.

Once the voters roll has been finalised, it must be made available for public inspection at the principal office of the Council. After the close of nominations, candidates are entitled to obtain a copy of the voters roll from the Council. Use of the roll is limited to the purpose of the election only. There is a maximum penalty of \$10,000 for misuse of the roll.

**Election Advertising and Promotion Campaign**

ECSA are legislatively bound to advertise all statutory public notices by s 12 of the Act. We use the Government Gazette and major print newspapers as appropriate by Council location. The cost of these notices will be passed onto council.

Further, ECSA can work with the Council to develop a specific advertising campaign and collateral to promote the phases of enrolment, nominations, and voting, if required.

To better assist each Council in identifying the best options for their election promotion, we can work with you to customise a program to meet your needs. Specifically, you can 'mix and match' options from the attached Promotional Options list.

By using the '*Live local. Vote local*' creative, ECSA can conduct promotions across various media, including press, email, SMS, social media and radio.

We have access to the South Australian Government Master Media Scheme, which offers expert advice and cost-effective media buying rates. Our media buyers specialise in targeting media purchases to reach the relevant eligible voters in your council area, utilising detailed information about media locations and eligible voters.

ECSA holds social media accreditation and is a certified and verified account holder on various online platforms. This is particularly important if you are considering boosting social media feeds, which can be a cost-effective way to engage your community.

If you would like assistance, please contact us using the details provided below.

It is also critical that Council engage and support the phases by activating locally through your existing channels – such as newsletters and socials.

We recommend community engagement strategies such as print and local radio advertisements, social media, information on the Council website, direct emails to ratepayers, posters, and other



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local media engagement.

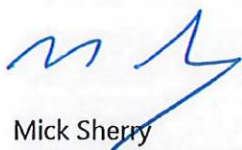
ECSA will engage directly with the media contact at Council and supply a toolkit to support your additional promotion efforts. This toolkit will include social media posts, press advertisement templates, posters, website assets and campaign timings. Production support is available for additional assets if required on request.

Your nominated Council Electoral Officer for media will be contacted shortly by our Manager Communications and Engagement, to ensure they are aware of the campaign timings, assets available, and to coordinate messaging and the campaign rollout.

Future correspondence will be provided directly through the nominated Council Liaison Officer.

If you have any queries or would like any further information, please do not hesitate to contact Mr Philippsberg-Crocker at [ari.philippsberg-crocker@sa.gov.au](mailto:ari.philippsberg-crocker@sa.gov.au) or on (08) 8429 0450.

Yours sincerely



Mick Sherry  
**RETURNING OFFICER**

Encl: Supplementary Election Timetable  
ECSA Code of Conduct  
ECSA Promotional Options List

OFFICIAL



## OFFICIAL

**Supplementary Election Timetable  
June Roll Close**

Activity	Date
Public notice: roll close and polling day	Thursday 12 June 2025
Roll Close [s6(7)(a), s15(9)(b)]	5pm, Monday 30 June 2025
Public notice: nominations [s18]	Aim: Thursday 19 June 2025 Latest: Thursday 24 July 2025
Opening of nominations [s19(4)]	Thursday 24 July 2025
Close of nominations [s23(b)]	12 noon, Thursday 7 August 2025
Ballot paper draw [s29(3)(b)]	as soon as practicable after 12 noon, Thursday 7 August 2025
First campaign donation return due [s80(3)(a)(ii)]	Friday 15 August 2025 to Thursday 21 August 2025
Public notice: candidates, postal voting, telephone assisted voting & count information [s26(1)(2), s38, s30(2)]	Thursday 14 August 2025
Dispatch of ballot material to electors [s39(1)]	Tuesday 26 August 2025 to Monday 1 September 2025
Telephone assisted voting dates of operation (tentative)	9am – 5pm, Thursday 18 September 2025 9am – 5pm, Friday 19 September 2025 9am – 12pm, Monday 22 September 2025
Last day and time for re-issue of ballot material [ss 39(4) and 43(4)]	5pm, Monday 15 September 2025
Close of voting (Polling Day) [s6(6), s6(7)(b)]	12 noon, Monday 22 September 2025
Scrutiny and Count [s47(1)(a)]	Tuesday 23 September 2025
Latest date for the completion of the election returns [s51(1)]	Within 30 days of the 'conclusion of the election'
Public notice: election results [s50(3)(b)]	Within 30 days of the 'conclusion of the election' Aim: Thursday 2 October 2025
Second campaign donation return due [s80(3)(b)]	Within 30 days of the 'conclusion of the election'

### 13.5 2025 AUSTRALASIAN REPORTING AWARDS - CITY OF NORWOOD PAYNEHAM & ST PETERS ANNUAL REPORT 2023-2024

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**REPORT AUTHOR:** General Manager, Governance & Civic Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA141737  
**ATTACHMENTS:** Nil

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#### PURPOSE OF REPORT

The purpose of the report is to advise the Council that the Council's *2023-2024 Annual Report* has been awarded a Gold Award as part of the 2025 Australasian Reporting Awards.

#### BACKGROUND

In 1950, a group of leading business people established awards for excellence in preparing annual reports to improve the standards of financial reporting and communicating with stakeholders in Australia. These Awards, now known as the Australasian Reporting Awards (ARA) have been presented every year since that time.

The Awards are administered by the Australasian Reporting Awards Limited, an independent not-for-profit organisation run by volunteer professionals from the business, government and not-for profit sectors, with the support of professional bodies concerned with the quality of financial and business reporting.

The ARA contributes to ongoing improvement in the quality of reporting by:

- preparing and widely distributing criteria based on world best practice as guidelines for preparing an annual report;
- conducting an annual seminar on reporting
- recognising excellence in reporting with Gold, Silver and Bronze Awards; and
- providing constructive feedback to organisations that enter the Awards

The Council has entered its Annual Report in the ARA Awards for a number of years now and in 2017, the Council's 2015-2016 Annual Report was awarded a Bronze Award as part of the 2017 ARA Awards.

In 2018, the Council's 2016-2017 Annual Report was awarded a Silver Award as part of the 2018 ARA Awards.

Since 2019 the Council's Annual Reports have been awarded Gold Awards.

On 10 April 2025, the Council received an email from the ARA Chair, Mr Alan Colegate, advising that the Council's *2023-2024 Annual Report* has been awarded a Gold Award.

This is the seventh year in a row that the Council's Annual Report has been awarded a Gold Award as part of the Australasian Reporting Awards.

#### RELEVANT POLICIES & STRATEGIC DIRECTIONS

Not Applicable.

#### FINANCIAL AND BUDGET IMPLICATIONS

Not Applicable.

## **EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

## **SOCIAL ISSUES**

Not Applicable.

## **CULTURAL ISSUES**

Not Applicable.

## **ENVIRONMENTAL ISSUES**

Not Applicable.

## **RESOURCE ISSUES**

Not Applicable.

## **RISK MANAGEMENT**

Not Applicable.

## **CONSULTATION**

- **Elected Members**  
Not Applicable.
- **Community**  
Not Applicable.
- **Staff**  
Not Applicable.
- **Other Agencies**  
Not Applicable.

## **DISCUSSION**

The *2023-2024 Annual Report* has been prepared in accordance with the provisions and requirements of the *Local Government Act 1999*, to ensure that the Council meets its legislative requirements.

In addition, as with previous Annual Reports, the 2023-2024 Annual Report has been produced in a visually interesting and easy to read format, whilst at the same time, taking in to account the comments which have been received from the ARA Awards Committee, in terms of what has been done well and opportunities for improvements to the Council's Annual Report, based on previous Annual Reports.

The Awards provide all organisations which produce an annual report with an opportunity to benchmark their annual reports against the ARA criteria which are based on world best practice.

The Awards were officially announced at the ARA Awards Presentation Dinner on Thursday, 29 May 2025, in Melbourne.

## **OPTIONS**

Not Applicable.

## CONCLUSION

The City of Norwood Payneham & St Peters Annual Report for the 2023-2024 financial year, provides a comprehensive review of highlights, activities and achievements throughout the period.

The Annual Report also complies with the legislative requirements contained in the *Local Government Act 1999*.

The Australasian Reporting Awards exist to continually improve the standards of reporting.

In the words of the ARA Awards Committee, *the Annual Report is an essential mechanism of accountability, a vital element in the governance process*, and it is therefore pleasing that the Council's commitment to producing an excellent Annual Report has been recognised as a document which has been produced to a high standard.

## COMMENTS

Nil.

## RECOMMENDATION

That the report be noted.

### 13.6 AUTHORISATIONS – MINISTER’S GENERAL APPROVAL FOR ROAD TRAFFIC ACT

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**REPORT AUTHOR:** Manager, Governance  
**GENERAL MANAGER:** General Manager, Governance & Civic Affairs  
**CONTACT NUMBER:** 8366 4593  
**FILE REFERENCE:** qA160647  
**ATTACHMENTS:** A - B

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#### PURPOSE OF REPORT

The purpose of this report is to seek the Council's approval for the updated authorisations made pursuant to the Minister for Transport & Infrastructure's *Instrument of General Approval and Delegation (dated 22 August 2013)* (the Minister's General Approval).

In addition, the attached *Instrument of Delegation* contains minor corrections to those powers and functions listed within the Instrument which were previously delegated by the Council on 8 October 2024.

#### BACKGROUND

The primary purpose of delegating powers and functions is to facilitate an efficient and effective organisation by allowing decisions to be made by the staff who conduct the day-to-day operations and to ensure that decisions are made at the appropriate level.

As Elected Members will recall, the Council resolved to grant the delegation of powers and functions of the Council under many pieces of legislation, to the Chief Executive Officer at the Council Meeting held on 8 October 2024. The Council also resolved to grant authorisation to various employees under the Minister's General Approval and also approved the Instruments of Delegation for powers and functions under the *Planning, Development and Infrastructure Act 2016*, at the Council Meeting held on 4 November 2024.

As a result of staffing changes, updated authorisations under the Minister's General Approval are recommended. In addition, through a review of sub-delegations a few minor corrections to the delegations from the Council have been identified which are recommended to be rectified through the *Instrument of Delegation* provided as Attachment B to this report.

#### RELEVANT STRATEGIC DIRECTIONS & POLICIES

Not Applicable.

#### FINANCIAL AND BUDGET IMPLICATIONS

Not Applicable.

#### EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

#### SOCIAL ISSUES

Not Applicable.

## CULTURAL ISSUES

Not Applicable.

## ENVIRONMENTAL ISSUES

Not Applicable.

## RESOURCE ISSUES

Not Applicable.

## RISK MANAGEMENT

The adoption of an appropriate framework of delegations allows for decision making at appropriate levels within the organisation.

## CONSULTATION

- **Elected Members**  
Not Applicable.
- **Community**  
Not Applicable.
- **Staff**  
Consultation has been undertaken with relevant staff through the review of the Delegations and further consultation will occur through the sub-delegation process.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

In accordance with the power conferred on the Minister for Transport & Infrastructure under the *Road Traffic Act 1961* (RT Act), the Minister granted general authorisations and delegations to all Councils for the purposes of exercising specific powers and functions under the RT Act via the *Instrument of General Approval and Delegation (dated 22 August 2013)* (the Minister's General Approval). For reference, the Minister's General Approval is contained within **Attachment A**.

The Minister's General Approval permits the Council to:

- sub-delegate the powers under Section 33(1) of the RT Act to the Chief Executive Officer; and
- authorise employees of the Council to exercise the powers under sections 17 and 20 of the RT Act.

### 1. Sub-delegation of powers under Section 33(1) of the RT Act

Section 33(1) of the RT Act relates to '*Road closing and exemptions for certain events*' and prescribes:

- (1) *On the application of any person interested, the Minister may declare an event to be an event to which this section applies and may do either or both of the following:*
  - (a) *make an order directing that specified roads (being roads on which the event is to be held or roads that, in the Minister's opinion, should be closed for the purposes of the event) be closed to traffic for a period specified in, or determined in accordance with, the order;*

- (b) *make an order directing that persons participating in the event be exempted, in relation to specified roads, from the duty to observe an enactment, regulation or by-law prescribing a rule to be observed on roads by pedestrians or drivers of vehicles.*

The Minister's General Approval delegates the above powers to the Council and through an *Instrument of Sub-Delegation under the General Approval – Road Traffic Act 1961*, the Council sub-delegated these powers to the Chief Executive Officer at the Council Meeting held on 4 November 2024. The Chief Executive Officer cannot further delegate those sub-delegations.

2. Authorising employees of the Council to exercise powers under Sections 17 and 20 of the RT Act

Section 17 of the RT Act relates to '*Installation etc of traffic control devices – general provisions*', and Section 20 of the RT Act relates to '*Work areas and work sites*'.

The Minister's General Approval provides that any authorisations to staff of the Council, must be made in writing and approved by the Chief Executive Officer on behalf of the Council. For this reason, the Chief Executive Officer, on behalf of the Council made these authorisations on 29 November 2024 and these are therefore not presented to the Council and will remain in place until such time as the Chief Executive Officer revokes them.

However, Clause A.7 of the Minister's General Approval includes various conditions which apply to the exercise of the Council's power to install, maintain, alter, operate or remove any traffic control device as follows:

- (a) Traffic Impact Statement must be prepared by a person who the Council considers is an experienced traffic engineering practitioner; and
- (b) the Traffic Impact Statement must be endorsed by a person authorised by the Council.

In addition, Clause E.2 of the Minister's General Approval, requires all traffic control devices for the purpose of an event other than those specified in Clause A.8 to be installed in accordance with a Traffic Management Plan that is prepared by a person, who in the opinion of the Council, has an appropriate level of knowledge and expertise in the preparation of traffic management plans.

In summary, the Council is required to authorise the appropriate people to do the following within the circumstances prescribed in the Minister's General Approval:

- prepare a Traffic Impact Statement;
- endorse a Traffic Impact Statement; and
- prepare a Traffic Management Plan

As a result of staffing changes, updated authorisations are therefore included as part of the recommendation for the Council's consideration and adoption.

3. Minor correction of Council delegations – *Local Government Act 1999*

Sections 173(5), 173(6) and 173(7) of the *Local Government Act 1999* (the Act), were delegated to the Chief Executive Officer by the Council on 8 October 2024. Following a review of the Council's sub-delegations, it was identified that those provisions cannot be delegated to the Chief Executive Officer.

This is because Section 173(1) of the Act relates to alterations to the Assessment Record in relation to rateable properties and Sections 173(5), 173(6) and 173(7) prescribe the process of a review of the Chief Executive Officer's consideration of an application to alter the Assessment Record. The power and function of these provisions can therefore not be delegated to the Chief Executive Officer as it effectively relates to a review of the Chief Executive Officer's decision.



For Elected Members' reference, the full wording of Section 173 of the Act is provided below:

*173 - Alterations to assessment record*

- (1) Application may be made to the chief executive officer of a council for an alteration of the assessment record -
  - a. by an owner or occupier of land, on the ground that particular information entered in the assessment record is incorrect or has not been recorded in accordance with this Act; or
  - b. by an occupier of land who is also the principal ratepayer in respect of the land, on the ground that the person no longer wishes to be the principal ratepayer.*
- (2) An application under subsection (1) must be made in a manner and form approved by the chief executive officer.*
- (3) If a person is dissatisfied with the outcome of his or her application, the person may request the council to review the matter.*
- (4) A request under subsection (3) must be made to the council in writing (setting out a full and detailed statement of the grounds on which the request is made).*
- (5) The procedure before the council on a review under this section will be as determined by the council and the council may, in its discretion, decide whether to permit the person who requested the review to appear personally or by representative before it.*
- (6) The council must give the person written notice of its decision on a review.*
- (7) A person who is dissatisfied with the decision of the council on a review may apply to SACAT for a review of the decision under section 34 of the South Australian Civil and Administrative Tribunal Act 2013.*

The updated *Instrument of Delegation* (Attachment B) proposes delegates for the Council's consideration to support the practical application of the provisions of Section 173(5), 173(6) and 173(7) of the Act, should the need arise.

## **OPTIONS**

Delegations are an essential component in the operation of any organisation and an important governance requirement. The majority of the delegations are of an administrative nature and are necessary for the efficient and effective implementation of decisions and the administration of Council business and operations and the efficient use of limited resources.

Without appropriate delegations, a substantial number of minor matters would need to be referred to the Council for decision and the task of running the Council's operation efficiently and effectively would be made unnecessarily more difficult, complex, unwieldy and unsustainable.

The authorisations contained in this report are part of the Council's delegation framework. Unlike delegations (and sub-delegations) however, authorisations are made to individuals rather than to the position an individual holds. Therefore, authorisation is provided to the individual person listed in the recommendation and their position within the Council is included for information purposes.

## **CONCLUSION**

Council decision making occurs either by resolution of the Council in a Council Meeting or through delegation. The review of the Council's delegation framework ensures compliance with legislative requirements and the effective administration of Council's powers, functions and duties.

The sub-delegations and authorisations under the Minister's General Approval are another important element in the Council's delegation framework.

The authorisations determined by the Council will take effect immediately.

## **COMMENTS**

Nil.

## RECOMMENDATION

1. The Council notes the *Instrument of General Approval and Delegation to Council (dated 22 August 2013)* from the Minister for Transport and Infrastructure (Minister's General Approval) as contained in Attachment A.
2. That the previous authorisations under the Minister's General Approval, made by the Council at the Council Meeting held on 4 November 2024, be revoked.
3. In accordance with the Minister's General Approval, the Council authorises the following persons pursuant to Clause A.7 of the Minister's General Approval to endorse Traffic Impact Statements for the purposes of Clause A of the Minister's General Approval provided that such person(s) shall take into account the matters specified in Clause A.7 of the Minister's General Approval in respect of Traffic Impact Statements:
  - Jordan Ward (Manager, Traffic & Integrated Transport);
  - Rebecca Van der Pennen (Senior Traffic Engineer); and
  - Jayesh Kanani (Traffic Engineer).
4. In accordance with Clause A.7 of the Minister's General Approval, the Council is of the opinion that the following persons are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the Minister's General Approval:
  - Jordan Ward (Manager, Traffic & Integrated Transport);
  - Rebecca Van der Pennen (Senior Traffic Engineer); and
  - Jayesh Kanani (Traffic Engineer).
5. In accordance with Clause E.2 of the Minister's General Approval, the Council is of the opinion that the following persons have an appropriate level of knowledge and expertise in the preparation of Traffic Management Plans:
  - Jordan Ward (Manager, Traffic & Integrated Transport);
  - Rebecca Van der Pennen (Senior Traffic Engineer); and
  - Jayesh Kanani (Traffic Engineer).
6. The Council resolves to grant the delegation of powers and functions of the Council to those delegates provided for in the *Instrument of Delegation* contained in Attachment B, effective 8 July 2024.

## **Attachments – Item 13.6**

# Attachment A

## Authorisations Minister's General Approval for Road Traffic Act

**INSTRUMENT OF GENERAL APPROVAL AND DELEGATION TO COUNCIL  
USE OF TRAFFIC CONTROL DEVICES, ROAD CLOSURE AND GRANTING OF  
EXEMPTIONS FOR EVENTS**

***ROAD TRAFFIC ACT 1961 (SECTIONS 17, 20 & 33)***

**MINISTER FOR TRANSPORT AND INFRASTRUCTURE**

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**REVOCATION OF PREVIOUS INSTRUMENT**

I, **Tom Koutsantonis, Minister for Transport and Infrastructure** in the State of South Australia, in accordance with the powers conferred on the Minister by the *Road Traffic Act 1961*, **REVOKE** the previous Instrument issued by the Minister entitled "Notice to Council to use Traffic Control Devices and to close roads and grant exemptions for events" dated 27 April 2009.

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**INSTRUMENT OF GENERAL APPROVAL**

**GENERAL APPROVAL FOR THE INSTALLATION, MAINTENANCE, ALTERATION, OPERATION OR REMOVAL OF TRAFFIC CONTROL DEVICES**

I, **Tom Koutsantonis, Minister for Transport and Infrastructure** in the State of South Australia, pursuant to section 12 of the *Road Traffic Act 1961* ("the Act"), hereby grant the following **GENERAL APPROVALS** to Council:

**A. Traffic Control Devices**

For the purpose of sections 17(1) and (2) of the Act, I grant Council **GENERAL APPROVAL** to install, maintain, alter, operate, or remove, or cause to be installed, maintained altered, operated, or removed any traffic control device on, above or near a road which is under its care, control and management subject to the following conditions EXCEPT those traffic control devices specified in Clause A.8 or those dealt with in other clauses of this instrument:

**A.1 Authorisation of other Officers**

Council may authorise any Officer to exercise the powers conferred on it pursuant to Clause A of this Instrument. Any Authorisations to any Officer must be made by instrument in writing and approved by the Chief Executive Officer on behalf of Council. All actions carried out by any Officer in accordance with Clause A must be done so "for, and on behalf of the Council". Records must be kept of any Authorisations made pursuant to this clause. Council may attach any conditions to such Sub-Authorisations that it considers appropriate.

**A.2 Conformity with the *Road Traffic Act***

All traffic control devices used pursuant to Clause A must conform to the requirements of the Act and any Rules and Regulations made under the Act.

### A.3 Conformity with the Australian Standards and the Code

All traffic control devices must conform to the requirements of and be installed, maintained, altered, operated or removed in accordance with the applicable Australian Standards, and the provisions contained in the Code and the applicable Australian Standards, as amended from time to time.

The Code refers to and invokes the applicable Australian Standards. The Code must be read together with, but takes precedence over, all applicable Australian Standards.

### A.4 Notification to adjoining Councils

Council must notify an adjoining Council before installing, altering or removing a traffic control device on a road that runs into or intersects with, or is otherwise likely to affect traffic on a road (including its flow, speed and composition) that is under the care, control and management of another Council.

Where a Council uses a traffic control device to effect section 32 of the Act, that is, closing a road for traffic management purposes, and the road runs into the area or along the boundary of another Council, each affected Council must concur with the road closure or part road closure.

### A.5 Notification to the Commissioner of Highways

Council must notify the Commissioner of Highways before installing, altering or removing a traffic control device on a road that runs into or intersects with, or otherwise is likely to affect traffic on a road (including its flow, speed and composition) that is under the care, control and management of the Commissioner of Highways.

### A.6 Consultation on traffic signals

If Council wishes the Commissioner of Highways to maintain Council's:

- (a) traffic signals at intersections;
- (b) emergency services traffic signals;
- (c) mid-block traffic signals (pedestrian actuated crossings);
- (d) signals at Koala crossings; or
- (e) signals at Wombat crossings with flashing lights,

then Council must consult with the Commissioner of Highways when proposing to install the said signals for the purpose of standardising the equipment and establishing a uniform maintenance program.

### A.7 Traffic Impact Statement

Before any traffic control device is installed, altered or removed, a Traffic Impact Statement must be prepared by a person, who in the Council's opinion is an experienced traffic engineering practitioner.

The Traffic Impact Statement must be endorsed by a person authorised by Council.

The Traffic Impact Statement summarises the investigations undertaken to justify the installation, alteration or removal of traffic control devices and must address road safety issues and the traffic management effects for all road users, including cyclists and pedestrians. It need not be a lengthy document. The Code provides further guidance on the preparation of Traffic Impact Statements.

A Traffic Impact Statement is not required for the installation, alteration or removal of traffic control devices on road-related areas that do not constitute a public place.

#### A.8 Traffic control devices requiring separate approval

General approval does not apply to those traffic control devices:

- (a) specifically listed in the Code requiring separate approval; or
- (b) not contained in or referred to in the Australian Standards or the Code; or
- (c) not complying with clause A.3.

Council must obtain separate approval to install, maintain, alter, operate or remove, or cause to be installed, altered, operated or removed, any traffic control device specified in this clause.

Council must address applications for approval under this clause to the Commissioner of Highways who will consider the application as the Minister's delegate. The application must include a Traffic Impact Statement, any plans, and relevant supporting documentation.

### B. Speed Limits at Works on Roads

For the purpose of section 20(2) of the Act, I grant Council **GENERAL APPROVAL** to place signs on a road for the purpose of indicating the maximum speed to be observed by drivers while driving on, by or towards

- a work area; or
- a work site

where workers are engaged, or works are in progress at the direction of Council, subject to the following conditions:

#### B.1 Authorisation of other Officers

Council may authorise any Officer to exercise the powers conferred on it pursuant to Clause B of this Instrument. Any Authorisations to any Officer must be made by instrument in writing and approved by the Chief Executive Officer on behalf of Council. All actions carried out by that Officer in accordance with Clause B must be done so "for, and on behalf of the Council". Records must be kept of any authorisation made pursuant to this clause. Council may attach any conditions to such Sub-Authorisations that it considers appropriate.



### B.3 Conformity with the *Road Traffic Act*

The maximum speed to be indicated by signs must be in accordance with section 20 of the Act.

### B.4 Conformity with the SA Standards

All traffic control devices must conform to the requirements of and be installed in accordance with the provisions contained in the SA Standards.

### B.5 Persons who may act on behalf of Council

For the purposes of this clause, the following people may act on behalf of Council:

- (a) an employee of Council; or
- (b) an employee of a contractor or sub-contractor engaged to carry out works on a road on behalf of Council.

### B.6 Training and Accreditation

At all times when a worker is present at a work area or work site at least one worker must:

- have gained accreditation in the DPTI Workzone Traffic Management Training Program; and
- carry a card or certificate certifying accreditation in this course when engaged at a work area or work site; and
- have undertaken re-training in the DPTI Workzone Traffic Management Training Program within the last 3 years.

### B.7 Record Keeping

Any person acting on behalf of Council pursuant to Clause B must comply with the SA Standards that outline the procedures and guidelines for record keeping required for the overall safety and smooth operation of a traffic guidance scheme.

## C. Traffic Control Devices at Works on Roads

For the purposes of sub-section 17(3) of the Act, I grant Council **GENERAL APPROVAL** to install, display, alter, operate, or remove, any traffic control device in relation to an area where persons are engaged in work or an area affected by works in progress, or in relation to part of a road temporarily closed to traffic under this Act or any other Act. This approval is subject to the following conditions:

### C.1 Authorisation of other Officers

Council may authorise any Officers to exercise the powers conferred on it pursuant to Clause C of this Instrument. Any Authorisations to any officer must be by instrument in writing and approved by the Chief Executive Officer on behalf of Council. All actions carried out by that Officer in accordance with Clause C must be done so "for, and on behalf of the Council". Records must be kept of any authorisation made pursuant to

this clause. Council may attach any conditions to such Sub-Authorisations that it considers appropriate.

#### C.2 Conformity with the Road Traffic Act

All traffic control devices must conform to the requirements of, and be installed, displayed, altered, operated or removed in accordance with the Act and any Rules and Regulations made under the Act.

#### C.3 Conformity with the Code, and SA Standards

All traffic control devices must conform to the requirements of and be installed, displayed, altered, operated or removed in accordance with the provisions contained in the Code, the SA Standards and the applicable Australian Standards.

#### C.4 Persons who may act on behalf of Council

For the purposes of this clause, the following people may act on behalf of Council:

- (a) an employee of Council; or
- (b) an employee of a contractor or sub-contractor engaged to carry out works on a road on behalf of Council.

#### C.5 Training and Accreditation

At all times when a worker is present in an area where persons are engaged in work or an area affected by works in progress at least one worker must:

- have gained accreditation in the DPTI Workzone Traffic Management Training Program; and
- carry a card or certificate certifying accreditation in this course when engaged at a work area or work site; and
- have undertaken re-training in the DPTI Workzone Traffic Management Training Program within the last 3 years.

#### C.6 Record Keeping

Any person acting on behalf of Council pursuant to Clause C must comply with the SA Standards that outline the procedures and guidelines for record keeping required for the overall safety and smooth operation of a traffic guidance scheme.

### D. Temporary Parking Controls

For the purpose of sub-section 17(3) of the Act, I grant Council **GENERAL APPROVAL** to install, display, alter, operate, or remove a traffic control device for the purposes of imposing, varying or abolishing a parking control on a temporary basis on a road which is under its care, control and management, subject to the following conditions:

#### D.1 Authorisation of other Officers

Council may authorise any Officers to exercise the powers conferred on it pursuant to Clause D of this Instrument. Any Authorisations to any Officer must be made by instrument in writing and approve by the Chief Executive Officer on behalf of Council. All actions carried out by that Officer in accordance with Clause D must be done so "for, and on behalf of the Council". Records must be kept of any authorisation made pursuant to this clause. Council may attach any conditions to such Sub-Authorisations that it considers appropriate.

#### D.2 Conformity with the Act

All temporary parking controls must conform with the requirements of, and be installed, displayed, altered, operated or removed in accordance with the Act and any Rules and Regulations made under the Act.

#### D.3 Conformity with Australian Standards and the Code

All temporary parking controls must conform to the requirements and be installed, displayed, altered, operated or removed in accordance with the provisions contained in any applicable Australian Standards and the Code.

The Code refers to and invokes the Australian Standards. The Code must be read together with, but takes precedence over, all applicable Australian Standards.

#### D.4 Information on Signs

A temporary parking control used in accordance with Clause D must display the words "TEMPORARY PARKING CONTROL" in a prominent position.

#### D.5 Limitation of Temporary Parking Controls

A temporary parking control used in accordance with Clause D cannot have effect for a period exceeding 35 days.

#### D.6 Records of Temporary Parking Controls

Council must keep records of any use of temporary parking controls.

### E. TRAFFIC CONTROL DEVICES FOR EVENTS

For the purposes of section 17 of the Act, I grant Council **GENERAL APPROVAL** to install, maintain, alter, operate or removed, or cause to be installed, maintained altered, operated, or removed, a traffic control device for the purpose of an event other than those specified in Clause A.8 of this Instrument, on, above or near a road which is under its care, control and management subject to the following conditions:

#### E.1. Conformity with the Road Traffic Act

All traffic control devices used pursuant to Clause E of this Instrument must conform to the requirements of the Act, and any Rules and Regulations made under the Act.

## E.2. Conformity with Plan

All traffic control devices must be installed in accordance with a Traffic Management Plan prepared by a person who in the opinion of the Council has an appropriate level of knowledge and expertise in the preparation of traffic management plans.

Council need not comply with Clause A.7 of this Instrument where using a traffic control device for the purpose of an event.

## E.3. Notification to adjoining Councils

Council must notify an adjoining Council before installing, altering or removing a traffic control device on a road that runs into or intersects with, or otherwise is likely to affect traffic (including its flow, speed and composition) on a road that is under the care, control and management of another Council.

## E.4 Notification to the Commissioner of Highways

Council must notify the Commissioner of Highways before installing, altering or removing a traffic control device on a road that runs into or intersects with, or otherwise is likely to affect traffic on a road (including its flow, speed and composition) that is under the care, control and management of the Commissioner of Highways.

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## INSTRUMENT OF DELEGATION

I, **Tom Koutsantonis, Minister for Transport and Infrastructure** in the State of South Australia, pursuant to section 11 of the *Road Traffic Act 1961* ("the Act") hereby **DELEGATE** the powers as detailed in the following clauses –

## F. GRANT APPROVAL TO ANOTHER ROAD AUTHORITY

I **DELEGATE** to **Council** the power conferred on the Minister pursuant to section 17 of the Act to **SPECIFICALLY APPROVE** the installation, maintenance, alteration, operation or removal of a traffic control device in the municipality or district of Council by a road authority on, above or near a road under the care, control and management of the said road authority subject to the following conditions:-

### F.1 Sub-Delegation and Authorisation to other Officers

This delegation cannot be sub-delegated without my express approval. Council may, however, authorise any officers to exercise the powers conferred on Council pursuant to Clause F of this Instrument.

Any Authorisations to any Officer should be made by instrument in writing and approved by the Chief Executive Officer on behalf of Council. All actions carried out by that officer in accordance with Clause F must be done so "for, and on behalf of the Council". Records must be kept of any authorisation made pursuant to this clause.

### F.2 Conformity with the Road Traffic Act

All traffic control devices used pursuant to Clause F of this Instrument must conform to the requirements of the Act, and any Rules and Regulations made under the Act.

### F.3 Conformity with the Australian Standards and the Code

All traffic control devices must conform to the requirements of and be installed, maintained, altered, operated or removed in accordance with the provisions contained in the applicable Australian Standards and the Code.

The Code refers to and invokes the Australian Standards. The Code must be read together with, but takes precedence over, all applicable Australian Standards.

### F.4 Power of approval subject to same Conditions in Clause A

The power of Council to grant approvals under Clause F is subject to the same conditions that apply to Council under Clause A where Council itself is the road authority.

### F.5 Record Keeping

Council must keep accurate records of any approval granted to another road authority pursuant to Cause F of this Instrument.

## G. CLOSE ROADS AND GRANT EXEMPTIONS FOR EVENTS

I **DELEGATE** to Council my power in sub-section 33(1) of the Act to declare an event to be an event to which section 33 applies and make orders directing:

- (a) that specified roads (being roads on which the event is to be held or roads that, in the opinion of the Council, should be closed for the purposes of the event) be closed to traffic for a specified period; and
- (b) that persons taking part in the event be exempted, in relation to the specified roads, from the duty to observe the Australian Road Rules specified in Clause G.4 subject to the conditions in Clause G.5

### G.1 Sub-Delegation to other Officers

Council may sub-delegate the power delegated to Council pursuant to Clause G of this Instrument subject to the following conditions:

1. Council may only sub-delegate the power to the person for the time being occupying the position of Chief Executive Officer of Council; and
2. Any such sub-delegation must be made by instrument in writing by Council resolution; and
3. The sub-delegate cannot direct the closure of a road or and grant an exemption for an event on a road that runs into or intersects with, or is otherwise likely to affect traffic (including its flow, speed and composition) on a road that is under the care, control and management of another Council or the Commissioner for Highways; and
4. Council's sub-delegate is subject to all conditions that are imposed on Council under Clause G, in relation to the closure of a road or the grant of an exemption for an event; and
5. Council may impose any other conditions deemed necessary on its sub-delegate in relation to the closure of a road or the grant of an exemption for an event; and
6. Council cannot authorise any other person to exercise the powers conferred on Council, pursuant to G of this Instrument.

#### G.2 Roads and Road-Related Areas to which Delegation Applies

Council may only exercise the powers of the Minister in sub-section 33(1) of the Act with respect to a road under its care, control and management.

#### G.3 Conformity with the Road Traffic Act

Council when exercising the powers of the Minister in sub-section 33(1) of the Act must comply with the requirements of section 33 of the Act.

#### G.4 Exemption from Australian Road Rules

Council can only grant exemptions from the following Australian Road Rules and subject to the conditions listed in Clause G.5:

1. Rule 221: Using hazard warning lights;
2. Rule 230: Crossing a road — general;
3. Rule 231: Crossing a road at pedestrian lights;
4. Rule 232: Crossing a road at traffic lights;
5. Rule 234: Crossing a road on or near a crossing for pedestrians;
6. Rule 237: Getting on or into a moving vehicle;
7. Rule 238: Pedestrians travelling along a road (except in or on a wheeled recreational device or toy);
8. Rule 250: Riding on a footpath or shared path;



9. Rule 264: Wearing of seat belts by drivers;
10. Rule 265: Wearing of seat belts by passengers 16 years old or older;
11. Rule 266: Wearing of seat belts by passengers under 16 years old;
12. Rule 268: How persons must travel in or on a motor vehicle;
13. Rule 269: Opening doors and getting out of a vehicle etc;
14. Rule 298: Driving with a person in a trailer.

#### G.5 Conditions on Exemptions from Australian Road Rules

Council may only grant exemption from the following Australian Road Rules provided any such exemption contains the following minimum conditions:

1. Rule 237: Getting on or into a moving vehicle – provided the speed of the vehicle does not exceed 5 km/h;
2. Rule 264: Wearing of seat belts by drivers – provided the speed of the vehicle does not exceed 25 km/h;
3. Rule 265: Wearing of seat belts by passengers 16 years old or older – provided the speed of the vehicle does not exceed 25 km/h;
4. Rule 266: Wearing of seat belts by passengers under 16 years old – provided the speed of the vehicle does not exceed 25 km/h;
5. Rule 268: How persons must travel in or on a motor vehicle – provided the speed of the vehicle does not exceed 25 km/h;
6. Rule 269: Opening doors and getting out of a vehicle etc – provided the speed of the vehicle does not exceed 5 km/h;
7. Rule 298: Driving with a person in a trailer – provided the speed of the vehicle does not exceed 25 km/h.

#### G.6 Notification to Commissioner of Highways

Council must notify the Commissioner of Highways of any declaration under sub-section 33(1) at least two weeks prior to the date of the event.

#### G.7 Notification to Emergency Services and Public Transport Services Division

Council must notify the SA Metropolitan Fire Service, SA Country Fire Service, SA State Emergency Service, the SA Ambulance Service and the Public Transport Services Division of the Department of Planning, Transport and Infrastructure ("DPTI") as appropriate, of any declaration under sub-section 33(1) at least two weeks prior to the date of the event.

#### G.8 Notification to Traffic Management Centre, Metropolitan Region

Where an event requires intervention by DPTI to ensure the safe and efficient conduct and movement of traffic, Council must ensure that it or the event organiser contacts the Traffic Management Centre, Metropolitan Region (ph: 1800 018 313) no less than 15 minutes prior to the commencement of the event and immediately upon completion of the need for such intervention.

#### G.9 Notification to Commissioner of Police



Council must notify the Commissioner of Police of any declaration under sub-section 33(1) at least two weeks prior to the date of the event.

#### G.10 Agreement of Commissioner of Police

If Council proposes to make an order under sub-section 33(1) that involves any motor vehicular traffic, Council must first obtain the agreement of the Commissioner of Police before making an order that exempts a person from any of the following Australian Road Rules: 230, 231, 232, 234 and 238.

#### G.11 Use of Advance Warning Signs

Where the event will significantly and/or adversely affect a road which is under the care, control and management of the Commissioner of Highways, Council must ensure that the event organisers place advance warning notification signs on the affected roads. The signs must clearly indicate to the public the times and dates of the temporary road closure.

#### G.12 Effect on Roadside Furniture

Where an event affects any roadside furniture owned or maintained by the Commissioner of Highways or road markings, Council must ensure that it or the event organiser reinstates such furniture or markings to its original condition.

### H. DEFINITION OF TERMS

For the purposes of this Instrument, unless a contrary intention appears:  
Words defined in section 5 of the Act have the same meaning as in the instrument.

A reference to a road includes a reference to a road-related area unless it is otherwise expressly stated.

**Council** means a council constituted under the *Local Government Act 1999*;

**Code** means the Code of Technical Requirements, as amended from time to time (formerly known as the Code of Technical Requirements for the Legal Use of Traffic Control Devices);

**Event** means event as defined in section 33 of the *Road Traffic Act 1961* namely an organised sporting, recreational, political, artistic cultural or other activity, and includes a street party;

**Officer** means Council employee

**SA Standards** means the Department of Planning, Transport and Infrastructure's SA Standard for Workzone Traffic Management;

**Work area** means work area as defined in section 20(1) of the Act, namely a portion of road on which workers are, or may be, engaged;

**Work site** means a portion of road affected by works in progress, together with any additional portion of road used to regulate traffic in relation to those works or for any associated purpose.

**I. FUTURE VARIATIONS TO THIS INSTRUMENT**

This Instrument may be revoked or varied by a subsequent Instrument in writing.

  
.....  
Hon Tom Koutsantonis MP

**MINISTER FOR TRANSPORT AND INFRASTRUCTURE**

Dated this 22 day of AUGUST 2013

# Attachment B

## Authorisations Minister's General Approval for Road Traffic Act



## City of Norwood Payneham & St Peters

### Instrument of Delegation

(correction of delegation previously made to Chief Executive Officer by the Council on 8 October 2024 for Sections 173(5),(6) and (7) of the *Local Government Act 1999*)

1. The City of Norwood Payneham & St Peters (the **Council**) delegates each function or power of the Council which is listed in the attached tables to the delegate identified in respect of the function or power.
2. The delegations are granted pursuant to Section 44 of the *Local Government Act 1999*.
3. If two or more delegates are nominated in respect of a power or function, then each nominated person is granted a delegation and may exercise the power or function independently of any other delegate.
4. The delegations are granted subject to the following conditions and limitations:
  - (a) the delegate must exercise a delegated function or power in accordance with:
    - (i) applicable legislative and other legal requirements; and
    - (ii) due regard to relevant policies and guidelines adopted by the Council;
5. Each delegation of a power or function granted under this Instrument is independent of, and severable from, every other delegation granted under this and previous Instruments of Delegation.
6. If a delegation of a power or function under this Instrument is determined to be invalid or unlawful, the invalid or unlawful delegation will be deemed to be severed from this Instrument and the remaining delegations will continue to operate according to their terms.
7. The delegations provided for in this Instrument of Delegation will come into operation on 8 July 2025.
8. Previous delegations of each function or power of the Council which is listed in the attached tables which were granted to the Chief Executive Officer by the Council, are revoked with effect from the date on which the delegations provided for in this Instrument come into operation. No other previous delegations made by the Council to the Chief Executive Officer are revoked.
9. The delegations granted by this Instrument will remain in force until varied or revoked by resolution of the Council.

By resolution of the Council made on 7 July 2025.



### **Local Government Act 1999**

<b>Capacity of Council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>
Council	Section 173(5)	Determine a review of the outcome of a request to alter the assessment record	General Manager, Governance & Civic Affairs Chief Financial Officer Manager, Governance
Council	Section 173(6)	Provide written notice of decision on review	General Manager, Governance & Civic Affairs Chief Financial Officer Manager, Governance
Council	Section 173(7)	Participate in a review of decision of Council	General Manager, Governance & Civic Affairs Chief Financial Officer Manager, Governance

**14. ADOPTION OF COMMITTEE RECOMMENDATIONS**  
Nil

**15. OTHER BUSINESS**  
(Of an urgent nature only)

**16. CONFIDENTIAL REPORTS**

## 16.1 TENDER SELECTION REPORT – GEORGE STREET UPGRADE

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### RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

### RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Council orders that the report and discussion be kept confidential for a period not exceeding seven (7) years and that this order be reviewed every twelve (12) months.

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the minutes be kept confidential until the contract has been entered into by all parties to the contract.



## 16.2 ERA WATER

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### RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (g) matters that must be considered in confidence in order to ensure that the Council does not breach any duty of confidence;

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

### RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.

## **16.3 2025 CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW**

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### **RECOMMENDATION 1**

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

relating to the employment performance of the Chief Executive Officer and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

### **RECOMMENDATION 2**

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Council orders that this matter having been considered in confidence under Section 90(2) and (3)(a) of the Act, the report, discussion and minutes be kept confidential until the first meeting of the Chief Executive Officer Performance Review Committee.

**17. CLOSURE**